INFORMATION BULLETIN

Date of Examination 30.06.2024 (Sunday)

(Tentative and may be changed in extraordinary circumstances)

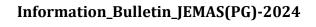


West Bengal Joint Entrance Examinations Board RUPANNA

DB – 118, Sector – I, Salt Lake City Kolkata 700064

Toll Free No. - 1800-123-4782 (Extn No. - 2)

Release date: 23rd April, 2024



Candidates are required to go through the Information Bulletin carefully before applying

for the examination

Page: 2/23

IMPORTANT INSTRUCTIONS FOR ONLINE APPLICATION

Page: 3/23

Once an application is received, it will be construed that the candidate agrees to all terms and conditions, rules and regulations stipulated in the Information Bulletin and in the relevant notice(s) published by the Board for the said purpose.

Any application not in compliance with the conditions specified in the InformationBulletin is liable to be rejected.

- 1. Application for the examination must be done online only. No printed application form is available
- 2. Ensure filling genuine application form available online only at www.wbjeeb.nic.in/www.wbjeeb.in
- 3. Do not attempt to make any duplicate application.
- 4. It is essential to have a valid mobile number and a unique valid email ID.

All future communications by the Board will be sent to the registered mobile number and email ID. WBJEEB will not be held responsible for non-receipt of any communication due to wrong/non- existing/non-functional/changed mobile number/ email ID or due to network interruption.

5. Once the registration details i.e., name, father's name, mother's name, gender, domicile and date of birth are entered and submitted, this information cannot be changed/modified/edited under any circumstances.

Also, the information must match exactly with the school/college admit cards, marksheets, certificates, photo identity cards, caste/category/income certificates etc. (as applicable) which a candidate has to produce at the time of entering the examination hall, during counselling/admission and registration with the University.

- 6. Do not share your application number, password, security question/answer with anyone. The Board will not be held responsible if any candidate commits such mistake which may result in negative consequences.
- 7. Upload **scanned** copy of photograph and signature as per the instructions provided in the Information Bulletin. If any candidate receives any SMS/email regarding discrepancy in photograph/ signature, he/she must take corrective action immediately **within one day**. Admit cards will not be issued if these images are illegible and thus not acceptable.
- 8. If any information **other than** name, father's name, mother's name, gender, domicile and date of birth given in the application needs to be corrected, the rectification may be done by the candidate only within the notified 'Correction Period'. The Board will not make or allow any correction thereafter.
- 9. The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card/ QR Code/UPI only. Application fee for JEMAS(PG)-2024 is **Rs 3000 (Rupees three thousand only) per paper, plus the Bank's service charges,** if applicable.

The fee once paid is not refundable under any circumstance. Do not wait for the last day to pay registration fees to avoid payment failure by Bank or EPG.

10.	Keep copies of Confirmation page and the Admit card in safe custody.
11.	Candidates are requested to go through the Board's website (www.wbjeeb.nic.in/wbjeeb.in) regularly to update themselves for the latest information.
12.	 Appearing for the examination and even obtaining a rank do not guarantee admission. Applicable rules at the time of counselling will determine allotment and admission criteria. Candidates must make themselves aware of the latest rules and criteria for admission in different University/Institution and other specific criteria issued by the Government/Regulatory bodies from time to time. Board will not be responsible by any way, if any candidate fails to aware himself/herself regularly on any updated information.
1.0	
13.	For any query regarding the examination, please contact:
	The Controller of Examinations
	West Bengal Joint Entrance Examinations Board
	RUPANNA
	DB-118, Sector -I, Salt Lake City, Kolkata-700064
	Examination Helpdesk: - 1800-123-4782 (Ext. No2) Email: info@wbjeeb.in

