



GOVERNMENT OF HARYANA/हरियाणा सरकार

# Directorate of Secondary Education

## माध्यमिक शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास  
Education, Culture and DevelopmentSchool Education, Haryana  
विद्यालय शिक्षा, हरियाणातमसो मा ज्योतिर्गमय  
Lead me from Darkness to Light

Off.: Shiksha Sadan, Sector 5, Panchkula, Haryana-134109(India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253

कार्यालय: शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स: 91 (0172) 2560253

e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

**Regd.**

To

1. District Education Officer, Faridabad.
2. District Education Officer, Kaithal.
3. District Education Officer, Hisar.
4. District Education Officer, Jind.
5. District Education Officer, Mahendergarh.

Memo No. 2/1-2025 HRME – II (5)

Dated Panchkula the:-

**Subject:- Appointment under Ex-gratia policy.**

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Kindly refer to the subject cited above.

It is intimated that the Govt has decided to issue appointment to the following dependents of deceased government employees under Haryana Civil Services (Compassionate Financial Assistance or Appointment) Rules, 2019 to the post of Group D:-

Sr. No.	Name of Candidate	Received approval for appointment from Pension Branch	Alloted District
1	Sh. Krishan S/o Late Sh. Amar Singh, Sweeper-cum-Chowkidar, GSSS Gaunchhi, Distt. Faridabad	Vide order No. 9/47-2025 P-I (2) dt. 18.08.2025	Faridabad
2	Sh. Ajay S/o Late Smt. Laxmi Devi, Mali, GSSS Mundri, Distt. Kaithal	Vide order No. 9/14-2024 P-I (2) dt. 20.08.2025	Kaithal
3	Mr. Monu S/o Late Sh. Krishan Kumar, Waterman, GSSS Hazampur, Distt. Hisar	Vide order No. 9/78-2025 P-I (2) dt. 08.08.2025	Hisar
4	Sh. Rahul Kashyap S/o Late Smt. Anita, Clerk, BEO Alewa, Distt. Jind	Vide order No. 9/72-2025 P-I (2) dt. 20.08.2025	Jind
5	Sh. Sandeep Kumar S/o Late Sh. Nekiram, Peon, GSSS Chandpura, Distt. Mahendergarh	Vide order No. 9/90-2025 P-I (3) dt. 25.08.2025	Mahendergarh

Therefore, you are directed to issue appointment letters to who are the dependents of Deceased Govt. employee against vacancy immediately. It is also advised that the verification of their documents i.e. medical fitness, original certificates of educational qualification, character certificate up to the satisfaction of service rules and the following terms and conditions must be depicted in his appointment letter:-

1. Verify the documents of educational quification, certificate of resident of Haryana, NOC of any criminal case no pendency of court case and must verify the character certificate of candidate prior to issue appointment letter.
2. Before issue appointment letter must be verify the medical certificate which is issued by the concerned Civil Surgon.
3. The appointment should be issued against the vacant post.
4. Must be checked the prescribed age of the candidate before issue appointment letter.
5. At any time if found any suspicious regarding his character his services will be terminated without any notice.
6. Service rules of Haryana Civil Services Rules, 2016, Rules, 1994, Rules 1998 and instructions issued by the Haryana Government from time to time must be obeyed by the candidate.
7. No TA/DA will be entitled for this appointment.

8. The candidate must file an affidavit regarding his marital status, if he married then must be submitted an affidavit regarding only one alive spouse prior to issue appointment letter.
9. The terms and conditions specified by the department regarding seniority and any amendment in the rules must be obeyed by the candidates.
10. The probation period must of two years and if found at any stage any adverse regarding character then the probation period can be extended.
11. The services can be terminated without any notice if found any wrong statement at any time.
12. Candidate must be file a set of educational certificates and must be shown original certificates to the competent authority.
13. This appointment will be on provisional basis against the temporary post and as and when the permanent post will be vacated according to his seniority and good service record he will be confirmed.
14. If the candidate tendered his resignation he must file one month notice or one month emoluments alongwith all allowances.
15. New pension scheme will be applicable to the appointee.
16. If the candidate agrees with all the above terms and conditions then the joining report be submitted to the competent authority by the candidate.

A copy of appointment letter and joining report of candidate be filed to this office immediate after his joining.


- sd -  
**Dy. Superintendent HRME-II**  
**for Director Secondary Education**  
**Haryana, Panchkula**

**Endst. Even**

**Dated; Panchkula the 02.09.2025**

A copy is forwarded to the following for information and necessary action:-

1. Superintendent Pension Branch (Secondary Education) w.r.t their recommendation vide order No. 9/47-2025 P-I (2) dt. 18.08.2025, 9/14-2024 P-I (2) dt. 20.08.2025, 9/78-2025 P-I (2) dt. 08.08.2025, 9/72-2025 P-I (2) dt. 20.08.2025, 9/90-2025 P-I (3) dt. 25.08.2025.
2. Sh. Krishan S/o Late Sh. Amar Singh, Sweeper-cum-Chowkidar, GSSS Gaunchhi, Distt. Faridabad.
3. Sh. Ajay S/o Late Smt. Laxmi Devi, Mali, GSSS Mundri, Distt. Kaithal.
4. Mr. Monu S/o Late Sh. Krishan Kumar, Waterman, GSSS Hazampur, Distt. Hisar.
5. Sh. Rahul Kashyap S/o Late Smt. Anita, Clerk, BEO Alewa, Distt. Jind.
6. Sh. Sandeep Kumar S/o Late Sh. Nekiram, Peon, GSSS Chandpura, Distt. Mahendergarh.
7. I.T Cell.

