

INFORMATION BULLETIN

**Common Entrance Test for Nursing, Paramedical & Allied Sciences –
Undergraduate Courses**

JENPAS(UG)-2024

**Date of Examination
30.06.2024 (Sunday)**

(Tentative and may be changed in extraordinary circumstances)



**West Bengal Joint Entrance Examinations Board
RUPANNA**

DB – 118, Sector - I, Salt Lake City

Kolkata 700064

Toll free No.- 1800-123-4782 (Extn. No.- 2)

Release date: 20th March, 2024

Candidates must go through the Information Bulletin carefully before applying for the examination

IMPORTANT INSTRUCTIONS

Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and in the relevant notices published by the Board for the said purpose.

Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.

1.	Application for the examination must be done online only. No printed application form is available.
2.	Ensure filling genuine application form available online only at www.wbjeeb.nic.in/ www.wbjeeb.in
3.	Do not attempt to make any duplicate application.
4.	<p>It is essential to have a valid mobile number and a unique valid email ID.</p> <p>All future communications by the Board will be sent to the registered mobile number and email ID. WBJEEB will not be held responsible for non-receipt of any communication due to wrong/non- existing/non-functional/changed mobile number/ email ID or due to network interruption.</p>
5.	<p>Once the registration details i.e., name, father's name, mother's name, gender, domicile and date of birth are entered and submitted, this information cannot be changed/modified/edited under any circumstances.</p> <p>Also, the information must match exactly with the school/college admit cards, mark sheets, certificates, photo identity cards, caste/category/income certificates etc. (as applicable) which a candidate has to produce at the time of entering the examination hall, during counselling/admission and registration with the University.</p>
6.	Do not share your application number, password with anyone.
7.	Upload scanned copy of photograph and signature as per the instructions provided in the Information Bulletin. If any candidate receives any SMS/email regarding discrepancy in photograph/ signature, he/she must take corrective action immediately within one day. Admit cards will not be issued if these images are illegible and thus not acceptable.
8.	If any information other than name, father's name, mother's name, gender, domicile and date of birth given in the application needs to be corrected, the rectification can be done by the candidate only within the notified ' Correction Period '. The Board cannot and will not make or allow any correction thereafter.
9.	<p>a) The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card/ UPI/QR Code only.</p> <p>b) For only Paper-I or only Paper-II, the application fee for the examination is ₹500 (₹400 for SC/ST/OBC-A/OBC-B/EWS candidates), plus the Bank's service charges if applicable.</p> <p>c) For both Paper-I and Paper-II, the application fee for the examination is ₹800 (₹650 for SC/ST/OBC-A/OBC-B/EWS candidates), plus the Bank's service charges if applicable.</p>

	d) The fee once paid is not refundable under any circumstances. e) Do not wait for the last day to pay registration fee to avoid payment failure by Bank or EPG.
10.	Keep copies of confirmation page and admit card in safe custody.
11.	Candidates are requested to go through the Board's website (www.wbjeeb.nic.in/ www.wbjeeb.in) regularly to update themselves for the latest information.
12.	<ul style="list-style-type: none">• Appearing for the examination and even obtaining a rank do not guarantee admission.• Applicable rules at the time of counselling will determine allotment and admission criteria.• Candidates must make themselves aware of the latest rules and criteria for admission into different University/Institution and other specific criteria issued by the Government/Regulatory bodies from time to time.• Board will not be responsible by any way, if any candidate fails to aware himself/herself regularly on any updated information.
13.	For any query regarding the examination, contact: The Controller of Examinations West Bengal Joint Entrance Examinations Board RUPANNA DB - 118, Sector - I, Salt Lake City, Kolkata-700064 Examination Helpdesk: - 1800-123-4782 (Extn No. - 2) Email: info@wbjeeb.in

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1.0 Introduction:**The West Bengal Joint Entrance Examinations Board**

The West Bengal Joint Entrance Examinations Board (WBJEEB) was established in 1962 by Government of West Bengal in exercise of the powers conferred under article 162 of the Constitution of India in pursuant to No. 828-Edn(T), dated 02.03.1962.

Subsequently in 2014, the Government of West Bengal enacted the West Bengal Act XIV of 2014 to form **The West Bengal Joint Entrance Examinations Board** (hereinafter called '**Board**') and empowered it to conduct Common Entrance Examinations for selection of candidates for admission to undergraduate and postgraduate Professional, Vocational and General Degree Courses in the State of West Bengal and to conduct on-line counselling process or otherwise adopting a single-window approach.

West Bengal Joint Entrance Examinations Board (WBJEEB) has been instrumental in the admission process based on online application and allotment through e-Counselling since 2012. It advocates fairness and transparency, ensures no-error, and adopts state-of-the-art technology.

2.0 The Examination: WBJEEB will conduct OMR based Common Entrance Test **JENPAS(UG)-2024** for admission in various Colleges/ Institutes in the State of West Bengal for the academic session 2024-25 in the following Undergraduate Courses.

1. **B.Sc. Nursing** (Bachelor of Nursing)
2. **B.P.T.** (Bachelor of Physiotherapy)
3. **B.M.L.T** (Bachelor of Medical Laboratory Technology)
4. **B.Sc. CCT** (B.Sc. in Critical Care Technology)
5. **B.Sc. OTT** (B.Sc. in Operation Theatre Technology)
6. **B.Sc. PT** (B.Sc. in Perfusion Technology)
7. **B.Sc. PA** (B.Sc. in Physician Assistant)
8. **B.V.S.O** (Bachelor of Vision Sciences and Optometry)
9. **B.Sc. MMB** (B. Sc. In Medical Microbiology)
10. **B.H.A.** (Bachelor in Hospital Administration)
11. **B.O.T.** (Bachelor of Occupational Therapy)
12. **B.Sc. R.I.T.** (Bachelor of Radiology and Imaging Technique)
13. **B.Sc. C.S.I.C.** (Bachelor of Central Sterilization and Infection Control)
14. **B.Sc. R.T.** (Bachelor of Respiratory Therapy)

2.1 Schedule of JENPAS(UG)-2024

The common entrance test will be conducted on **30th June 2024 (Sunday)** as per the following schedule.