Page: 4/23

Section	CONTENTS	Page
1.0	Introduction	6
2.0	The Examination- JEMAS(PG)-2024	6
2.1	Schedule of JEMAS(PG)-2024	7
2.2	Pattern of Question Papers	7
2.3	Syllabus	8
2.4	Scoring Methodology	9
2.5	Mode of answering in the examination	10
2.6	Ranking Methodology and Merit Lists	10
2.7	Tie-breaking Methodology in Merit Rank	10
2.8	Rules of the examination	11
3.0	Eligibility and academic qualification criteria	11
3.1	Eligibility criteria for application	11
3.2	Eligibility criteria for admission	11
3.3	Document verification	14
4.0	Reservation of Seats for SC/ST/OBC-A/OBC-B/PwD/EWS category of	14
	candidates	
5.0	Requirements in terms of Residential/Domicile Criteria	15
6.0	Competent Authorities for the issuance of SC/ST Certificate	15
7.0 8.0	Competent Authorities for the issuance of OBC-A / OBC-B Certificate	15 15
0.0	Competent Authorities for issuance of EWS Certificate for WB Domicile candidates claiming under such reserved category of seats and other	13
9.0	Reservation of seats for PwD	16
9.1	Special facilities to PwD candidates for appearing in the examination	16
10.0	Legal jurisdiction	16
11.0	Procedure for submission of application form, payment of examination	16
	fees	
11.1	Registration	16
11.2	Application form	17
11.3	Uploading of images	17
11.4	Payment of examination fees	17
11.5	Confirmation page	17
11.6	Correction of application form	17
12.0	Admit Card	17
13.0	Allocation of examination centre	18
14.0	Evaluation and declaration of result	18
15.0	General rules about documents	19
Appendix-1	Certificate regarding Physical limitation in examinee to write	20
Appendix-2	Letter of Undertaking for Using Own Scribe	21
Appendix-3	Rules of the Examination	22
	i	i

1.0 Introduction:

The West Bengal Joint Entrance Examinations Board

The West Bengal Joint Entrance Examinations Board (WBJEEB) was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962.

Page: 6/23

Subsequently in 2014, the Government of West Bengal enacted the West Bengal Act XIV of 2014 to form **The West Bengal Joint Entrance Examinations Board** (hereinafter called the '**Board**') and empowered it to conduct Common Entrance Examinations for selection of candidates for admission to undergraduate and postgraduate Professional, Vocational and General Degree Courses in the State of West Bengal and to conduct on-line counselling process or otherwise adopting a single-window approach.

West Bengal Joint Entrance Examinations Board (WBJEEB) has been instrumental in the admission process based on online application and allotment through e-Counselling since 2012. It advocates fairness and transparency, ensures no-error, and adopts state-of-the-art technology.

2.0 The Examination: WBJEEB will conduct OMR based Common Entrance Test JEMAS(PG) 2024 for admission in the academic session 2024-25 in the following Medical & Allied Sciences Postgraduate courses in various colleges/institutes in the State of West Bengal

1.	Diploma in Dietetics (Dip Diet)
2.	Diploma in Health Promotion and Education- (DHPE)
3.	Diploma in Health Statistics –(DHS)
4.	Fellowship in Critical Care Technology (FCCT)
5.	Fellowship in Pain Management (FPM)
6.	Fellowship in Regenerative Medicine & Translational Sciences. (FRMTS)
7.	M.Phil in Clinical Psychology (M. Phil CP)
8.	M. Phil in Regenerative Medicine & Translational Sciences (M. Phil RMTS)
9.	M. Phil in Psychiatric Social Work (M. Phil PSW)
10.	M. Sc. in Applied Nutrition (MAN)
11.	M. Sc. in Medical Biotechnology (M. Sc MBT)
12.	M. Sc. in Medical Laboratory Technology (M. Sc MLT-Biochemistry/Microbiology/ Immuno Haematology and Blood Banking)
13.	M. Sc. in Critical Care Science (M. Sc CCS)
14.	M. Sc. in Operation Theatre Science (M. Sc OTS)
15.	M. Sc. in Perfusion Science (M. Sc PS)
16.	Master in-Hospital Administration (MHA)
17.	MSc in Speech Language Pathology (MSLP)
18.	Master of Occupational Therapy (MOT)

19.	Master of Physiotherapy (MPT- Sports Medicine/ Neurology/ Orthopaedics)
20.	Master of Prosthetics & Orthotics (MPO)
21.	Master's in-Public Health (MPH)
22.	Post Graduate Diploma in Disability & Rehabilitation Management (PGDDRM)
23.	M. Sc in Public Health (Maternal & Child Health) (M. Sc. PH-MCH)
24.	M. Sc in Public Health (Health Promotion) (M. Sc. PH-HP)
25.	M. Sc in Medical Biochemistry (M. Sc MB)
26.	M. Sc in Medical Microbiology (M. Sc MM)

A candidate depending on his/her eligibility (as given in section 3 below) can apply for maximum two (2) courses, but for only one course from each group as given in the table in 2.1 below.

Application fee is Rs 3000/- for each paper.

