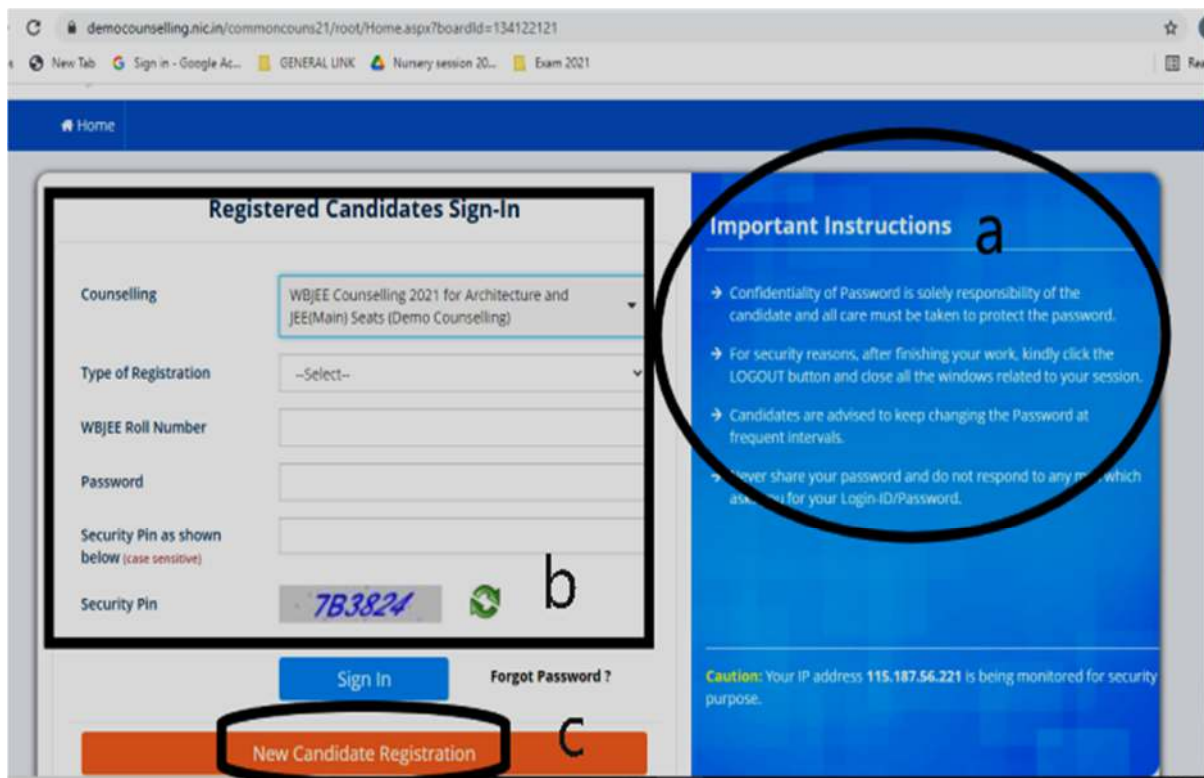# West Bengal Joint Entrance Examinations Board
AQ - 13/1, Sector - V, Salt Lake City, Kolkata – 700091

Step by steps guidelines for registration for e- counselling of WBJEE Architecture & JEE(Main) – 2021

1. Once a candidate clicks on the link for registration,the following page appears.

   a) candidate must note the important instructions given in area **(a)**

   b) Area **(b)** is for logging in of candidates who have already registered.

   c) Area **(c)** is for fresh registration of new candidates. The candidate clicks on the link <New Candidate Registration>.

2. Once the candidate clicks on the link<**New candidate Registration**>, the following page will appear.

Here the candidate is reminded of basic rules of counselling, which he must agree to and proceed.

3. Once the candidate agrees to the above, the next page appears as follows: -

4. Once a candidate clicks on the type of registration,the following window appears.

a) candidate who apply for only JEE(Main) Seat Select **option 1**

b) candidate who apply for Both WBJEE Architecture& JEEJEE(Main) Seat Select **option 2**

c) candidate who apply for only WBJEE Architecture Seat Select **option 3**

a) Candidate who apply for only JEE(Main) Seat Select **option 1**

The Candidate must input JEE Main Application Number, Name, Mother's name and date of birth as shown below. Then he must enter the security PIN as shown and submit.

b) Candidate who apply for Both WBJEE Architecture& JEEJEE(Main) Seat Select **option 2**

The Candidate must input WBJEE Roll Number, JEE Main Application Number, Name, Mother's name and date of birth as shown below. Then he must enter the security PIN as shown and submit.

c) Candidate who apply for only WBJEE Architecture Seat Select **option 3**

The Candidate must input WBJEE Roll Number, Name, Mother's name and date of birth as shown below. Then he must enter the security PIN as shown and submit.