JENPAS(UG)-2024	Paper-I (For all courses other than BHA)	Paper-II (For BHA only)
30th June 2024 (Sunday)	11 a.m. to 12:30 p.m.	2:00 p.m. to 3:30 p.m.

During application, a candidate may apply for only Paper-I or only Paper-II or for both.

JENPAS(UG)-2024 will be held once only and there shall be no further examination under any circumstances for those who are unable to appear on the above date and time.

2.2 Papers and ranks

- a) Candidates appearing in both paper-I and paper-II are eligible for both General Merit Rank (GMR) as well as BHA Merit Rank (BMR). Such candidates will be considered for admission in all courses including BHA.
- b) Candidates appearing only in paper-I are eligible for GMR only. Such candidates are considered for admission in all courses except in BHA.
- c) Candidates appearing only in paper-II are eligible for BMR only. Such candidates are considered for admission in BHA only.

2.3 Pattern of Question Papers

- A. The test will consist of two papers namely, Paper-I and Paper-II.
- B. Paper-II is for admission in **BHA** course only and Paper-I is for other courses.
- C. During application, a candidate can apply for only Paper-I or only Paper-II or for both.
- D. **Paper-I** will have the following structure.

Subject	Category-1	Category-2	Total Number of Questions	Total Marks
	Each Q carries 1 mark (-ve marks = -1/4)	Each Q carries 2 marks (No -ve marks)		
	No. of Questions	No. of Questions		
Physics	15	5	20	25
Chemistry	15	5	20	25
Biology	15	5	20	25
Basic English	20	-	20	20
Logical reasoning	20	-	20	20
Total	85	15	100	115

- E. **Paper-II** will have the following structure.

Subject	Category-1	Category-2	Total Number of Questions	Total Marks
	Each Q carries 1 mark (-ve marks = -1/4)	Each Q carries 2 marks (No -ve marks)		
	No. of Questions	No. of Questions		
Physical Science	25	5	30	35
Mathematics	10	5	15	20
General knowledge	10	5	15	20
Basic English	20	-	20	20
Logical reasoning	20	-	20	20
Total	85	15	100	115

F. All questions will be of **Multiple- Choice Question (MCQ)** type, with four answer options. **Time for each paper is 1½ hours.** The questions will be in both **English and Bengali language** (except Basic English, Logical Reasoning and General Knowledge).

2.4 Syllabus

- a) **Paper-I** (for all courses other than BHA) will be based on 11th and 12th standard syllabi and curriculum of the recognized Board/Councils in India (see list at web site).
- b) **Paper-II** (for BHA) The content of Physical Science and Mathematics will be based on 10th standard syllabi of West Bengal Board of Secondary Education and other equivalent and recognized Boards/Councils in India and the content of General Knowledge, Basic English and Logical reasoning will be equivalent to 12th standard curriculum.

2.5 Scoring Methodology

Category	Scoring methodology
1	<p>a) Only one option is correct.</p> <p>b) Correct response will yield 1 (one) mark for each question.</p> <p>c) Incorrect response will yield -1/4 (25% negative) marks for each question.</p> <p>d) For any combination of more than one option, even if it contains the correct option, the said answer will be treated as incorrect and will yield -¼ (negative ¼) marks.</p> <p>e) Not attempting the question will fetch zero mark.</p>
2	<p>a) One or more options is/are correct.</p> <p>b) Marking all correct options only will yield 2 (two) marks.</p> <p>c) For any combination of answers containing one or more incorrect options, the said answer will be treated as incorrect, and it will yield zero (0) mark even if one or more of the chosen options is/are correct.</p> <p>d) For partially correct answers, i.e., when all correct options are not marked and also no incorrect options are marked, marks awarded = $2 \times (\text{no of correct options marked}) / (\text{total no of actually correct options})$</p> <p>e) Not attempting the question will fetch 0 marks</p>

2.6 Mode of answering in the examination

- a) Questions are to be answered on specially designed optical machine-readable response **(OMR)** sheet, which will be evaluated by Optical Mark Recognition method. Thus, it is very important to follow the correct method of marking.
- b) Candidates will indicate response to the questions by **darkening the appropriate circle/ bubble completely with blue/black ink ball point pen.**
- c) Any other kind of marking e.g., filling the circle/bubble incompletely, filling with pencil, cross mark, tick mark, dot mark, circular mark, over writing, scratching, erasing, white ink, marking outside the circle/bubble etc. may lead to wrong/partial/ambiguous reading of the response. **WBJEEB will be, in no way, responsible for such eventuality.**
- d) Response marking cannot be edited/changed/erased/modified.

2.7 Ranking Methodology and Merit Lists

WBJEEB will prepare merit ranks based on the candidates' **score in the Common Entrance Test**. Individual candidates will be able to view and download his/her Rank Card, which will contain score and rank. **WBJEEB does not publish any rank/score list for public** to ensure confidentiality to each individual candidate.