2.1 Schedule of JEMAS(PG)-2024

	Group-1	Group-2
	11:00 am to 12:30 noon	2:00 pm to 3:30 pm
	DHS	DHPE
	FPM	Dip Diet
30.06.2024	MPhil CP	FCCT
(Sunday)	MAN	FRMTS
(Surrauy)	MPH	M. Sc CCS
	MPhil PSW	M. Sc OTS
	MPhil RMTS	M. Sc PS
	MPT	MHA
	MOT	MSc MBT
	MPO	MSc MLT
	MSLP	PGDDRM
	M. Sc. PH-HP	M. Sc. PH-MCH
	M. Sc MB	
	M. Sc MM	

The examination will be held only once and there shall be no further examination under any circumstances for those who are unable to appear on the above date and time.

2.2 Pattern of Question Papers

The paper will contain 100 questions. All questions will be of **Multiple-Choice Question (MCQ)** type, with four answer options each, of which only one option is correct. Time for the paper is **90 minutes**. The questions will be in **English language only**.

2.3 Syllabus

S.N.	Course	Topics
1.	Dip Diet	Standard Bachelor course syllabus of Basic Nutrition, Physiology, Chemistry and Basic Food Science – 100 Q.
2.	DHPE	Standard Bachelor course syllabus of Basic Public Health Sciences – 100 Q
3.	DHS	Class XII standard syllabus of Mathematics with and basics of statistics – 100 Q
4.	FPM	MBBS standard questions on Anatomy, Physiology, Biochemistry, Pathology, Pharmacology, Psychiatry, Anesthesiology, Physical Medicine, Orthopedics, General Medicine, Rheumatology, Oncology and Community Medicine related to Pain. – 100 Q
5.	FRMTS	Relevant sections of Regenerative Medicine and Translational Sciences covered in the courses of qualifying examinations. – 100Q
6.	MPhil RMTS	Relevant sections of Regenerative Medicine and Translational Sciences covered in the courses of qualifying examinations. – 100Q
7.	MPhil PSW	Social Work, Social Work Research, Psychology, Sociology, Psychiatry, General Knowledge and Current Affairs – 100 Q
8.	MAN	Standard Bachelor course syllabus of Physiology, Biochemistry, Nutrition, Community Health, Food Sciences, and Maternal and Child Nutrition – 100 Q.
9.	MSc MBT	Nucleotides and Nucleotides, DNA and RNA based information, Genes and Chromosomes, Protein Chemistry: amino acid composition, structure and functions, Enzymology, Polysaccharides, Carbohydrates and Lipids, Bio membranes – 100 Q
10.	MSc MLT	a) Biochemistry as in BMLT syllabus – 35 Q
		b) Microbiology as in BMLT syllabus – 35 Q
		c) Haematology as in BMLT syllabus – 30 Q
11.	MSc CCS	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
12.	MSc OTS	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
13.	MSc PS	Relevant questions based on the standard of bachelor's degree courses. – 100 Q
14.	МНА	a) Arithmetic – 10 Q
		b) Logical reasoning – 20 Q
		c) General Knowledge – 20 Q
		d) General Science – 30 Q
		e) English language- 20 Q

Page: 8/23

15.	MSLP	a) Speech Language Pathology: Introduction to Speech Language Pathology; Childhood Communication Disorders; Articulation and Phonological Disorders; Voice and Laryngectomy; Fluency and its disorders; Adult Neuro- communication disorders; Neuromotor Speech Disorders. – 100 Q
16.	МОТ	a) General Biological Science – 50 Q
		b) Standard BOT or equivalent course – 50Q
17.	MPT	a) General Biological Science – 50 Q
		b) Standard BPT or equivalent course – 50 Q
18.	MPO	a) General Biological Science – 50 Q
		b) Standard BPO or equivalent course – 50 Q
19.	МРН	a) All biological science subjects (Botany, Chemistry, Zoology, Physiology, Microbiology, Biotechnology) and all medical science subjects (Allopathy/ AYUSH/ Dentistry/ Pharmacy/ Nursing) – 35 Q
		b) Social science subjects (Anthropology, Sociology, Economics, Rural Development, Development studies) and Social Determinants of Health – 35 Q
		c) Statistical/ Numerical ability and questions on Current Affairs/ General Knowledge on Public Health – 30 Q
20.	MPhil CP	General Psychology, Clinical Psychology, Biological Psychology, Developmental Psychology, Social Psychology, Health Psychology, Personality theories, Research Methods and Statistics, Psychological Assessments, Psychotherapy, Psychiatry and Legal aspects of Mental Health- 100 Q
21.	FCCT	MBBS level equivalent to NEET-PG examination- 100 Q
22.	M. Sc. PH- MCH	Relevant questions on the specialty. Standard will be of that of qualifying examination- $100\ Q$
23.	M. Sc. PH-HP	Relevant questions on the specialty. Standard will be of that of qualifying examination- 100 Q
24.	M. Sc MB	Relevant questions on the specialty. Standard will be of that of qualifying examination- 100 Q
25.	M. Sc MM	Relevant questions on the specialty. Standard will be of that of qualifying examination- $100\ Q$
26.	PGDDRM	Rehabilitation, Physiotherapy, Occupational Therapy, Prosthetics & Orthotics, Psychology, Sociology and Special education. – 100 Q

2.4 Scoring Methodology

- a) Correct response will yield 1 (one) mark for each question.
- b) For any combination of more than one option, even if it contains the correct option, the said answer will be treated as incorrect and zero marks will be awarded for that question.
- c) Not attempting the question will fetch zero mark.