N.B. Before submission candidate are requested to check once their type of Registration. After submission no more corrections will be Possible.

5.Once submitted, the following page appears.

The candidate must enter mobile number, email ID, create password, enter the Security PIN as shown above and submit. Candidate must be careful to give his own phone number or the number of some phone belonging to his family. In future, all messages, OTPs etc. will be sent to this number.

Once submitted, the following page will appear. The page shows that the registration is complete. The candidate can view his registration form. Now he can continue to fill the application form or log out to do the rest later. Let us consider he logs out for the time being.

Candidates should verify his mobile number and email ID through OTPs sent to his mobile and email ID.

6.The candidate clicks on the link **<Fill Application Form>** and following page appears.

Here the information in the upper part is taken from the system, based on the information that he entered during the application for examination. So, the candidate need not take any action.

He must only input bank account details carefully. This is the account to which any refund will be remitted online. Finally click **<Save and Next>**

7.Now the next page as below appears, where the candidate needs to input all academic scores.

a) Here the candidate needs to input full marks and marks obtained in 10th English.

b) He must select passing year, Board, Full Marks and aggregate marks scored in 12th.The aggregate marks will be as awarded by the respective Board/Council.

c) Then he needs to input marks obtained and full marks in class 12th in relevant subjects.

d) In the bottom two boxes in subject column, he can select among Biology/Biotechnology and among Computer Sc/ computer Application/Technical vocational Subject.

e) If any subject is not relevant, the candidate can select <Not Applicable>

g) There is not 'NA' option in Physics since it is compulsory for allotment in any seat.

8.When the above information is filled in, the page looks as follows.

Class 10th or Equivalent English Marks Details

Subject/Year/Semester Wise Marks Details

Name	Passing Status	Max Marks	Obtained Marks
English	Passe ∨	100	55

Subject/Year/Semester Max Marks:**100**| Subject/Year/Semester Obtained Marks:**55**| Subject/Year/Semester Percentage:**55**

Class 12th or Equivalent Marks Details

Passing Status	Passing Year	Board
Passed ∨	2021 ∨	WEST BENGAL COUNCIL OF ...

Result Mode	Maximum Marks	Obtained Marks
Percentage ∨	1000	600

Percentage Marks

60.00

Name	Passing Status	Max Marks	Obtained Marks
Physics	Passe ∨	100	65
Chemistry	Passe ∨	100	60
Mathematics	Passe ∨	100	65
English	Passe ∨	100	60
--Select--	--Sele ∨		
--Select--	--Sele ∨		
Biology			
Biotechnology			
Not Applicable			

ter Max Marks:**400**| Subject/Year/Semester Obtained Marks:**250**| Subject/Year/Semester Percentage:**62.50**

PREVIOUS   SAVE & NEXT

9.Here after putting all his /her academic details, once he clicks into **<Previous>** Button, the system will give permission to candidate to edit his academic details.

Or The candidate finally clicks **<Save & Next>** and the next page appears as below:-

10.In this page the candidate enters his correspondence address and permanent address. If permanent address is same as the correspondence address, he can on <same as correspondence address>. once he clicks into <**Previous>** Button, the system will give permission to candidate to edit contact details or finally, he clicks <**Save & Next>**.

11.When the candidate submits finally, his/her entire application is shown as below:

Preview & Final Submit

Personal Details

WBJEE Roll No.	1681010147	Application No.	20010018802
Candidate Name	ARYA SHIT	Father Name	PARTHA SARATHI SHIT
Gender	Male	DOB	24-03-2002
Domicile	West Bengal	Category	General
Jee(Main) Application No.	200320014624		

Sub Category List

Person with Disability	No
Tuition Fee Waiver	No

Other Information

Whether Qualify in the NATA Examination :	YES

Qualification Details

Class 10th or Equivalent English Marks Details

Subject/Year/Semester Wise Marks Details

Name	Passing Status	Max Marks	Obtained Marks

Class 12th or Equivalent Marks Details

Passing Status	Passed
Passing Year	2021
Board	WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
Result Mode	Percentage
Maximum Marks	1000
Obtained Marks	600
Percentage Marks	60

