



GOVERNMENT OF HARYANA / हरियाणा सरकार
Directorate School Education
विद्यालय शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
 Education, Culture and Development

School Education, Haryana
 विद्यालय शिक्षा, हरियाणा

तमसो मा ज्योतिर्गमय
 Lead me from Darkness to Light

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To

**All the District Education Officers
 In the state of Haryana**

**Memo No 9/55-2026 W (1)
 Dated Panchkula the 04/6/2026**

Subject: - Regarding mentioning of UDISE Code in all Civil Works Files.

Kindly refer to subject cited above.

It has been observed that estimates for repair/maintenance/construction in Govt. School Buildings are being received throughout the State in the Directorate without mentioning the UDISE Code of concerned schools. Due to this it become difficult to properly identify the schools, as many schools have similar or identical name. Also terracing the complete details of the concerned school and processing the files becomes time consuming.

To avoid the situation of unnecessary delay in processing of such demand/request, you are hereby directed to ensure that the following details should also be mentioned in the letter while sending estimate for repair/maintenance/construction in the school building:-

1. School Name
2. District
3. Block
4. UDISE Code
5. MIS Code
6. School Code

It is also made clear that, in the absence of above details, the estimates will not be entertained.

[Signature]
 04/6/26

**SUPERINTENDENT WORKS
 FOR DIRECTOR GENERAL SECONDARY EDUCATION
 HARYANA PANCHKULA**

Endst. No. Even

Dated, Panchkula, the 04/6/2026

A copy is forwarded to IT Cell for uploading on Website.

[Signature]
 04/6/26

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 HARYANA PANCHKULA**