2.5 Mode of answering in the examination

a) Questions are to be answered on specially designed optical machine-readable response **(OMR)** sheet, which will be evaluated by Optical Mark Recognition method. Thus, it is very important to follow the correct method of marking.

Page: 10/23

- b) Candidates will indicate response to the questions by **darkening the appropriate circle completely with blue/black ink ball point pen**.
- c) Any other kind of marking e.g., filling the bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the bubble etc. may lead to wrong/partial/ambiguous reading of the response. WBJEEB will be, in no way, responsible for such eventuality and this may lead to cancellation of OMR sheet.
- d) Response marking cannot be edited/changed/erased/modified.

2.6 Ranking Methodology and Merit Lists

- a) WBJEEB will prepare merit ranks based on the candidates' **score in the Common Entrance Test.** Individual candidates will be able to view and download his/her Rank Card, which will contain score and rank. **WBJEEB does not publish any rank/score list for public** to ensure confidentiality to each individual candidate.
- b) The rank shall be in the name and style of 'GMR' (General Merit Rank).
- c) Ranking shall be done in the descending order of total marks scored. In case of ties, tiebreaking rules as given in Section 2.7 shall be applicable.
- d) Separate reserved category merit position will also be indicated for respective category of students e.g., SC Rank, ST Rank, OBC-A Rank, OBC-B Rank, EWS Rank, PWD Rank, etc., **as applicable**.
- e) Sequencing order for counselling/allotment of seat/admission will be based on GMR only (not on category ranks). Category ranks are for information only to candidates of respective category.
- f) **Category ranks** are generated based on the category information given by the candidates during online application, but documents are verified by the allotted Institutes during counselling/admission. Hence candidate's certificates/ documents/ proofs must be valid as on the date of verification. If during verification, any candidate's claim is found invalid at that time, his/her category rank will be cancelled, and the candidate will be considered thereafter in general category. **Category ranks of other candidates will not be revised.**

2.7 Tie-breaking Methodology in Merit Rank

- 1. Candidates with less incorrect responses will be placed higher position in the merit list.
- 2. If tie exists still thereafter, same will be broken by the date of birth (DOB) of the concerned candidates; the older candidate will be given preference over the younger one.
- 3. If tie still exists, the candidate who have applied earlier (as obtained from application no. with which the candidate had appeared in the examination) will be given the higher rank.

- **2.8 Rules of the examination (JEMAS(PG)-2024):** Rules to be followed during the examination are given in **APPENDIX-3**
- 3.0 Eligibility and academic qualification criteria for appearing in JEMAS(PG)-2024
- 3.1 Eligibility criteria for application for JEMAS(PG)-2024
 Citizenship: Applicant must be a citizen of India.
- 3.2 Eligibility criteria for admission (as intimated by the WBUHS).
 - a) **Upper age limit:** For some courses there is an upper age limit (as on 31st December 2024) as given below.

S.N.	Course	Upper age limit	S.N.	Course	Upper age limit
1.	Dip Diet	No upper age limit	14.	M. Sc MM	No upper age limit
2.	DHPE	50 years	15.	MSc MLT	No upper age limit
3.	DHS	35 years for SC/ST,	16.	MSc CCS	No upper age limit
		33 years for OBC,			
		30 years for others			
4.	FPM	No upper age limit	17.	MSc OTS	No upper age limit
5.	FRMTS	No upper age limit	18.	MSc PS	No upper age limit
6.	MPhil RMTS	No upper age limit	19.	MHA	No upper age limit
7.	MPhil CP	40 years	20.	MSLP	No upper age limit
8.	MPhil PSW	40 years	21.	MOT	No upper age limit
9.	MAN	No upper age limit	22.	MPT	No upper age limit
10.	MSc MBT	No upper age limit	23.	MPO	No upper age limit
11.	M. Sc. PH-MCH	No upper age limit	24.	MPH	45 years
12.	M. Sc. PH-HP	No upper age limit	25.	PGDDRM	No upper age limit
13.	M. Sc MB	No upper age limit	26.	FCCT	No upper age limit

b) Academic criteria

	Course	Eligibility Criteria
1.	Dip Diet	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS from any recognized university and be registered with respective Council.
		OR
		The candidate must pass full-time regular course in BSc (H) in (Physiology / Chemistry / Clinical Nutrition) with Dietetics as one of the subjects from any recognized university.
		OR
		The candidate must pass BSc Nursing / Post Basic B.Sc. Nursing from any institution recognized by Indian Nursing Council.