Subject/Year/Semester Wise Marks Details

Name	Passing Status	Max Marks	Obtained Marks
English	Passed	100	60
Physics	Passed	100	65
Chemistry	Passed	100	60
Mathematics	Passed	100	65
Biology	Passed	100	60

Contact Details

Correspondence Address

Premises No./Name	FLAT 234/1
Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA
Pin Code	700001
Mobile Number	983****608
Email Id	kaj*****************com

Permanent Address

Premises No./Name	FLAT 234/1
Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA

Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA
Pin Code	700008

Bank Details

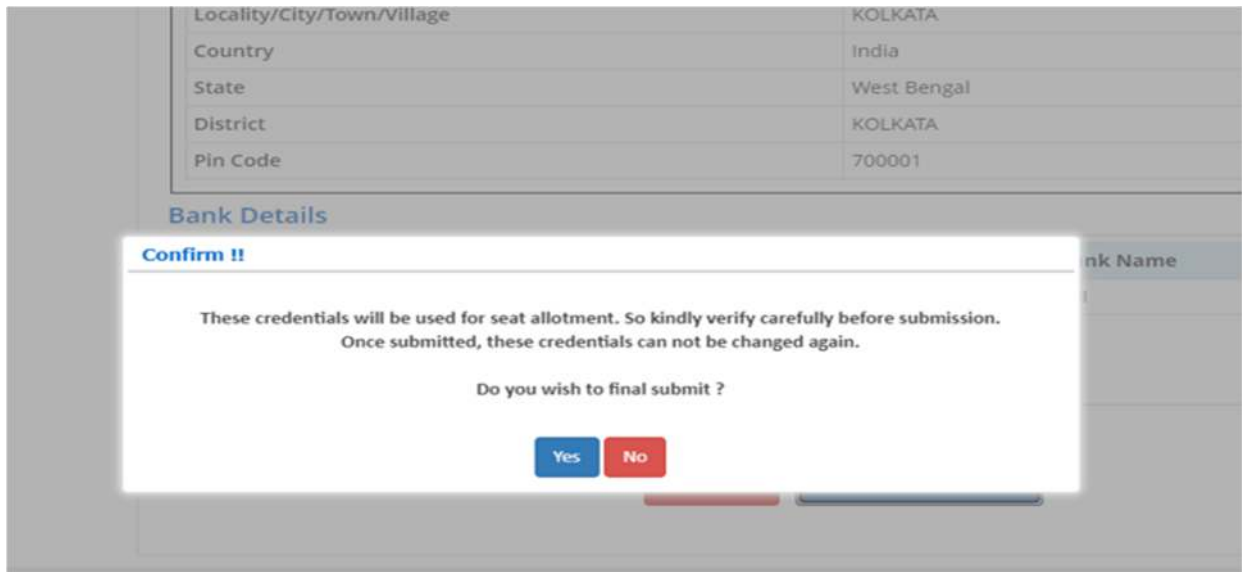| Name of Account Holder	Account No	IFSC Code	Bank Name	Branch Name
CHOTU	9830357608	SBIN0001234	SBI	FD

Declaration

☐ I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief. Any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read the information bulletin carefully and understood all the procedures.
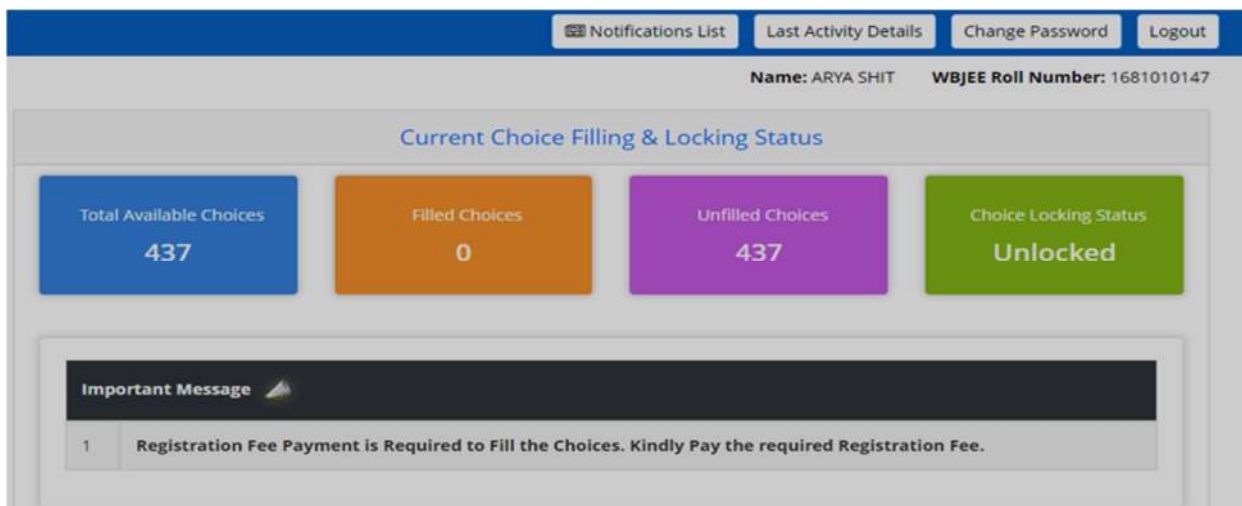
PREVIOUS   SAVE & FINAL SUBMIT

Once he clicks into **<Previous>** Button, the system will give permission to candidate to edit his all details Or finally, when he clicks on< **Save and final submit**> the following page will appear

Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA
Pin Code	700001

Bank Details

Confirm !!

These credentials will be used for seat allotment. So kindly verify carefully before submission. Once submitted, these credentials can not be changed again.

Do you wish to final submit ?

Yes   No

12.when he clicks on< **Yes>,** the following page will appear where the number of available choices is shown.

Notifications List   Last Activity Details   Change Password   Logout

Name: ARYA SHIT   **WBJEE Roll Number:** 1681010147

Current Choice Filling & Locking Status

| Total Available Choices | Filled Choices | Unfilled Choices | Choice Locking Status |
| 437 | 0 | 437 | Unlocked |

Important Message

1   Registration Fee Payment is Required to Fill the Choices. Kindly Pay the required Registration Fee.

13.Then he clicks on **<Pay Registration Fees>** for online payment.

14.After paid fees in online mode the following page will appear for choice filling and locking; all the available choices are shown as below.

The choices are shown in alphabetical order to make searching easy. Also, the candidate can search by 'Institute Type', Institute Name, and programme.

The candidate has to add choices in his choice list one by one. Then he must arrange his choices in order of priority.

Then He clicks in to either **<Save and continue>** to proceed the following steps.The image is given below:-
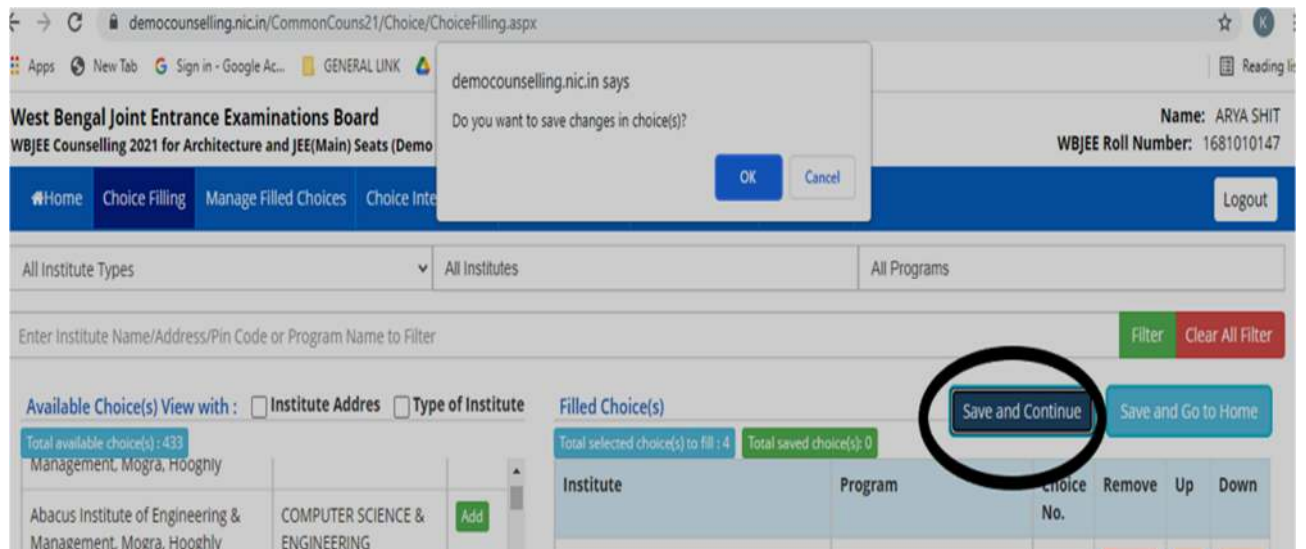
Or he clicks into **<Save and Go to home>** and he can complete the rest of the procedures within the stipulated time.
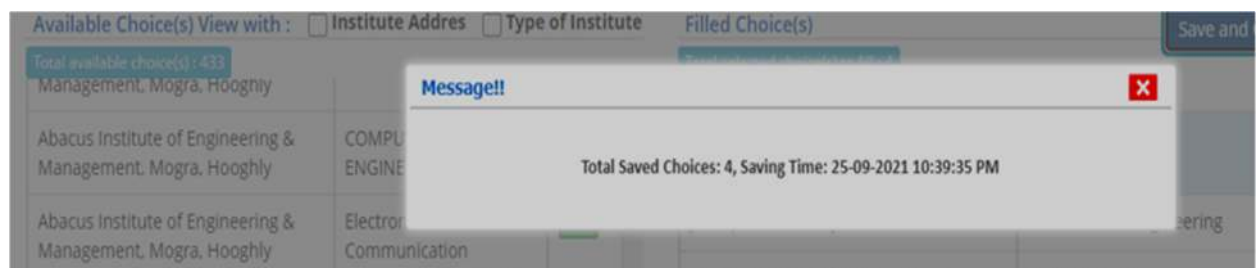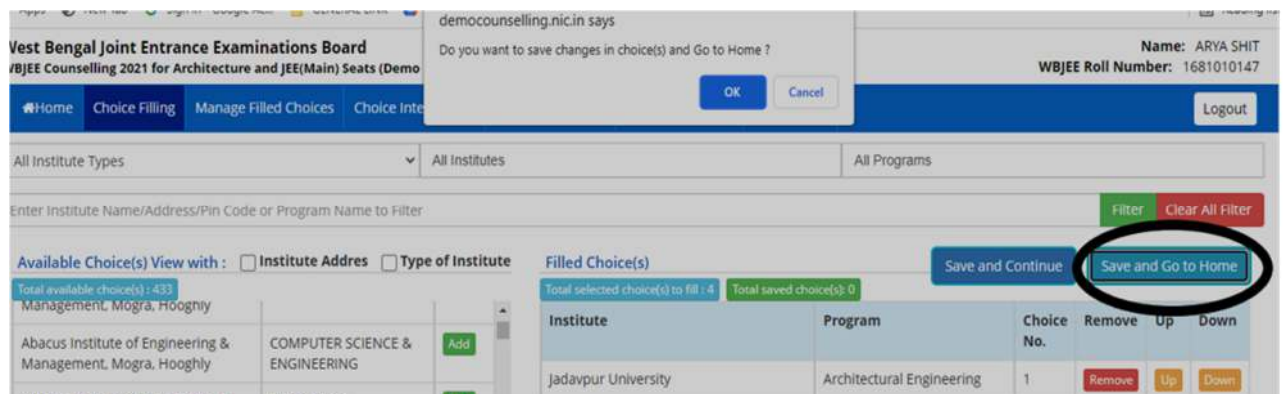
15.When he wants to lock his choices, the following page appears where he can lock his choices.