Based on the papers (subjects) appeared for and the marks scored, two separate Merit Ranks shall be generated in the following method:

a) General Merit Rank: (GMR)

- i. A sequence of General Merit Rank (GMR) will be prepared based on the score in Paper-I.
- ii. Ranking shall be done in the descending order of marks scored. In case of ties, tie-breaking rules as given in 2.8 shall be applicable.
- iii. Separate reserved category merit position will also be indicated for respective category of students e.g., SC Rank, ST Rank, OBC-A Rank, OBC-B Rank, EWS Rank, PwD Rank, etc., as applicable.
- iv. Admission into all courses except BHA will be based on **GMR**.
- v. **Sequencing order for counselling/allotment of seat/admission will be based on GMR only** (not on category ranks). Category ranks are for information only to candidates of respective category.

b) BHA Merit Rank: (BMR)

- i. A sequence of BHA Merit Rank (BMR) will be prepared based on the score in paper-II only.
- ii. Ranking shall be done in the descending order of marks scored in paper-II. In case of ties, tie-breaking rules as given in 2.8 shall be applicable.
- iii. Separate reserved category merit position will also be indicated for respective category of students e.g., SC/ ST/ OBC-A/ OBC-B/ PwD/ EWS etc., as applicable.
- iv. Admission into BHA course will be based on **BMR**.
- v. **Sequencing for allotment of seat will be based on BMR only** (not on category ranks). Category ranks are only for information to candidates of respective category.

c) **Category ranks** are generated based on the category information given by the candidates during online application, but documents are verified during counselling/admission. Hence, candidate's certificates/ documents/ proofs must be valid as on the date of verification. If during verification, any candidate's claim is found invalid at that time, his/her category rank will be cancelled, and the candidate will be considered in general category. **Category ranks of other candidates will not be revised.**

2.8. a) Tie breaking Rules for Paper-I

1. Less negative marks in total.
2. More positive marks in Biology.
3. More positive marks in Chemistry.
4. More positive marks in Physics.
5. More positive marks in English.
6. More positive marks in Biology and Chemistry taken together.

7. More positive marks in Biology and Physics taken together.
8. Less negative marks in Biology and Chemistry taken together.
9. Less negative marks in Biology and Physics taken together.
10. After application of the Tie-breaking Rules as applicable if there be still ties, the same will be broken by the date of birth (DOB) of the candidates, with the older candidate having preference over the younger one. If the tie still remains then it will be decided by the application number in ascending order i.e. the candidate who has applied earlier will be given preference.

b) Tie breaking Rules for Paper-II

1. Less negative marks in total.
2. More positive marks in Physical Sc.
3. More positive marks in English.
4. More positive marks in Logical Reasoning.
5. More positive marks in Physical Sc. and English taken together.
6. More positive marks in Physical Sc. and Logical Reasoning taken together.
7. Less negative marks in Physical Sc. and English taken together.
8. Less negative marks in Physical Sc. and Logical Reasoning taken together.
9. After application of the Tie-breaking Rules as applicable if there be still ties, the same will be broken by the date of birth (DOB) of the candidates, with the older candidate having preference over the younger one. If the tie still remains then it will be decided by the application number in ascending order i.e. the candidate who has applied earlier will be given preference.

2.9 Rules of the examination JENPAS(UG)-2024: Rules to be followed during the examination is given in **APPENDIX - 6.**

3.0 Eligibility and academic qualification criteria

- a) The following sub-sections describe the criteria as per latest communications received from the concerned Authorities (i.e., WBUHS and the Dept. of H&FW, Govt. of W.B.).
- b) Candidates must make themselves aware of the latest applicable rules of different Universities, Institutions, Government Departments, Regulatory Bodies at the time of admission. Board will not be responsible by any way, if any candidate fails to aware himself/herself regularly on any updated information.
- c) The Board would notify revisions, corrections, modifications, addendum, corrigendum if any received from concerned Authorities till the start of counselling.

3.1 Eligibility criteria for appearing in JENPAS(UG)-2024

- a) The applicant must be a citizen of India.
- b) The applicant must be domicile of West Bengal.
- c) The applicant must have passed already OR must be appearing in 2024 in class 12 in (10+2) system only.
- d) For B.Sc. Nursing, the applicant's age must be at least 17(seventeen) years as on 31.07.2024, i.e. the applicant should have been born on or before 31.07.2007.
- e) Other than B.Sc. Nursing, the applicant's age must be at least 17 (seventeen) years as on 31.12.2024, i.e. the applicant should have been born on or before 31.12.2007.

3.2 Eligibility criteria for admission**a) Gender:**

1. Only Female candidates are eligible for admission in B.Sc. Nursing course in Govt. colleges under JENPAS(UG)-2024.
2. Female candidates are eligible for admission in B.Sc. Nursing course in Pvt. Colleges under JENPAS(UG)-2024. However, there are few Pvt. Colleges meant for Male candidates only.
3. Both Male & Female candidates are eligible for admission in all other courses except B.Sc. Nursing in both Govt. and Pvt. Colleges under JENPAS(UG)-2024.

b) Upper age limit.

Criteria	Nursing	B.V.S.O	BPT, BOT	BMLT, CCT, OTT, PT, PA, MMB, BHA	R.I.T, C.S.I.C, R.T.
Upper age limit	No limit	35	No limit	40	40

c) Academic criteria

Criteria	Nursing	BPT, BMLT, CCT, OTT, PT, PA, MMB, R.I.T, C.S.I.C, R.T.	B.V.S.O	BHA	B.O.T.
Minimum qualification	The candidate must pass (10+2) examination from any recognized Board/Council				
Candidate must pass the subjects with individual pass marks (in both theory and practical separately, wherever applicable)	Physics Chemistry Biology	Physics Chemistry Biology English	Physics Chemistry Biology Mathematics English	• NA	Physics Chemistry Biology English
Minimum aggregate considering above subjects taken together. • General and EWS • SC/ST/OBC-A/OBC-B/ PwD	• 45% • 40%	• 45% • 40%	Minimum aggregate in PCBM • 50% • 45%	• NA • NA	• NA • NA
Candidate must pass in English in (10+2) system	Pass	Pass	Pass	Pass	Pass
Minimum aggregate in class 12 • General and EWS • SC/ST/OBC-A/OBC-B/ PwD	• NA • NA	• NA • NA	• NA • NA	•50% •45%	• NA • NA

Subjects: P – Physics, C – Chemistry, B – Biology, M - Mathematics, NA – Not Applicable.