Page: 12/23

Chemistry with Biological Sciences as a pass subject having at least 50% in the aggregate in qualifying examination (45% in case of OBC-A and OBC-B

candidates and 40% in case of SC and ST candidates).

Page:	14	/23
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24.	FCCT	The candidate must pass full-time regular course in MBBS from any recognized University.
25.	MPhil CP	The candidate must pass M.A./M. Sc. In Psychology/Applied Psychology or equivalent course from any recognized University. The candidate must score at least 55% (50% for SC/ST/OBC-A/OBC-B candidates) in the above courses.
26.	PGDDRM	The candidate must pass full-time regular course in MBBS / BHMS / BAMS / BUMS / BDS
		OR
		The candidate must be a registered rehabilitation professional (BPO/BSLP/BPT/BOT/BMR/BRS-MR/B. Ed-Spl Edn etc)
		OR
		The candidate must be a registered rehabilitation professional (D. Ed-Spl Edn/ DHLS, DRT etc) with graduation
		OR
		The candidate must pass a full-time regular bachelor's degree (Hons) course in Psychology/ Clinical Psychology/ Sociology/ Social Work/ Disability Studies from any recognized university

c) **Personal interview**: MPhil (PSW, CP, RMTS) candidates will have to appear for personal interview after the written examination as organized by WBUHS. Their total score will be calculated giving 15% weightage on interview marks and 85% weightage on marks obtained in the written examination. Those who fail to appear in the interview will not be considered to be ranked in the merit list.

3.3 **Document verification**

- a) Admit cards, Rank cards are issued based on the information provided by the candidate. All verifications are done during and after counselling/admission by the allotted **Institute**. Hence candidates cannot assume that the personal information shown in the admit card, rank card are approved by the Board.
- b) Similarly, if at any stage during or after counselling it is found on scrutiny that the information/document(s) provided by the candidate is false/incorrect, his/her candidature is liable to be treated as cancelled even if he/she secured a Merit Rank and/or a seat has been allotted to the candidate. Hence, securing a Rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission if he/she fails to comply with the required criteria.

4.0 Reservation of Seats for SC/ST/OBC-A/OBC-B/PwD/EWS category of students

- a) Reservation policies of West Bengal University of Health Science and the Dept. of H&FW, Govt. of W. B. will be applicable for admission in reserved seats for SC/ST/OBC-A/OBC-B/PwD/EWS.
- b) Such reserve category seats shall be restricted to students domiciled in West Bengal only. However, the reserved seats in Centrally funded Institutions like the 'National Institute of Locomotor Disability' will be available to candidates domiciled in any state in India and the proportion and types of seats reserved in those institutes will be in accordance with the Govt. of India rules prevailing at the point of preparing the seat matrix.
- c) List of reserved seats will be announced by the concerned authority before counseling.
- d) Candidates claiming reserved seats must submit relevant Certificate issued from any of the competent Authorities as enlisted in respective section(s).

Page: 15/23

f) Candidates having OBC certificates issued before 31.12.2009 must have the certificate revalidated from the issuing authority, with OBC-A / OBC-B classification clearly mentioned.

5.0 Requirements in terms of Residential/Domicile Criteria

The State (West Bengal) Residential/Domicile requirement is essential for admission in any **reserved category seat** in any course in any institution except Centrally funded Institutions like the 'National Institute of Locomotor Disability'. Such candidates have to produce relevant category certificate issued by the Appropriate Authority of the Govt. of W.B. at the time of counselling and admission.

6.0 Competent Authorities for the issuance of SC/ST Certificate for candidates claiming under such reserve category of seats

SC/ST Certificates are to be issued by any of the following authorities:

- a) Sub-Divisional Officers for all districts except Kolkata.
- b) District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980.

