

To

All DEO's Haryana

Memo No. *KW 20/101-2022 PGT-II (3)*  
Dated Panchkula, the

**Subject: Advisory regarding Interim arrangements for PGT Teachers/Guest Teachers awaiting posting orders and initiation of disciplinary proceedings against PGTs who have exceeded the authorized term of foreign deputation.**

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It has been observed that a significant volume of official files and court references concerning routine service matters, particularly the condonation of service periods, are being forwarded to the Finance Department. In response, the Government has resolved the following stipulations:

1. Any PGT returning from transfer, deputation, authorized leave, Foreign Service, or reinstatement from suspension who is not immediately assigned a new posting shall be required to report attendance and discharge temporary duties at the District Education Office (DEO) where their service was last recorded.
2. The DEO shall be responsible for securing the provisional placement of such teachers in a school with requisite staffing needs, pending the issuance of formal deployment orders.
3. This measure is implemented to preclude any disruption in service continuity or deferment of remuneration for the teachers concerned.
4. Guest Faculty members rendered without a current assignment due to transfer, surplus adjustment, or administrative exigencies shall be required to report and mark attendance at the DEO where their last service engagement was recorded.
5. The DEO shall ensure the provisional placement of such Guest Faculty in a proximate school demonstrating staff requirement, pending the formalization of their orders.

6. DEOs must vigilantly monitor and ensure that no Guest Faculty member experiences a break in service or honorarium as a result of administrative delays.
7. All PGTs from Haryana currently engaged in foreign deputation must repatriate to the parent department immediately upon the culmination of the stipulated 5-year or 7-year permissible tenure.
8. Disciplinary proceedings, strictly in accordance with applicable service rules, shall be instituted against those who demonstrate non-compliance with the return directive.

These accumulated delays and procedural shortcomings frequently result in complexities within service records, delayed salary disbursements, and an increased administrative burden. It is mandated that all such matters be resolved promptly at the officer/official level, within a timeframe not exceeding 20 days.

All DEOs are instructed to ensure compliance with these directions in letter and spirit and resolve all such cases on priority.

**Additional Chief Secretary to Govt. Haryana  
School Education Department  
Chandigarh**

**Endst. No. Even**

**Dated, Panchkula, the 15-12-2025**

A copy is forwarded for information and necessary action to:

1. The Director, Elementary Education, Haryana
2. All Branch Officers, Directorate of Secondary Education  
*PGT-I, PGT-II, PGT-IV*

*Mou Hoken 12/12/25*  
**Deputy Superintendent**  
**For Director Secondary Education**  
**Haryana, Panchkula**