Medical Fitness Certificate - All candidates must be medically fit for the course and produce a Medical Fitness Certificate in the format given in APPENDIX-3 at the time of admission.

3.3 Document verification

- a) Admit cards, Rank cards are issued based on the information provided by the candidate. All verifications are done during and after counselling **by the allotted Institute**. Hence candidates cannot assume that the personal information shown in the admit card, rank card are approved by the Board.
- b) If during document verification by the **allotted Institute**, it is found that any information given by the candidate is/are not correct or if the candidate is unable to produce certificate/ document/ proof **valid as per the then applicable rules and as on the date of its verification**, his/her information will be corrected/modified accordingly which may even make him/her ineligible for some/all seats/course(s).
- c) Similarly, if at any stage during or after counselling it is found on scrutiny that the information/document(s) provided by the candidate is false/incorrect, his/her candidature is liable to be treated as cancelled even if he/she secured a Merit Rank and/or a seat has been allotted to the candidate. Hence, securing a Rank does not constitute a right/guarantee in favour of a candidate for his/her claim for admission if he/she fails to comply with the required criteria.

4.0 Seat matrix

The seat matrix for last year i.e., for the academic session 2023-24 is given in Board's website.

Seat matrix for the academic session 2024-25 will be declared by the Dept of H&FW, Govt. of W.B. and will be sent to WBJEEB by WBUHS in due course of time and will be published at Board's web site before counselling.

It is also to be noted in case of private institutions suitability certificate from Indian Nursing Council is mandatory.

5.0 Reservation of Seats for SC/ST/OBC-A/OBC-B/EWS/ PwD category of students

- a) Reservation policies will be according to the extant rules of Govt. of WB for admission in reserved seats for SC/ST/OBC-A/OBC-B/EWS/PWD. Number of category wise reserved seats will be declared by the above Authorities before counseling.
- b) Such reservation shall be restricted to candidates who are Indian citizen and domiciled in West Bengal only.
- c) Candidates claiming reservation must submit relevant Certificate issued by the competent Authorities as given below.
- d) Certificates are to be produced for verification by the **allotted Institute** during counselling, admission etc. If at that time, it is found that any information given by the candidate is/are not correct or if the candidate is unable to produce certificate/ document/ proof **valid as per the then applicable rules as on the date of its verification**, his/her information will be corrected/modified accordingly and the candidate may be reconsidered in next round of counselling (if any). Any incorrect information/application will make him/her ineligible for all seats/course.

6.0 Requirements in terms of Domicile Criteria

- a) The candidate must be domiciled in West Bengal for admission **in any category of seat in any course in any institute**.
- b) Candidates need to download the required proforma for domicile certificate as per the detail given in section 6.1 below and keep the certificate ready to be produced during counseling, admission etc.

c) If any of the certificates is then found to be invalid/expired, the candidate will lose the opportunity of admission.

6.1 **Criteria to be treated as domicile of West Bengal and applicable proforma of certificate**

Only those candidates will be treated as domicile of West Bengal who are either,

a) residing in West Bengal continuously at least for last 10 (ten) years as on 31.12.2023.

OR

b) whose parent(s) is/are permanent resident(s) of West Bengal having permanent address within the State of West Bengal.

In case of a) above, a certificate is to be obtained as per proforma 'a1' or 'a2'.

In case of b) above, a certificate is to be obtained in pro forma 'b' or the candidate has to produce in original any two of Voter ID card/ Aadhaar card/ Passport/ Ration card belonging to his/her parents. **The said documents must justify that the residential address of parent(s) is in West Bengal.**

Proforma 'a1' and 'b' are to be certified by Government Officials as detailed below and proforma 'a2' is to be certified by the Head of the Institution, where from the candidate has passed or appearing 10+2 level examination in the year 2024.

If during counselling etc. the SC/ST/OBC-A/OBC-B/PwD candidates cannot produce required domicile certificate, they can produce/upload their category certificates in lieu of domicile certificate. But in that case if the category certificate is rejected during verification, their domicile status is also converted to NON-West Bengal.

6.2 **Competent authority to issue domicile certificate**

A. Proforma 'a1' or 'b' must be signed and certified by any of the following competent authorities from Central Government or State Government *having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents viz.*

- a) District Magistrate, Additional District Magistrate, Deputy Magistrate, Deputy Collector, Sub – Divisional Officer, Block Development Officer.
- b) Superintendent of Police, Additional Superintendent of Police, Sub Divisional Police Officer, Deputy Superintendent of Police.
- c) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate.
- d) Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India.
- e) Corporation Area - Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner.
- f) Assistant Secretary or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government.
- g) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.
- h) Collector of Kolkata (Stamp and Revenue) located at 11, N.S. Road, Kolkata-700001 for

the inhabitants under the jurisdiction of Kolkata Police Area.

- B. Officials issuing domicile certificates MUST provide his/her full name, designation, place of posting with address, land line/mobile number. He/she should also provide his/her identity card number if available.
- C. **Note: Domicile certificates issued by any elected people's representative such as municipal commissioner, Councillor of Municipal Corporation/ Municipality, Member of three-tier Panchayat system or GTA, MLA or MP are not acceptable.**
- D. Proforma 'a2' must be signed and certified by the Head of the Institution from which the candidate has passed or will appear in 10+2 examination. Such certificate must be issued after verification of the school education record of the candidate.