  
**Dy. Superintendent HRME-II**  
**for Director Secondary Education**  
**Haryana, Panchkula.**

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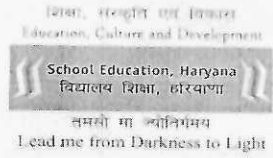




GOVERNMENT OF HARYANA / हरियाणा सरकार

# Directorate School Education

विद्यालय शिक्षा निदेशालय



www.schooleducationharyana.gov.in | edusecondaryhry@gmail.com

## ORDER

No. 4/153-2025 HRME-II (5)

Dated, Panchkula, the 01.09.2025

In pursuance of the Government notification No. 15/01/2024-4HR-1 dated 26.01.2024, the following Class-IV (Group-D) employees is hereby transferred as new appointment by transfer with immediate effect:-

Sr. No.	Name Sh/ Smt., Designation	Present Place of Posting	Transfer/ Adjusted	Remarks
1.	Sanjeev Kumar Class-IV [002188]	GMS Toba (5354) Block Saha Distt. Ambala	DEEO Ambala	Transfer A/V.

### Terms & Conditions:-

1. The employee be joined on the same post as working on prior station.
2. The official will be relieved immediately and if he/she fails to do so, he/she will be liable for disciplinary action, However if any official is working in Census duty, he/she shall not be relieved till the Census duty is accomplished.
3. No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
4. If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.
5. If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
6. Consent/affidavit of the official be taken that he is willing to loose his/her seniority in case of requested transfer orders.
7. The condition that official has not been joined previous transfer place of posting is not implemented on Cancellation Order.
8. The official will be update their profile in MIS Portal when he/she join/relieve from his present working station and also supply the information to the Directorate.
9. Concerned DDO is also requested to update and approved MIS data of the official at your own level.

**SANJEEV KUMAR, HCS,  
JOINT DIRECTOR ADMN  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**



Endst. No. 4/153-2025 HRME-II (5)

Dated, Panchkula, the:- 02.09.2025

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (A&E), Haryana, Chandigarh.
2. PS/EM.
3. PA/OSDCM w.r.t. their dispatch no. 48166 dated 21.08.2025.
4. District Education Officer Concerned.
5. Concerned Institution.
6. Official concerned.
7. IT Cell.
8. PA/AD (Admn).
9. Separate copy for Data Entry Operator for MIS to update the data of the concerned official.

*Hendler*  
DY. SUPERINTENDENT HRME-II  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA

*hstt*





GOVERNMENT OF HARYANA/हरियाणा सरकार

# Directorate of Secondary Education

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e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

**Regd.**

To

District Education Officer,  
Sonipat.Memo No. KW 2/1-2025 HRME – II (5)  
Dated Panchkula the:-**Subject:- Appointment under Ex-gratia policy.**

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Kindly refer to the subject cited above.

In this matter, Smt. Sarita Hooda W/o Late Sh. Yogender Kumar, Clerk, GSSS Nohra, Distt. Panipat was allotted District Panipat vide order no. 2/1-2025 HRME – II (5) dated 26.08.2025 under Ex-gratia appointment. In continuation of this orders, as per representation of Smt. Sarita Hooda, District Sonipat is hereby allotted to her on Compassionate ground. The detail of the employee is as under:-

Sr. No.	Name of Candidate	Received approval for appointment from Pension Branch	Alloted District
1	Smt. Sarita Hooda W/o Late Sh. Yogender Kumar, Clerk, GSSS Nohra, Distt. Panipat	Vide order No. 9/82-2025 P-I (3) dt. 14.08.2025	Sonipat

Therefore, you are directed to issue appointment letters to who are the dependents of Deceased Govt. employee against vacancy immediately. It is also advised that the verification of their documents i.e. medical fitness, original certificates of educational qualification, character certificate up to the satisfaction of service rules and the following terms and conditions must be depicted in his appointment letter:-

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A copy of appointment letter and joining report of candidate be filed to this office immediate after his joining.

-sd-  
**Dy. Superintendent HRME-II**  
**for Director Secondary Education**  
**Haryana, Panchkula**

**Endst. Even**

**Dated; Panchkula the 02.09.2025**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Panipat.
2. Superintendent Pension Branch (Secondary Education) w.r.t their recommendation vide order No. 9/82-2025 P-I (3) dt. 14.08.2025.
3. Smt. Sarita Hooda W/o Late Sh. Yogender Kumar, Clerk, GSSS Nohra, Distt. Panipat.
- ✓ 4. I.T Cell.

-Hender-  
**Dy. Superintendent HRME-II**  
**for Director Secondary Education**  
**Haryana, Panchkula**

