



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA**

**Order No. 10/1-2024 Admn (4)**

**Dated, Panchkula the 16/12/2025**

A copy of letter No.16/171/2025-4HR-III dated 10.12.2025 received from Chief Secretary to Government Haryana regarding **updating annual Family Income details on the Parivar Pehchan Patra (PPP) Portal** is forwarded to the following for information & further necessary action:-

1. Director SCERT Haryana, Gurgram.
2. All District Education Officer's in the State.
3. All Principal DIET's/BITE/GETTI's in the State.
4. All Officers/Superintendents Secondary (HQ).
5. Superintendent Admn. (Elc.)
6. Care Taker (S).
7. PA/DSE.
8. PA/Additional Director Admn.
9. PA/ Joint Director Admn.
10. PA/Joint Director Admn (MSS).
11. All Assistants Admn. Branch (S).
12. IT Cell (HQ) for website.

*Rajiv*  
15/12

**SUPERINTENDENT ADMN.  
for DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**

3173 Ad(4)  
11/12/2025

No. 16/171/2025-4HR-III  
Haryana Government  
Human Resources Department  
(Human Resources-III Branch)

To

Dated: Chandigarh, the 10<sup>th</sup> December, 2025

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments, Haryana.
3. All the Managing Directors/ Chief Administrators/ CEO's of Boards/ Corporations/ Public Undertakings in Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar, Punjab and Haryana High Court, Chandigarh.
6. All the Deputy Commissioners and Sub-Divisional Officers (C) in Haryana.
7. The Registrars of all the Universities in Haryana State.

**Subject: Regarding updating annual Family Income details on the Parivar Pehchan Patra (PPP) Portal.**

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Sir/Madam,

I am directed to invite your kind attention to this Department's Notification No. 16/91/2021-3GS-II, dated 30.06.2022, vide which the Government had framed the *Deployment of Contractual Persons Policy, 2022*. As per Para 6.3 of the Policy, it was mandated that Nigam shall ensure that indents for manpower carry the complete details of the individuals' *Parivar Pehchan Patra (PPP)*.

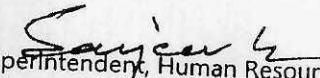
2. It has, however, been observed that a significant number of individuals who initially joined various departments between 17th August 2019 and 31st December 2021 have not updated their Parivar Pehchan Patra (PPP) details, specifically their family income status on the Parivar Pehchan Patra (PPP) Portal, despite receiving wages through HKRNL. This non-updation has led to discrepancies in service records and is causing avoidable delays in processing related administrative matters.

3. Now, State Government has taken serious view on this and decided to direct all concerned to update their Parivar Pehchan Patra (PPP) details, specifically their family income status on the Parivar Pehchan Patra (PPP) Portal without delay and to ensure that compliance is obtained and duly verified at the Department/ Boards/ Corporations level.

4. It is therefore, requested to all the Administrative Secretaries to issue necessary instructions to all Heads of Departments/Boards/Corporations under their administrative control to ensure that Parivar Pehchan Patra (PPP) details, specifically their family income status of all contractual employees deployed through HKRNL are updated on the PPP Portal within 20 days from the issuance of this communication.

5. These instructions may kindly be brought to the notice of all concerned for strict compliance.

Yours faithfully,

  
Superintendent, Human Resources-III  
for Chief Secretary to Government, Haryana

10/12/2025

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