Certification from any other authority other than those enumerated above will not be accepted.

7.0 Competent Authorities for the issuance of SC/ST Certificate for candidates claiming under such reserve category of seats

SC/ST Certificates are to be issued by any of the following authorities:

- (i) Sub-Divisional Officers for all districts except Kolkata
- (ii) District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980

8.0 Competent Authorities for the issuance of OBC-A(NCL)/ OBC-B(NCL) Certificate for candidates claiming under such reserve category of seats

As per Notification vide No.374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Divisional District is the certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by modification authorizes. Accordingly, the District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

The OBC - A or OBC - B candidates belonging to Non-Creamy Layer (NCL) only are eligible for consideration as reserved candidates. OBC-A or OBC-B candidates must produce updated NCL certificates issued by the competent authority on or after 01.04.2023 during counselling or admission.

9.0 Competent authorities for issuance EWS certificate

According to the existing rules, EWS certificates can be issued by any of the following officers of the area where the candidate and/or his family normally resides.

- A. District Magistrate/ Addl. District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Sub-divisional Magistrate/ Executive Magistrate/ Extra Asstt. Commissioner.
- B. Presidency Magistrate
- C. Revenue officer not below the rank of Tahasilder.
- D. Sub-divisional Officer.

10.0 Reservation of seats for Pwd candidates

- a) Reservation policy for admission for PWD candidates may vary course wise and Institute wise. Candidates are advised to go through the admission policy of the respective Institutions, Universities, Regulatory Bodies.

The types of disabilities and the percentage of disability for which reservation under PWD category will be admissible (**as intimated by the Dept. of H&FW, Govt. of WB and WBUHS**) is given in the following table.

	BPT	BMLT, CCT, OTT, PT, PA, BHA, MMB, B.V.S.O, B.O.T, R.I.T, C.S.I.C, R.T.	Nursing
Types of disability	1.Locomotor disability in lower limb 2.Locomotor disability in upper limb 3.Visual impairment 4.Hearing impairment 5.Speech & language disability	Locomotor disability in lower limb	Locomotor disability in lower limb
% of disability	40% to 70%	40% to 70%	40% to 50%

- b) No request for change in the category will be entertained after the last date of correction of application form and no subsequent changes will be effective after declaration of the result.
- c) **All candidates claiming PWD status=YES will have to physically report to IPGMER, SSKM Hospital, Kolkata, on a scheduled date for physical verification.** The report given by IPGMER will be considered as firm and final and WBJEEB will not entertain any further communication in this regard. Those who fail to report for verification within the notified period will not be considered for PWD rank.

11.0 Special facilities to PWD candidates for appearing in the examination

- a) **Concessional application fees:** PWD candidates are eligible for 40% concession on application fees. To avail the same, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page and PWD certificate) to the Chairman, WBJEEB and send/submit the application to the Board office at least 60 days before the date of commencement of the examination.
- b) **Compensatory time:** Twenty minutes per hour compensatory time as per duration of examination (On pro-rata basis) will be allowed to the PWD candidates with benchmark disabilities.
- c) **Scribe/reader:** Facility of own scribe/reader will be allowed to a candidate with disability as per **Section 10.0** and has limitations in writing including that of speed, if so desired by him/her. **The educational qualification of the scribe should be one step below that of the examinee, which means that the maximum qualification of the scribe has to be 11th grade and not more than that.**
- d) In order to avail the facility of compensatory time and/or scribe/reader, the candidate must formally apply in writing (enclosing a copy of his/her confirmation page, PWD certificate, a certificate in the format as given in appendix-5 and a letter of undertaking

in the format as given in appendix-6) to the Chairman, WBJEEB and send/submit the application to the Board office at least 60 days before the date of commencement of the examination. **Special arrangement will be made in the office of the Board in Kolkata for such candidates to sit for the examination. Such facilities are not available in other examination centers.**

e) The Board's decision in this regard will be final and binding on the candidate.

12.0 Legal jurisdiction

- a) All matters pertaining to conduct of the examination and counselling shall fall within the jurisdiction of Kolkata only.
- b) WBJEEB is obliged to share with any candidate any information about his/ her own status in common entrance test and counselling, for which any candidate can contact WBJEEB individually and personally. But WBJEEB is unable to share any information about any other candidate.

13.0 Procedure for submission of application form, payment of examination fees

13.1 Registration

- a) The candidate will enter personal details such as, name, father's name, mother's name, date of birth, gender, identification type and number, present and permanent address, mobile number, email ID etc.
- b) **Candidates must be careful while entering name, father's name, mother's name, date of birth, gender, and domicile. This information cannot be changed/edited/modified under any circumstances.**
- c) Then the candidate has to create password, choose security question/ answer, review and submit the registration.
- d) An application number will be generated and will appear on the screen. Also, SMS/email will be sent to the candidate.
- e) Candidate must remember his/her application number, password, and security question/answer. If the candidate forgets the password, he/she has to recover it through "Forgot Password" option. **There is no other way to recover the password.**
- f) It is not possible for any person/agency to change/edit/input any information without knowing the password. Hence candidates must not share their password with anybody. **The Board will not be responsible for any change resulting from sharing/divulging of the password.**

13.2 Application

- a) At this stage, the candidate needs to fill up various other information such as, domicile, category, PWD status, family income status, religion, nationality, academic details etc.
- b) **Candidates need to select his/her option for i) Paper-I only or ii) Paper-II only or iii) both Paper-I and Paper-II.**
- c) Thereafter the candidate needs to choose zones of examinations in order of his/her choice and submit the application.

