



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. 10/1-2024 Admn(4)

Dated, Panchkula the 23/04/2025

A copy of letter No. 15/01/2024-4FA dated 07.04.2025 received from Additional Chief Secretary to Govt. Haryana, Finance Department Regarding Issuance of directions to refrain from allocation of additional charge of the posts having higher pay scale to the officers/officials having lower grade pay is forwarded to the following for information & necessary action:-

1. Director SCERT Haryana, Gurgram.
2. All District Education Officer's in the State.
3. All Principal DIET's/BITE's in the State.
4. Registrar Education (Secondary).
5. All Superintendent (Establishment Branches)(S).
6. Superintendent Coordination Branch (S).
7. Superintendent Admn. (Ele.)
8. PA/DSE.
9. PA/Additional Director Admn.
10. PA/ Joint Director Admn.
11. PA/Joint Director Admn.
12. All Assistants Admn Branch.
13. IT Cell (HQ) for website.

Ram
22/4/25

SUPERINTENDENT ADMN.

**for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA**

From

To

The Additional Chief Secretary to Government Haryana,
Finance Department

DSE

09/04/2025

1. All the HOD in the State of Haryana
2. All the Nodal Officers working in all the Departments/Districts
{Through Director General, Treasuries and Accounts, Department,
Haryana, Chandigarh}

Memo No. 15/01/2024-4FA

AD Adm (1) Dated: 07.04.2025

Subject:-

Issuance of directions to refrain from allocation of additional charge of the posts having higher pay scale to the officers/officials having lower grade pay.

Reference on the subject noted above.

2. After due consideration, the Government has decided to issue the directions to all the HODs of the Department/HOO of Districts and all the Nodal officers in Department/Districts to refrain from making recommendations and from assigning additional charge of the post having higher grade pay and responsibility to the officers/officials having lower pay scale.

3. Further, it is also directed to refrain from assigning additional charge of hometown.

[Signature]
Superintendent Finance Accounts
for Additional Chief Secretary to Government Haryana,
Finance Department.

Endst. No. 15/01/2024-4FA

Dated 07.04.2025

A copy is forwarded to Director General, Treasury and Accounts, Department, Haryana for strict compliance and circulation of above instructions.

PA

[Signature]
Superintendent Finance Accounts
for Additional Chief Secretary to Government Haryana,
Finance Department

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1033 Ad (3)

18/04/2025