



Maharashtra Medical Goods Procurement Authority

Office- 1st Floor, Aarogya Bhawan, Commissionerate of Health Services, Mumbai, D'Mello Road,
St. Georges Hospital Compound, Mumbai 400001

Contact Number- 022-22611471, 022-22717500 E-mail - maha.mmgsa2023@gmail.com

Year : 2024-25	Budget : DMER State Budget 2024-25
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Order No. 1086 /MMGPA/Medicine & Material Section/2024

Dated: 25/ 06 /2025

To,

M/s Medipol Pharmaceutical India(P) Ltd.,

1199/3, Bhud, Baddi,

Dist. Solan(H.P.)

Email ID:- medipoldel@gmail.com

Subject: - Supply of Sitagliptin 100 mg Tab

Reference: - (1) Tender NO E-177/MMGPA/ Tablet Capsule/DMER (2024-25)

(2) Budget source: State Budget 2024-25 (DMER)

(3) Administrative Approval Rs 100.60 CR, Date:-09/10/2024.

(4) Sanction of Tender Approval Committee 02.05.2025.

With reference to the above reference no.1, you have been awarded for the supply of following product, w.r.t. approval as per reference no.4. Accordingly you are requested to supply the following goods to the consignees as per details mentioned below. **(Consignee List enclosed separately with this order).**

Sr. No. of Item / Tender No.	Name of the item	Specification of item	Quantity (DMER)	Per Unit Rate with GST	Total Amount including all Taxes
(19) E - 177	2629 - Sitagliptin 100 mg Tab	Sitagliptin 100 mg Tab	1,80,380 Strip of 10 Tablets	1.6262 Per Tablet	2,93,334/-

Total Amount In Words - Two Lakh Ninety Three Thousand Three Hundred Thirty Four Only.

1. Packing & Forwarding: Packing as Per Terms & Conditions mentioned separately & **Forwarding Free on Road Destination.** i.e. door delivery basis

Delivery Period: 45 Days from the date of receipt of order by the supplier to the consignee attached.

2. Risk purchase clause: If the bidder fails to supply the stores within the stipulated delivery period inclusive of period with penalty, the order will stand cancelled. Undersigned shall be entitled to purchase such stores from any other source at such price which ordinarily should not be more than 10% of the tender price, unless otherwise properly satisfied by purchasing officer. The extra expenditure in such cases shall be recovered by Chief Executive Officer, Maharashtra Medical Goods Procurement Authority, Aarogya Bhawan, St. George's Hospital Compound, and Mumbai from the Supplier inclusive of recovery by Revenue recovery procedure.

3. Payment Terms: 100 % Payment shall be paid on receipt & acceptance of stores in good conditions by the consignee.

4. Labeling: The word **"FOR THE USE OF GOVERNMENT OF MAHARASHTRA (MMGPA) SUPPLY"** should be printed on each unit pack in readable Purple or Green Colors. Bar-coding should be on boxes of Supplied item at Consignee level. **MRP SHOLUD NOT BE PRINTED.**

5. SHELF LIFE of the supplied drug should not be less than ¾ of total shelf life at the time of delivery to the consignee.

6. Acceptance & Receipt: In prescribed format enclosed .It should be submitted in Original Certificate copy to the purchasing authority along with triplicate copies of the Invoice.

7. The Consignees upon Receipt of the material should issue acceptance certificate within 7 days of receipt of material in two copies. One copy should handover to Supplier and One Copy should be sent Maharashtra Medical Goods Procurement Authority, Aarogya Bhawan St. George's Hospital Compound, Mumbai by mail or email. (Email ID-maha.mmgsa2023@gmail.com)