13.3 Uploading of images

- a) The candidate is required to upload JPG/JPEG images of his/her recent color photograph (10 to 200kB) and signature (4 to 30 kB).
- b) All documents are to be uploaded in one go.

13.4 Payment of Examination Fees

- a) The Examination Fees can be paid by Net Banking/ Debit Card/ Credit Card/QR Code only.
- b) For only Paper-I or only Paper- II, the application fee for the examination is **₹500 (₹400 for SC/ST/OBC-A/OBC-B/EWS candidates), plus the Bank's service charges** as applicable.
- c) For both Paper - I and Paper- II, the application fee for the examination is **₹800 (₹650 for SC/ST/OBC-A/OBC-B/EWS candidates), plus the Bank's service charges** as applicable.
- d) **The fee once paid is not refundable under any circumstances.**

13.5 Confirmation Page

- a) On successful completion of all the above steps, candidate shall be directed to download the 'Confirmation Page' which means that the application is **complete**.
- b) **APPLICATION IS NOT COMPLETE UNTIL THE CONFIRMATION PAGE IS GENERATED.**

13.6 Correction of application form

- a) It is not possible to correct any primary registration data i.e., **Name, Father's Name, Mother's name, gender, domicile, and Date of birth.**
- b) **If any candidate intends to correct any other information in his/her application, he/she can do so after logging in during the given correction period.** The Board will not entertain any request for any correction under any circumstances beyond the correction period. Also, the Board will not make any correction on behalf of any candidate.

14.0 Admit Card

- a) Admit cards will be generated on the notified date for the student to download and take a print. Candidate must carry a printed hard copy of the admit card to the examination center.
- b) Candidates must ensure that the admit card is not mutilated/ distorted/ soiled even by accident. Candidates with such mutilated/ distorted/ soiled admit cards will not be allowed to appear in the examination.

15.0 Allocation of examination centre

- a) Allocation of examination center will be based on the choices of zones given by the candidate. However, under unavoidable circumstances, any candidates may be allocated in a zone out of his/her choice. **Discretion of the Board in allocation of examination zone/center shall be final.** No request for change of allocated center will be entertained under any circumstances. List of district-wise examination zones is given in **Appendix-7**.
- b) Any examination zone may be dropped if adequate numbers of candidates are not available or under any unavoidable circumstance. In such case the candidate will be allocated alternative examination zone.

16.0 Evaluation and declaration of result

- a) **Model Answer Keys** will be available for a brief period at Board's web site after the examination. Candidates can log in and view the model answer keys.
- b) **Candidates can also challenge any answer within the stipulated period, on payment of ₹500 per question plus the bank's service charges.**
- c) The Board will review the challenges and publish Final and Frozen Answer Keys. **The Board's decision in this regard will be final and no further communication will be entertained.**
- d) Images of OMRs and machine read responses will be available for a brief period on the Board's website, after the examination. Any candidate can view the images of his/her OMRs and machine read responses by logging in with his/her password. Candidates should download (within the stipulated period) and preserve copies of their OMRs. However, the duration of preservation of record (s)/ document (s)/ information (by the WBJEEB) has already been notified and is available on the Board's website.
- e) Any candidate, unsatisfied with the captured responses may challenge online, within the stipulated period, on payment of **₹500 (Rupees Five hundred only) per question** plus bank's service charges, if any.
- f) The Board will review the challenges and take final decision. **The Board's decision on the challenges will be final and no further communication will be entertained.**
- g) Challenges by email, letter, fax, telephone etc. other than through online mode, will not be accepted or entertained.
- h) Result will be published in the form of Rank Card, which will contain all relevant ranks and total score and component scores. Candidates can view and download their rank card, for a brief period by logging in with their password. **The Board never publishes a rank list to ensure confidentiality to each individual candidate.**
- i) Ranks card with scores will be issued to all candidates, appearing in **JENPAS(UG)-2024**. But all **may not be awarded a rank and hence may not be eligible for counseling** (as the Board will decide a cut off rank and/or a cut off score will be decided by the board).
- j) If any candidate has any grievance about his/her score obtained, he/she may raise a query through email (to info@wbjeeb.in) within 24 hours of declaration of the result attaching copies of OMRs, rank card, question booklet number and its series code, question-wise calculation of the score. If the candidate wishes to make a physical representation, it is allowed till noon on the next working day of result publication. **The Board will not entertain query after that.**
- k) A candidate can calculate his/her score from his/her machine read response and published final answer keys. However, if any candidate needs a calculation sheet from the Board, he/she will have to apply to the Board with a demand draft of Rs. 500/- (Rupees Five hundred only) in favor of 'West Bengal Joint Entrance Examinations Board' payable at Kolkata. But this facility will be available only till 60 days after the declaration of result or till the counseling is over, whichever is later.

17.0 General rules about documents

- a) Whenever and wherever a candidate produces documents like confirmation page, admit card, rank card, caste/ category/ domicile/ income certificate etc., he/she must produce it in original. **Documents generated by the portal must be printed by using the 'PRINT' link provided for the purpose. Screen shots, photographs of the screen, images captured/stored by/in mobile phone etc. are not acceptable as any valid document.**
- b) Confirmation page, admit card, rank card etc. contains some personal information as given by the candidate during online application. As such, the Board is in no way responsible for any mistake in it due to incorrect entry given by the candidate.
- c) **All verifications are done during counselling. Hence candidates cannot assume that the personal information shown in the confirmation page, admit card, rank card etc., are accepted or approved by the Board.**
- d) In case the candidate faces any problem during admission in any institute or thereafter due to any mistake committed by him/her in providing such personal information during online application, **the Board is not able to render any help e.g., issuing any letter of correction etc.** The candidate must take necessary actions at his/her end with the institute, where he/she takes admission.
- e) Confirmation page and admit card cannot be downloaded after the examination. Rank card cannot be downloaded after the counselling is over. Candidates must preserve such documents safely.
- f) However, if any candidate needs a duplicate copy of Admit Card, Rank Card etc., it can be provided by the Board, but only till the end of counselling or 60 days after the date of declaration of result, whichever is later. To get a duplicate copy, the candidate must apply to the Board and pay a processing fee of Rs. 500/- for each document by a bank draft in the name of "West Bengal Joint Entrance Examinations Board" payable in Kolkata.