7.0 Competent Authorities for the issuance of OBC-A (NCL*) / OBC-B (NCL*) Certificate for candidates claiming under such reserve category of seats:

As per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Division in a District is the certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by modification authorizes. Accordingly, the District Welfare Officer, Kolkata, and Ex-officio Joint Director, BCW Dept. has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

*NCL- Non-Creamy Layer

8.0 Competent authorities for issuance EWS certificate

As per Office Memorandum No. 325-PAR(AR)/3P-1/2019 dated 09th July 2019 issued by the Personnel & Administrative Reforms Department (Administrative Reforms Cell), Govt. of West Bengal read with Memorandum No. 959-BCW/MR-52/2019 dated 18th May 2023 issued by Backward Classes Welfare Department, Govt. of West Bengal, EWS Certificates are to be issued by any of the following authorities:

- A. District Magistrate/ Additional District Magistrate
- B. Sub-Divisional Officer
- C. District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW & TD in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.
- N.B. For eligibility and other details, please follow the Memorandums mentioned above.

9.0 Reservation of seats for PwD candidates

a) As intimated by WBUHS, reservation in PwD category in any course will be available only in case of **40% to 70% locomotor disability in lower limbs**.

Page: 16/23

b) PwD certificates are to be issued by any of the authorities as given in the Order No. 289-HF/O/PHP/IR-05/2017 dated 29.08.2018 by the Government of West Bengal, Health & Family Welfare Department (PHP Branch).

9.1 Special facilities to PWD candidates for appearing in the examination

- a) **Concessional application fees:** PWD candidates are eligible for 40% concession on application fees. To avail the same, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PWD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office at least 60 days before the date of commencement of the examination.
- b) **Compensatory time**: Twenty minutes per hour compensatory time as per duration of examination (On pro-rata basis) will be allowed to the PWD candidates with benchmark disabilities.
- c) **Scribe/reader**: Facility of own Scribe/Reader will be allowed to a candidate with benchmark disability and has limitation in writing including that of speed if so desired by him/her (See Appendix 1 and Appendix 2).
- d) In order to avail the facility of compensatory time and/or scribe/reader, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page, PWD certificate, a certificate in the format as given in appendix-1 and a letter of undertaking in the format as given in appendix-2) to the Chairman, WBJEEB and send/submit the application to the Board office at least 60 days before the date of commencement of the examination. Special arrangement will be made in the office of the Board in Kolkata for such candidates to sit for the examination.
- e) The Board's decision in this regard will be final and binding on the candidate.

10.0 Legal jurisdiction

- a) All matters pertaining to conduct of the examination and counselling shall fall within the jurisdiction of Kolkata only.
- b) The Board will not be a party pertaining to any dispute arising in the process of admission.
- c) WBJEEB is obliged to share with any candidate any information about his/her own status in common entrance test and counselling, for which he/she can contact WBJEEB individually and personally. But WBJEEB is unable to share any information about any other candidate.

11.0 Procedure for submission of application form, payment of examination fees

11.1 Registration

- i. The candidate will enter personal details such as, name, father's name, mother's name, date of birth, gender, identification type and number, present and permanent address, mobile number, email ID etc.
- ii. Candidates must be careful while entering name, father's name, mother's name, date of birth, gender and domicile. This information cannot be changed/edited/modified under any circumstances.

- iii. Then the candidate has to create password, review and submit the registration.
- iv. An application number will be generated and will appear on the screen. Also, SMS/email will be sent to the registered Mobile No./ Mail-id of the candidate.

Page: 17/23

- v. Candidate must remember his/her application number, password etc. If the candidate forgets the password, he/she has to recover it through "Forgot Password" option. There is no other way to recover the password.
- vi. It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. The Board will not be responsible for any change resulting from sharing/ divulging of the password.

11.2 Application

At this stage, the candidate needs to fill up various other information such as, domicile, category, PWD status, religion, nationality, academic details etc.

11.3 Uploading of images

- a) The candidate is required to upload JPG/JPEG images of his/her recent color photograph (10 to 200 KB) and signature (4 to 30 KB).
- b) Photo and Signature of candidate is to be uploaded in one go.

11.4 Payment of Examination Fees

- a) The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card/QR Code/ UPI only.
- b) Application fees for JEMAS(PG)-2024 is ₹3000 (Rupees three thousand only) per paper, plus the Bank's Service Charges, if any.
- c) The fee once paid is not refundable under any circumstances.

11.5 Confirmation Page

On successful completion of all the above steps, candidate shall be directed to download the 'Confirmation Page' which means that the application is **complete**. **APPLICATION IS NOT COMPLETE UNTIL THE CONFIRMATION PAGE IS GENERATED**.

11.6 Correction of application form

- a) It is not possible to correct any primary registration data i.e., Name, Father's Name, Mother's name, gender, domicile, and Date of birth.
- b) If any candidate intends to correct any other information in his/her application, he/she can do so after logging in during the given **correction period**. The Board will not entertain any request for any correction under any circumstances beyond the correction period. Also, the Board will not make any correction on behalf of any candidate.

