

**GOVERNMENT OF HARYANA**  
**Department of School Education**



**[Management Information System]**

**Introduction:** The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

**USER MANUAL FOR DISTRICT SCHOOL SUBJECT WISE UNALLOCATED STUDENTS**

**This module will be available in the login id of DEO, DEEO, BEO, BEEO AND ADMIN. User will login to his account and shall follow the steps given below**

Step 1: - **Login:** User must login to the account on MIS (OneSchool) Portal. User can login through this link <https://mis.oneschoolsuite.com/>

Welcome to OneSchool

## Department of School Education, Haryana

### Sign in to your account

Please enter your credentials below

Username \*

XXXXXX

Password \*

\*\*\*\*\*

Sign in

Step 2: - **Navigate to District School Subject Wise Unallocated Students:** - User must click on the " **District School Subject Wise Unallocated Students**" tab available on the left side panel. User will get report of " **District School Subject Wise Unallocated Students**"

The screenshot displays the OneSchool application interface. On the left, a dark blue sidebar contains the 'MIS - Employee' header and a 'Change Password' link. Below this, a 'Welcome Back' message is followed by a user profile icon (NK) and 'Print' and 'Logout' buttons. A search bar is present, and a list of menu items includes 'Date Wise Attendance Report', 'Block Wise Summary Enrollment Report', 'District School Standard Wise Enrollment Report', 'School Code & Date Wise Attendance Report', 'Attendance Not Marked By Schools', and the selected 'District School Subject Wise Unallocated Students Report'.

The main content area features a navigation bar with home, notification, and user icons. The title 'District School Subject Wise Unallocated Students' is displayed. An instruction box states: 'Once the data gets loaded, you can download the xlsx file by clicking the download button, which is situated on the right bottom corner.' Below this is a table with the following data:

DISTRICT NAME	SCHOOL CODE	SCHOOL NAME	TOTAL STUDENT	SUBJECT UNALLOCATED
Ambala	10011	Government Primary School Dhurali	3	3
Ambala	10022	Government Primary School Mianmajra	1	0
Ambala	10027	Government Primary School Nanhera	1	1
Ambala	10031	Government Model Sanskriti Primary School No-7	2	2
Ambala	10033	Government Primary School Noorpur	1	0
Ambala	10037	Government Primary School Roopa Majra	1	1
Ambala	10038	Government Primary School Sahilpura	1	1
Ambala	10039	Government Model Sanskriti Primary School Sarangpur	1	0
Ambala	10074	Government Primary School Ismailpur	1	1
Ambala	10115	Government Primary School Teja	2	2
Ambala	10127	Government Model Sanskriti Primary School Bakra Market	1	0

At the bottom right of the table, it indicates 'Rows 1-11 of 1418'. The footer shows 'Powered by Metabase' and a download icon.