18.0 Counselling/seat allotment and provisional admission

- a) A separate notification with details of counseling/seat allotment and admission procedure will be published in Board's web site shortly after publication of result.
- b) Course-wise and institute wise availability of seats which will be provided by the Competent Authorities will also be published before counseling and allotment.

APPENDIX -1**PROFORMA a1****Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2023.**

Certified that _____ Son /
 daughter of _____ is a
 resident/permanent resident of West Bengal at Village/House No. _____
 Street _____ Post Office _____ Police
 Station _____ in the District of _____ under
 _____ Assembly Constituency and has been living in the State of West Bengal
 continuously / uninterruptedly at least for the last ten (10) years as on 31-12-2023.

Paste 4 cmx3 cm size
 recent colour photograph
 in this box

Candidate's signature

Candidate must sign here in front of the certifying authority

(Candidate's photograph)

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No: _____ (optional)

ID No: _____ (optional)

Note:

Photograph is to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

APPENDIX -2**PROFORMA a2****Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2023.**

Certified that _____
son / daughter of _____ has passed the
'10+2' Examination in the year _____ / will appear in the Final '10+2' Examination in
2024 from this Institution.

It is also certified that the student is a resident/permanent resident of West Bengal at
Village/House No. _____
Street _____ Post Office _____ Police Station
_____ in the District of _____ under
_____ Assembly Constituency and has been living and studying in the
State of West Bengal continuously / uninterruptedly at least for the last ten (10) years as on
31-12-2023.

Paste 4 cmx3 cm size
recent colour photograph
in this box

Candidate's signature

**Candidate must sign here in front of the certifying
authority**

(Candidate's photograph)

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No: _____ (optional)

ID No: _____ (optional)

Note:

Photograph is to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate.

APPENDIX -3

PROFORMA b

Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal.

Certified that _____
 Father/ mother of _____ (the applicant)
 is/ are permanent Resident of West Bengal at Village/House No.
 _____ Street _____ Post Office
 _____ Police Station _____ In the District
 of _____ Under _____ Assembly
 Constituency.

Paste 4 cmx3 cm
 size recent colour
 photograph of the
 candidate in this box

Paste 4 cmx3 cm
 size recent colour
 photograph of the
 father/mother of
 the candidate in this
 box

Father's/ Mother's Signature

Candidate's signature

Candidate must sign here in front of

(Candidate's photograph) Father's/Mother's Photograph

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Office Address _____

Office Phone No. _____ Mobile No: _____ (optional)

ID No: _____ (optional)

Note:

Photographs are to be attested by the certifying authority.

The Certifying Authority should preserve a duplicate copy of this Certificate

APPENDIX – 4**Certificate regarding physical limitation in an examinee to write**

This is to certify that, I have examined Mr/Ms/Mrs _____
(name of the candidate with disability), a person with _____
(nature and percentage of disability as mentioned in the certificate of disability), S/O/D/O
_____, a resident of
_____(Village/District/State) and to state that he/she
has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature**Chief Medical Officer/Medical Superintendent of a Government health care institution****Name & Designation:****Name of Government Hospital/Health Care Centre with Seal:****Place:****Date:****Note:**

Certificate should be given by a specialist of the relevant stream/disability
(e.g. Visual impairment - Ophthalmologist, Locomotor disability- Orthopaedic specialist/ PMR)

APPENDIX-5**Letter of Undertaking for Using Own Scribe**

I, _____
a candidate with _____ (name
of the disability) appearing for the _____ (name
of the examination) bearing Application No. _____.

I do hereby state that _____
(name of the scribe) will provide the service of scribe/reader for the undersigned for taking the
aforesaid examination.

I do hereby undertake that his/her qualification is _____.

In support of his/her maximum educational qualification, a certificate issued by the Head of the
institution is attached herewith. If it is subsequently found that his/her qualification is not as
declared by the undersigned and is beyond my qualification, I shall forfeit my right to the
admission and claims relating thereto.

(Signature of the candidate)

Place:

Date:

APPENDIX: 6**Rules of the Examination**

1. Candidates are advised to reach the examination centers at least 30 minutes before commencement of the test.
2. Be sure about the exact location of your examination center and means of commuting, to avoid any inconvenience on the day of examination.
3. No candidate will be allowed to seat for the test in any center other than the one allotted to him/her and as is mentioned in the admit card.
4. Any candidate found to occupy a seat other than the one allotted to him/her will be **reported against** and his/her paper will be cancelled.
5. Carry the following documents to enter the examination center.
 - a. A printed copy of admit card.
 - b. A copy of color photograph as was uploaded during online application.
 - c. Any photo identity card in original such as Aadhaar card/ Pan card / Passport/ voter card/ 10th standard admit card/ School – ID card.
6. **Candidates are not allowed to carry any written or printed material, calculator, pen, log table, wristwatch, any communication device like mobile phones, any blue tooth device etc. inside the examination hall. Any candidate found with such prohibited items will be reported against and his/her candidature will be summarily cancelled.**
7. Frisking may be carried out while entering the center for checking prohibited objects/ articles.
8. Candidates are advised to take their seats at least 15 minutes before the test.
9. No candidate will be allowed to enter the examination center **beyond the scheduled time of commencement of the test for each half under any circumstances.**
10. Question booklets will be distributed well before commencement of the test. Take out the OMR sheet and check that your OMR number and question booklet number are same. If not, ask the invigilator to replace the whole set from same series (e.g., A/B/C/D).
11. Put your signature on the top of question booklet.
12. Read the instructions given on OMR and on the cover page of question booklet very carefully.