8. **Analysis Report:** The drugs and other items shall be subjected for laboratory analysis at manufacturer & “Purchaser & Consignee” level. The bidder shall submit FDA / NABL accredited Drug Testing Laboratory Test report for the said product for every batch supplied at the time of supply to the respective consignee. Post-supply quality assurance testing of supplied drugs and other items will be done by “Purchaser & Consignee” from any FDA / NABL accredited laboratory. For pre-supply testing, suppliers should mandatorily provide the test report issued by any FDA/NABL accredited laboratory & expenditure of pre-supply testing should be borne by the supplier.
9. **Delivery Challan** – Should be sent in the name of consignee in duplicate. It should specify Name of Drugs/ Mfg. by / Expiry Date / packing & quantity.
10. **Penalty Charges** – As per T&C of the Tender and As per GR dated 01.12.2016- Penalty Charges 0.5% per week will be chargeable for the delayed supply.
11. **Invoice Copy** – Should be sent in triplicate on the Name of Chief Executive Officer, Maharashtra Medical Goods Procurement Authority, Aarogya Bhawan St. George’s Hospital Compound, Mumbai.
Fall Clause: It is a condition of the contract that all through the currency thereof, the price at which you will the supply stores should not exceed the lowest price charged by you to any customer during the currency of the rate contract and that in the event of the prices going down below the rate contract prices you shall promptly furnish such information to us to enable to amend the contract rates for subsequent supplies.
12. You are requested to submit signed agreement (attached herewith) on Stamp paper within 15 days from receipt of this letter.
13. Submit the Demand Draft of **Rs. 8,800/- (3% of the total value of order)** from Nationalized /Scheduled commercial bank in favor of **Maharashtra Medical Goods Procurement Authority, Aarogya Bhawan St. George’s Hospital Compound, and Mumbai** Validity of the Demand Draft should be minimum next 2 months from the date of expiry of warranty or expiry of medicine/item.
14. Submit the **2% processing fees (Non Refundable)** of the total value of Purchase Order i.e. **Rs. 5,867/-** in the following bank account of MMGPA Mumbai

Name of Account	Name of Branch	Account Number	IFSC Code
2 Percent Medical Goods Procurement Fees/Penalty Account	Indian Bank, Mumbai Fort Branch, Mumbai	7705964884	IDIB000B027

Consignee : as per List attached
 (As per approval of Hon. Chief Executive Officer MMGPA, Mumbai)

JADHAV
 SANJEEVKUMAR
 MANOHARRAO
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 JADHAV SANJEEVKUMAR
 MANOHARRAO
 Date: 2025.06.25 16:41:11
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(Dr. Sanjeevkumar Jadhav)
General Manager (Technical)
Maharashtra Medical Goods Procurement Authority
Mumbai

- Copy to:** 1) Hon. Commissioner of Health Services, Mumbai
 2) Hon. Director of Health Services (2), Mumbai
 3) Joint Director of Health Services (Hospital Cell) Mumbai
 4) Chief Accounts and Finance Officer, Medical Goods Procurement Authority, Mumbai
 5) Pay & Account Officer, Mumbai
 6) Office File
 7) QA Cell, MMGPA

Copy to Consignee(s):

They should accept Drugs as per order & entry of the said stock is to be taken in stock register as well as in e-Aushadhi online system immediately within 24hrs of actual delivery.

- Copy Submitted to:** 1) Hon. Addl. Chief Secretary, Public Health Department, Mantralaya, Mumbai.
 2) Hon. Secretary-2, Public Health Department, Mantralaya, Mumbai.

Consignee		
2629 - Sitagliptin 100 mg Tab		
PO-1086/ MMGPA/Sitagliptin 100 mg Tab/E-177/2025 Date-25/06/2025		
DMER State Budget 2024-25 Admin Approval :100.60Cr Date:09.10.2024		
SR No.	Store Name	Grand Total
1	Chhatrapati Pramila Raje General Hospital, Kolhapur(22105095)	7000
2	Government Medical College and General Hospital, Baramati(2210G879)	12000
3	Government medical college and hospital, Dharashiv(2210H122)	10000
4	Sasoon General Hospital, Pune(22101625)	7380
5	Urban Health Center, Bandra(22103806)	144000
Total:		180380

JADHAV
SANJEEVKUMAR
MANOHARRAO

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Dr. Sanjeevkumar Jadhav
General Manager (Technical)
Maharashtra Medical Goods Procurement Authority, Mumbai