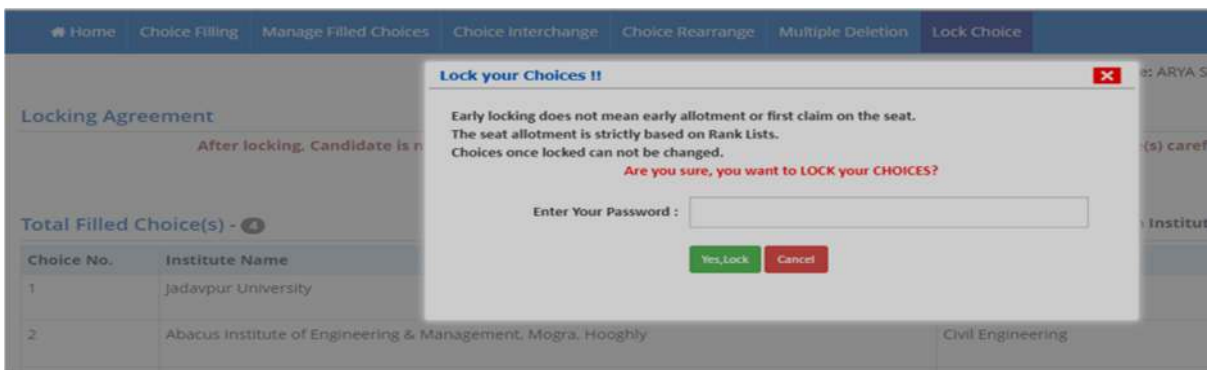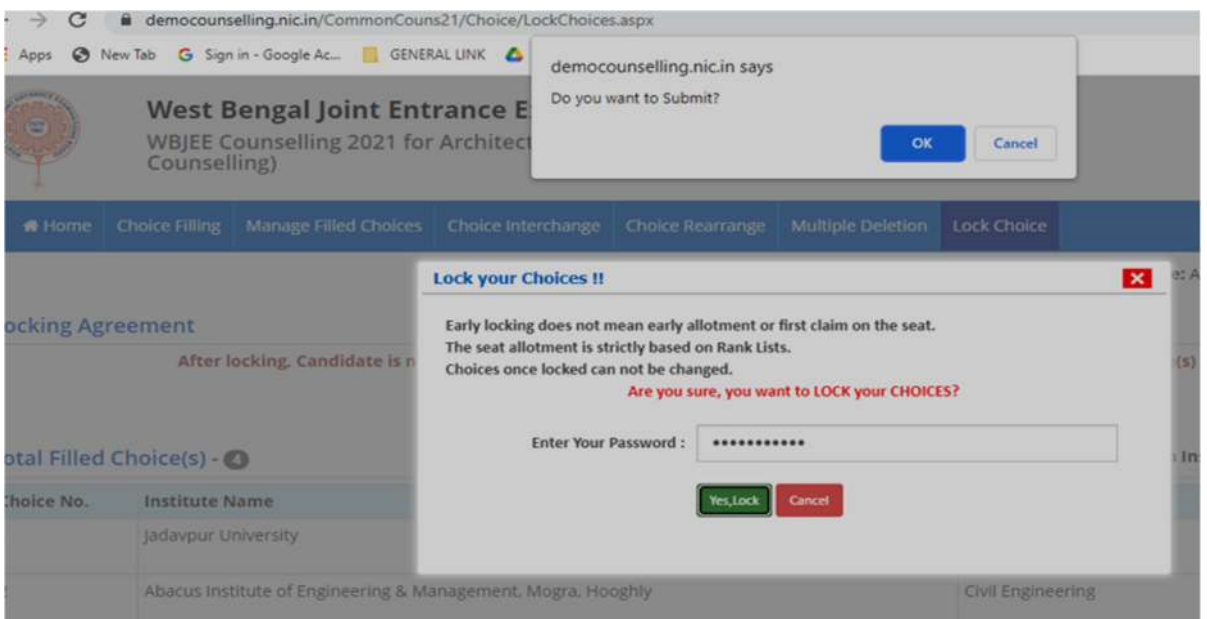Then he clicks in to **<I agree to lock my choice>**, the system will ask the candidate to put his password which he has given login time.

Then he clicks in to **<Yes Lock>,** the following image will appear**.**

16.The candidate can print his entire application and can print his choices after locking. The printout of locked choice looks as below. Note that, in future this printout only will be recognised by the Board. Other option like screenshot etc. are not acceptable.

Choice Locking Details

Locking Status :	**LOCKED**	Locking IP:	115.187.56.221
Locking Date & Time:	25/09/2021 22:41:00 PM	Locking Code :	**7517FDA5D87D61CA8253858141CA18C9**
Round Number:	1		

Total Filled Choice(s) - ❹

Choice No.	Institute Name	Academic Program Name
1	Jadavpur University	Architectural Engineering
2	Abacus Institute of Engineering & Management, Mogra, Hooghly	Civil Engineering
3	Academy of Technology, Adisaptagram, Hooghly	Electrical Engineering
4	Academy of Technology, Adisaptagram, Hooghly	COMPUTER SCIENCE & ENGINEERING