12.0 Admit Card

- a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate must carry a printed hard copy of the admit card to the examination center.
- b) Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards may not be allowed to appear in the examination.

13.0 Allocation of examination centre

The examination will be conducted in **Kolkata- Salt Lake/New Town zone only.**

14.0 Evaluation and declaration of result

- a) **Model Answer Keys** will be available for a brief period at Board's website shortly after the examination. Candidates can log in and view the model answer keys.
- b) Candidates can also challenge any answer key on payment of **₹500** (Rupees Five hundred only) per question plus the bank's service charges, if any.

Page: 18/23

- c) The Board will review the challenges and publish Final and Frozen Answer Keys. **The Board's decision in this regard will be final and no further communication will be entertained**.
- d) Images of OMRs and machine read responses will be available for a brief period in Board's web site one week (tentatively) after the examination. Any candidate can view the images of his/her OMRs and machine read responses by logging in with his/her password. Candidates should download and preserve copies of their OMRs. However, the duration of preservation of record (s)/ document (s)/ information has been notified and available in the Board's website.
- e) Any candidate, who is not satisfied with the captured responses may challenge online on payment of ₹500 (Rupees Five hundred only) per question plus bank's service charges, if any.
- f) The Board will review the challenges and take final decision. **The Board's decision on the challenges will be final and no further communication will be entertained.**
- g) Challenges by email, letter, fax, telephone etc. other than through online mode will not be accepted or entertained.
- h) Result will be published in the form of Rank Card, which will contain all relevant ranks, total score, and component scores in respective papers. Candidates can view and download their rank card by logging in with their password. **The Board never publishes a rank list to ensure confidentiality to each individual candidate**.
- Ranks cards with scores will be issued to all candidates, who appears in JEMAS(PG)-2024. But all may not be awarded a rank and hence may not be eligible for counseling, for which a cut off rank and/or a cut off score may be decided by the Board.
- j) If any candidate has any grievance about his/her score, he/she may raise a query through email (to info@wbjeeb.in) within 24 hours of declaration of the result attaching copies of OMR(s), rank card, question booklet number and its series code, question wise calculation of score. If the candidate wishes to make a physical representation, it is allowed till 12:00 noon on the next working day of result publication. The Board will not entertain any query/grievance thereafter.
- k) A candidate can calculate his/her score from his/her machine read response and published final answer keys. However, if any candidate needs a calculation sheet from the Board, he/she will have to apply to the Board with a demand draft of Rs. 500/- drawn in favor of 'West Bengal Joint Entrance Examinations Board' payable at Kolkata. But this facility will be available only till 60 days after the declaration of result or till the counselling is over, whichever is later.

15.0 General rules about documents.

a) Whenever and wherever a candidate produces documents like confirmation page, admit card, rank card, caste/ category/ domicile/ income certificate etc., he/she must produce it in original. Documents generated by the portal must be printed by using the 'PRINT' link provided for the purpose. Screen shots, photographs of the screen, images captured/stored by/in mobile phone etc. are not acceptable as any valid document.

Page: 19/23

- b) Confirmation page, admit card, rank card etc. contains some personal information as given by the candidate during online application. As such, the Board is in no way responsible for any mistake in it due to incorrect entry given by the candidate.
- c) All verifications are done by the allotted institute during counselling/Admission. Hence candidates cannot assume that the personal information shown in the confirmation page, admit card, rank card etc., are accepted or approved by the Board.
- d) In case the candidate faces any problem during admission or thereafter due to any mistake committed by him/her in providing such personal information during online application, the Board is not able to render any help e.g., issuing any letter of correction etc. The candidate must take necessary actions at his/her end with the University, where he/she takes admission.
- e) Confirmation page and admit card cannot be downloaded after the examination is over. Rank card and OMR images cannot be downloaded after the counselling is over. **Candidates must preserve such documents safely**.
- f) However, if any candidate needs a duplicate copy of Admit Card, Rank Card etc., it can be provided by the Board, but only till the end of counselling or 60 days after the date of declaration of result, whichever is later. To get a duplicate copy, the candidate must apply to the Board and pay a processing fee of Rs. 500/- for each document by a bank draft drawn in favour of "West Bengal Joint Entrance Examinations Board" payable in Kolkata.

APPENDIX -1

Page: 20/23

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs	
(name of the candidate with disability), a person with	
(nature and percentage of disability as mentioned in the	ne certificate of disability),
Son/Daughter of	
a resident of	(Village/District/State)
and to state that he/she has physical limitation which hampers hi	s/her writing capabilities owing to
his/her disability.	
Signature Chief Medical Officer/Medical Superintendent of a Government h	ealth care institution
	ealth care institution
Chief Medical Officer/Medical Superintendent of a Government h	ealth care institution
Chief Medical Officer/Medical Superintendent of a Government h Name & Designation:	ealth care institution
Chief Medical Officer/Medical Superintendent of a Government h Name & Designation: Name of Government Hospital/Health Care Centre with Seal:	ealth care institution

APPENDIX-2

Page: 21/23

Letter of Undertaking for Using Own Scribe

,	a candid
with	(name of
disability) appearing for the	(name
the examination) bearing Application No	·
I do hereby state that	
(name of the scribe) will provide the service of scribe/reader fo	or the undersigned for taking
the aforesaid examination.	
I do hereby undertake that his/her qualification is	·
In support of his/her maximum educational qualification, a cert	ificate issued by the Head of
the institution is attached herewith. If it is subsequently found the	nat his/her qualification is not
as declared by the undersigned and is beyond my qualification,	I shall forfeit my right to the
admission and claims relating thereto.	
(Signature of the candidate)	
(Signature of the candidate) Place:	

Page: 22/23

Rules of the Examination

- 1. Candidates are advised to reach the examination centers at least 30 minutes before commencement of the test.
- 2. Be sure about the exact location of your examination center and means of commuting to avoid any inconvenience, if any, on the day of examination.
- 3. No candidate will be allowed to seat for the test in any center other than the one allotted to him/her and as is mentioned in the admit card.
- 4. Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** and his/her paper will be cancelled.
- 5. Carry the following documents to enter the examination center:
 - a) A printed copy of admit card.
 - b) A copy of color photograph as was uploaded during online application.
 - c) Any photo identity card in original such as Aadhaar card/ PAN card / Passport/voter card/ $10^{\rm th}$ standard admit card/ School ID card.
- 6. Candidates are not allowed to carry any written or printed material, calculator, pen, log table, wristwatch, any communication device like mobile phones, any blue tooth device etc. inside the examination hall. Any candidate found with such prohibited items/objects/articles will be reported against and his/her candidature will be summarily cancelled.
- 7. Frisking may be carried out while entering the center for checking prohibited items/objects/articles.
- 8. Candidates are advised to take their seats at least 15 minutes before commencement of the test.
- 9. No candidate will be allowed to enter the examination center **beyond the scheduled time of commencement of the test for each half under any circumstances**.
- 10. Question booklets will be distributed well before commencement of the test. Take out the OMR sheet and check that your OMR number and question booklet number are same. If not, ask the invigilator to replace the whole set from same series (e.g., A/B/C/D).
- 11. Put your signature on the top of question booklet as appeared in the admit card.

12. Read the instructions given on OMR and on the cover page of question booklet very carefully.

Page: 23/23

- 13. Write question booklet number and roll number at the appropriate places on the OMR Sheet. Wrong entry of question booklet number and roll number may lead to rejection of the OMR Sheet or wrong scoring, for which the Board will not be held responsible. If any candidate makes any mistake, he/she must **not** overwrite. Request the invigilator to strike it out and rewrite the correct numbers and put his/her (Invigilator) signature.
- 14. Darken the appropriate circle/bubbles of question booklet number, roll number and question booklet series, if any (e.g., A/B/C/D).
- 15. Write your name in BLOCK LETTERS, name of the center and put your signature in appropriate places on the OMR Sheet. Do not put any stray mark anywhere else; it may lead to rejection of OMR Sheet.
- 16. Check that your roll number, photograph, spelling of your name in the attendance sheet matches with those given in your admit card. If any correction is needed, bring it to the notice of the invigilator.
- 17. Question booklet can be opened only at the time of commencement of test and as will be announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace the whole set from the same series (e.g., A/B/C/D).
- 18. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled, and / or he/she will be debarred either permanently or for a period as is deemed fit by the Centre- in- Charge.
- 19. No discussion will be allowed with the invigilator regarding any question.
- 20. Candidates may do rough work in the space provided in the question booklet.
- 21. No candidate will leave his/her seat without permission of the invigilator until the test is over.
- 22. No candidate will leave the hall till the end of the test and all OMRs are collected and tallied by the invigilator.
- 23. Candidates are allowed to take his/her question booklet after the test.
- 24. If any examinee is found impersonating, he/she will be **handed over to the police** and candidature of the original candidate will be cancelled outright.