



Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities (CRCSRE), Imphal
(Under the Administrative control of SVNIRTAR, Cuttack, Odisha)
Department of Empowerment of Persons with Disabilities (Divyangjan)
Ministry of Social Justice & Empowerment, Govt. of India.

Juvenile Justice Board complex, Takyel, Imphal West district of Manipur-795001

Ref, No: CRC/IMF/AD/13/2025-26

Date: 12.03.2026

ADVERTISEMENT FOR ENGAGEMENT OF OUTSOURCED STAFF

Applications are invited from eligible candidates for engagement of the following posts on **Outsourcing Basis** at **Composite Regional Centre for Skill Development, Rehabilitation and Empowerment of Persons with Disabilities (CRCSRE), Imphal** under the administrative control of **Swami Vivekanand National Institute of Rehabilitation Training and Research (SVNIRTAR), Cuttack**.

Details of the Posts

Sl. No.	Name of the Post	No. of Post	Mode of Engagement
1	Multi-Tasking Staff (MTS)- Sweeper	01	Outsourcing Basis
2	Security Guard	01	Outsourcing Basis

Essential Qualification

1. Multi-Tasking Staff (MTS)

- Minimum **Matriculation (10th Pass)** from a recognized Board.

2. Security Guard

- Minimum **Matriculation (10th Pass)** from a recognized Board.

Age Limit

- The candidate should be between **18 to 35 years** as on the date of advertisement.
- Age relaxation may be considered as per Government norms.

Nature of Duties

Multi-Tasking Staff (MTS)

- Assisting in office work and file movement.
- Cleaning and maintenance of office premises.
- Carrying official documents/files between sections.
- Assisting staff in day-to-day office activities.
- Any other work assigned by the competent authority.

Security Guard

- Guarding the office premises and ensuring safety of the building and property.
- Monitoring entry and exit of visitors, staff, and vehicles.
- Maintaining security register and visitor records.
- Performing day and night security duty as per roster.
- Reporting any suspicious activity or security issues to the concerned authority.

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Remuneration

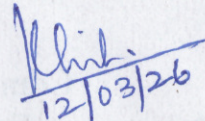
- The remuneration will be paid as **per approved outsourcing rates/norms** of the organization.

Terms and Conditions

1. The engagement is **purely on outsourcing basis** and does not confer any right for regular appointment.
2. The selected candidates will be engaged through an **authorized outsourcing agency**.
3. The competent authority reserves the right to **accept or reject any application without assigning any reason**.
4. The number of posts may vary as per requirement of the organization.

How to Apply

Interested candidates may submit their **application along with self-attested copies of educational certificates, age proof, identity proof and experience certificate (if any)** to the following address on or before **04:00 PM, 23.03.2026** during office hours.


12/03/26

N. Khoibi Singh
Director
CRCSRE, Imphal
Manipur