



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. 10/1-2024 Admn (4)

Dated, Panchkula the 29/9/2025

A copy of letter No. 14/65/2025-6FA dated 28.08.2025 received from Additional Chief Secretary to Government Haryana, Finance Department Regarding urgent need to Expedite Condemnation and Disposal of Surplus/Unserviceable Stores in all Department/Board/Corporations of the State Government is forwarded to the following for information & further necessary action:-

1. Director SCERT Haryana, Gurgram.
2. All District Education Officer's in the State.
3. All Principal DIET's/BITE/GETTI's in the State.
4. Registrar Education (Secondary).
5. All Superintendents (S).
6. Superintendent Accounts (HQ).
7. Superintendent Admn. (Ele.)
8. PA/DSE.
9. PA/Additional Director Admn.
10. PA/ Joint Director Admn.
11. PA/Joint Director Admn (MSS).
12. Care Taker (HQ).
13. IT Cell (HQ) for website.

Rohin
26/9

**SUPERINTENDENT ADMN.
for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA**

From

Additional Chief Secretary to Government Haryana
Finance Department

To

1. All Administrative Secretaries to Govt. of Haryana.
2. All the Head of Departments/Boards/Corporation of Haryana.

Memo No: 14/65/2025-6FA

Dated: 28/08/2025

Subject: Urgent need to Expedite Condemnation and Disposal of Surplus/Unserviceable Stores in all Departments/Board/Corporations of the State Government.

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I have been directed to invite your kind attention on the subject cited above that it has been observed by the Government that there is a significant accumulation of surplus (as otherwise unusable store), unserviceable, and obsolete stores across various departments and organizations of the State Government of Haryana. This prolonged retention of such items leads to inefficient utilization of valuable storage space, potential deterioration of assets, and blockage of public funds that could otherwise be deployed for more productive purposes. Efficient and timely condemnation and disposal are essential for sound financial management and optimal resource allocation within the State.

In light of the above, all Head of Departments are hereby requested to take immediate and decisive action to expedite the process of condemnation and disposal of surplus and unserviceable stores within their respective purviews. The following actions are to be given top priority:

Initiate condemnation proceedings promptly: Send an indent to the Directorate General of Supplies & Disposals (DGS&D) or the Concerned Deputy Commissioner to get the surplus/unserviceable stores condemned as per Government policy/instructions.

Obtain necessary approvals: Ensure all required approvals from the Competent Authority are secured before proceeding with condemnation and disposal of surplus/unserviceable stores.

In this regard, you are requested to kindly furnish the following details for prompt action:

Information Regarding Surplus/Unserviceable Government Stores pending for Condemnation and Disposal:

Sr. No.	Description of Store Item(s)	Purchase Year/Date	Quantity	Weight	Purchase Value of Item(s)	Total Purchase Value	Present Condition	Remarks if Any

Your personal attention and proactive engagement are crucial to ensure that the store meets the criteria for condemnation and these instructions are implemented with the utmost sincerity and promptness. Following the issuance of this letter, a comprehensive initial action report, outlining the specific steps taken, must be submitted to the Directorate of Supplies and Disposal, Haryana, within 30 days. Thereafter, all progress reports are to be submitted as per the prescribed quarterly.

The above instruction may be brought to the notice of all concerned for its implementation with immediate effect.

Dated Chandigarh
the 29.07.2025

ANURAG RASTOGI
Additional Chief Secretary to Government Haryana
Finance Department

Endst. No. 14/65/2025-6FA

Dated: 28/08/2025