13. Write question booklet number & roll number at the appropriate places on the OMR. Wrong entry of question booklet number and roll number may lead to rejection of the OMR or wrong scoring, for which the Board will not be held responsible. If any candidate makes any mistake, he/she must **not** overwrite. Request the invigilator to strike it out and rewrite the correct numbers and put his/her (Invigilator) signature.
14. Darken appropriate circle/ bubbles of question booklet number, Roll number and question booklet series (e.g., A/B/C/D).
15. Write your name in BLOCK LETTERS, name of the center and put your signature in appropriate places on the OMR. Do not put any stray mark anywhere else; it may lead to rejection of OMR.
16. Check that your Roll number, photograph, spelling of your name in the attendance sheet matches with those given in your admit card. If any correction is needed, bring it to the notice of the invigilator.
17. Question booklets can be opened only at the time of commencement of test and as will be announced by the invigilator. Check all the pages of question booklet. If there is any damage or missing page or any difficulties to read the question booklet, ask your invigilator to replace the whole set from the same series (e.g., A/B/C/D).
18. Maintain silence during the test. Any conversation/gesticulation or creation of disturbances will be deemed as misdemeanor. If any candidate is found adopting any unfair means, his/her candidature will be cancelled, and / or he/she will be debarred either permanently or for a period as is deemed fit by the Centre- in- Charge.
19. No discussion will be allowed with the invigilator regarding any question.
20. Candidates may do rough work in the space provided in the question booklet.
21. No candidate will leave his/her seat without permission of the invigilator until the test is over.
22. No candidate will leave the hall till the end of the test and all OMRs are collected and tallied by the invigilator.
23. Candidates are allowed take his/her question booklet after the test.
24. If any Examinee is found impersonating, he/she will be **handed over to the police** and candidature of the original candidate will be cancelled outright.

APPENDIX -7

District-wise list of examination zones for JENPAS(UG)-2024

S. N.	Districts of W B.	Zone	Zone code
1	Bankura	Bankura	11
2	Cooch Behar	Cooch Behar	15
3	Darjeeling	Siliguri	18
4	Hooghly	Serampore	21
5	Howrah	Howrah Maidan/Shibpur	22
6	Howrah	Salkia/Bally/Uttarpara	23
7	Howrah	Santragachi/Domjur	24
8	Howrah	Uluberia	25
9	Kolkata	Central Kolkata (Moulali/Beliaghata/Narkel Danga/Phool Bagan/Kakurgachi/Park Circus)	29
10	Kolkata	North Kolkata (Shyam bazar/ Bagh Bazar/Girish Park/Burra Bazar/ College Street/Sealdah)	30
11	Kolkata	Salt Lake/New Town (Salt Lake/Lake Town/New Town/Rajar Hat)	31
12	Kolkata	South Kolkata (Ballygaunge/Minto Park/ Bhowanipore/ Tollygaunge/ Jadavpur)	32
13	Kolkata	West Kolkata (Joka/Behala/Alipore/Chetla/Khidirpore/ Budge Budge)	33
14	Malda	Malda	34
15	Murshidabad	Berhampur	35
16	Nadia	Kalyani	38
17	North 24 Parganas	Barrackpur (Dum Dum Jn. To Barrackpur)	43
18	Paschim Burdwan	Asansol	45
19	Paschim Burdwan	Durgapur	46
20	Paschim Medinipur	Kharagpur	48
21	Paschim Medinipur	Medinipur	49
22	Purba Burdwan	Burdwan	50
23	Purba Medinipur	Haldia	52
24	South 24 Parganas	Garia/Sonarpur/Baruipur	55

APPENDIX –8

**Medical Fitness Certificate for
JENPAS(UG) courses**

Candidate's
photograph, attested
by the Medical
Practitioner

(A) Personal information:

- 1. Candidate's name (in BLOCK letters): _____
- 2. Father's /Guardian's name: _____
- 3. Date of birth: _____
- 4. Present address: _____

- 5. Permanent address: _____

(B) History of illness:

- 1. Past and present illness:
- 2. Family history:

(C) Physical examination:

1. Height:
2. Physical built:
3. Deformity:
4. Posture and gait:
5. Condition of skin and mucous membrane:
6. Teeth and gum
7. Hearing:
8. Mental alertness:
9. Blood pressure
10. Pulse and respiration
11. Urine test for Albumin and Sugar:
12. Blood test for TC, DC, ESR and Hb%:
13. Vision: Right eye: Left eye:
14. Heart:
15. Lung (X-ray chest):
16. Abdomen (Liver and Spleen)
17. Menstrual History (For female candidates):

(D) "I hereby certify that I have examined Mr./Ms. _____, a candidate for ANM(R)/GNM training course and I couldn't discover that he/she has any disease (communicable or otherwise), constitutional weakness or bodily infirmity, except _____. I do not consider this a disqualification for the said training.

According to the statement of Mr./ Ms. _____, he/ she is _____ year old and by appearance he/ she is about _____ year old".

In view of the above findings, the candidate is

- a) FIT **OR**
- b) Unfit on account of _____ **OR**
- c) Temporarily unfit on account of _____

Full signature of the candidate with date

Place:

Date:

Signature of the Medical Practitioner

Name:

Degree:

Registration No.

Official seal: