GOVERNMENT OF HARYANA

Department of School Education



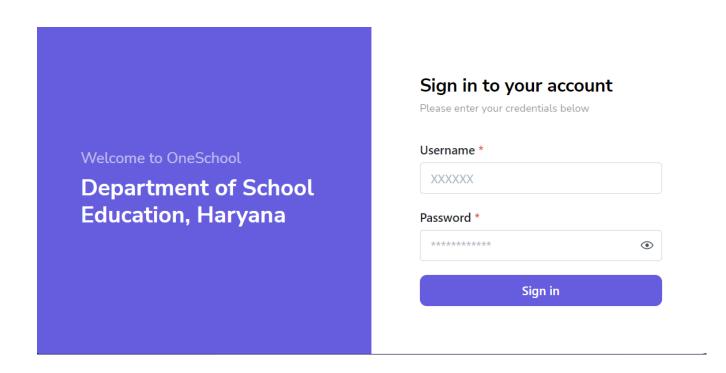
[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR DATE WISE ATTENDANCE REPORT

This module will be available in the login id of DEO login, Admin/DEEO/BEO/BEEO office login

Step 1: - Login: User must login to the School account on MIS (OneSchool) Portal. User can login through this link <u>https://mis.oneschoolsuite.com/</u>



Step 2: - Navigate to Date wise attendance report: After successful login on Oneschool Suite, user must click on the " Date wise attendance report " tab available on the left side panel

MIS - Employee	
Welcome Back, 😝 🕞	Date Wise Attendance Report
Search your menu C Appointment Category	 Instructions Retrieve date-wise attendance information for all district schools by filtering dates. Once the data gets loaded, you can download the xlsx file by clicking the download button at the right bottom corner.
Opload Holiday List	
2 Posting Against Appointment	Date * Select
State District Summary Enrollment Report	
Daily Attendance Report	
Date Wise Attendance Report	
Block Wise Summary Enrollment Report	

Step 3: - The user will receive a date wise attendance report containing information such as the total number of students, the total number of students present, the total number of students on leave, the total number of absent students, as well as the school name and school code.

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Welcome Back.	223 ×								
Search your menu 0	School Name	District Name	⁻ Education Block	Date	Total Student	Total Marked Attendance Count	Total Present Students	Total Absent Students	Total Leave Students
	PM Shri Government Senior Secondary School Ugala	Ambala	Barara	December 6, 2023	565	306	284	19	3
O Appointment Category	Government Senior Secondary School Adhoya	Ambala	Barara	December 6, 2023	351	228	213	12	3
O Upload Holiday List	Government Senior Secondary School Rampur Chhapra	Ambala	Saha	December 6, 2023	189	189	182	5	2
2 Posting Against Appointment	Government Girls Senior Secondary School Tigaon	Faridabad	Faridabad	December 6, 2023	641	0	0	0	0
	Government Primary School Barouli	Ambala	Ambala-I (City)	December 6, 2023	26	26	24	2	0
D State District Summary Enrollment Report	Government Primary School Baknaur	Ambala	Ambala-I (City)	December 6, 2023	22	0	0	0	0
Daily Attendance Report	Government Model Sanskriti Primary School Baldev Nagar	Ambala	Ambala-I (City)	December 6, 2023	442	144	120	20	4
	Government Primary School Bara	Ambala	Ambala-I (City)	December 6, 2023	40	40	36	4	0
Date Wise Attendance Report	Government Primary School Bhurangpur	Ambala	Ambala-I (City)	December 6, 2023	34	34	32	2	0
Block Wise Summary Enrollment	Government Primary School Bhure Maira	Ambala	Ambala-I (City)	December 6, 2023	10	0	0	0	0