

From

Director Secondary Education
Haryana, Panchkula

To

All District Education Officers
All District Elementary Education Officers

Memo No: 4/1-2025-SE(4)

Dated 19.05.2025

Subject: **Regarding verification of Posts of PGTs and TGTs proposed calculated under Rationalization Policy for common school and Modal Sanskriti / PM Shri Schools.**

As you are aware that department has issued Norms for Rationalization/ Re-distribution of post of PGTs/TGT/ESHM vide 4/1-2025-SE (5) dated 07.05.2025 and 1/10-2025-MSS/TPMC dated 09.05.2025. Department has calculated Subject Wise and Cadre Wise requirement of Posts for all Government Sr. Sec., High and Middle Schools based on the enrollment for the academic session 2024-25.

A school-specific interface has been developed on the MIS Portal, where the calculated posts are available for verification by each school. You are requested to issue following directions to all schools-

1. All schools should verify the allocated posts by accessing the **"Post Verification (Rationalization)"** module on the MIS Portal.
2. If a school wants to increase/decrease the posts in a specific cadre or subject as per policy due to change in enrolment in current year, please check ☒ the corresponding checkbox in the relevant row and enter the net required posts for that cadre or subject. It is essential to provide justification for any changes in the remarks section.
3. If there are no changes to the allotted posts for a particular cadre or subject. Do not Press checkbox against such rows.

Above said exercise of verification should be completed by 22.05.2025.

Director Secondary Education
Haryana, Panchkula