

GOVERNMENT OF HARYANA

Department of School Education



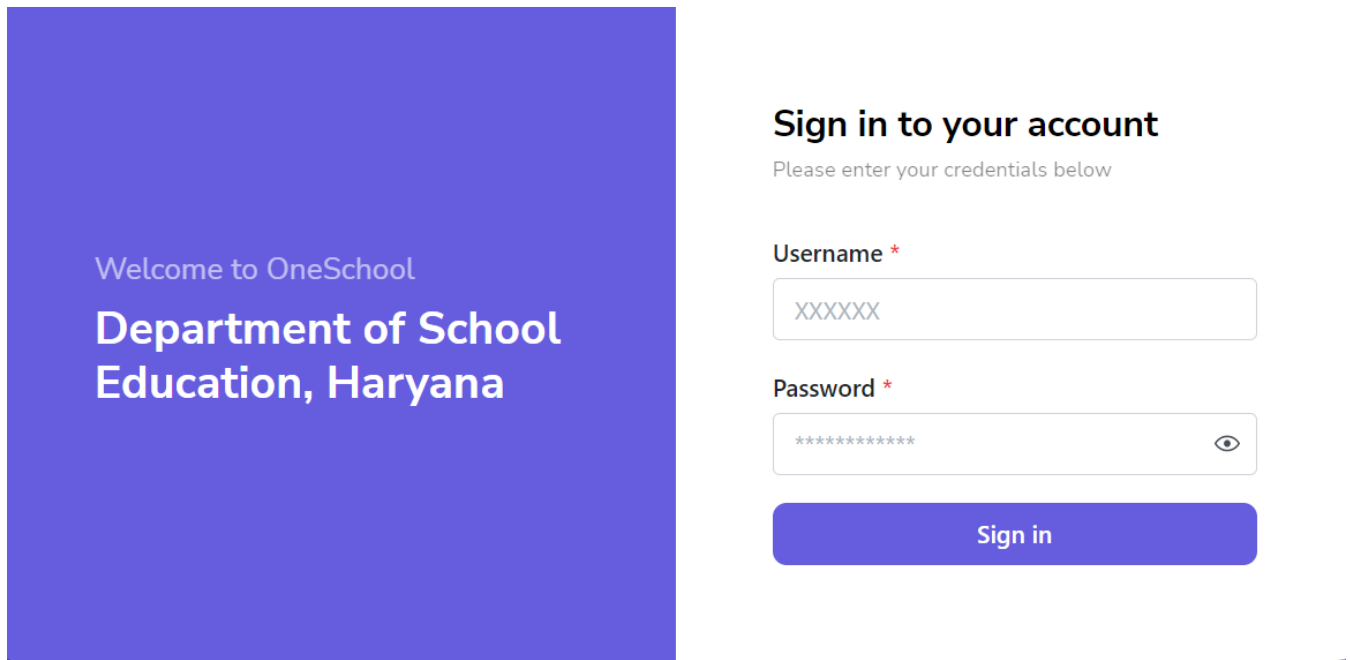
[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

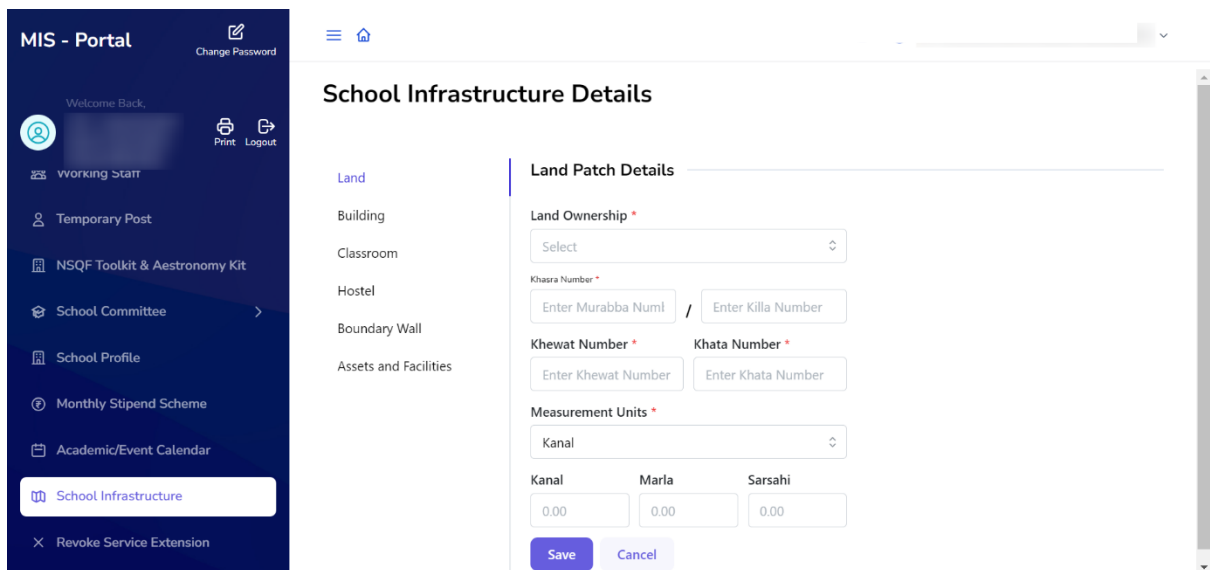
USER MANUAL FOR SCHOOL INFRASTRUCTURE

This module will be available in the login id of School. User will login to the account of concerned School and shall follow the steps given below to update School Infrastructure: -

Step 1: - **Login:** User must login to the School account on MIS (OneSchool) Portal. User can login through this link <https://mis.oneschoolsuite.com/>



Step 2: - Navigate to School Infrastructure: After successful login on Oneschool Suite, user must click on the " **School Infrastructure** " tab available on the left side panel.



Step 3: Provide Land Information - You will enter details about the land, including the khewat number, land ownership, kanal, and marla.

MIS - Portal | Change Password

Welcome Back, [User Name] | Print | Logout

working start

- Temporary Post
- NSQF Toolkit & Astronomy Kit
- School Committee
- School Profile
- Monthly Stipend Scheme
- Academic/Event Calendar
- School Infrastructure**
- Revoke Service Extension

School Infrastructure Details

- Land
- Building**
- Classroom
- Hostel
- Boundary Wall
- Assets and Facilities

Land Patch Details

Land Ownership *

Select

Khasra Number *

Enter Murabba Numl / Enter Killa Number

Khewat Number * **Khata Number ***

Enter Khewat Number Enter Khata Number

Measurement Units *

Kanal

Kanal	Marla	Sarsahi
0.00	0.00	0.00

Save Cancel

Step 4: Share Building Information - Here, you can input details about the school building.

MIS - Portal | Change Password

Welcome Back, [User Name] | Print | Logout

working start

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School Infrastructure Details

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Building Details

Land/Patch on which building is situated *

Select

Building Number * **Building Name ***

Enter Building Numbe Enter Building Name

Construction Type *

Select

Condition of Building *

Select

Completion Year of Building Construction *

Select Year

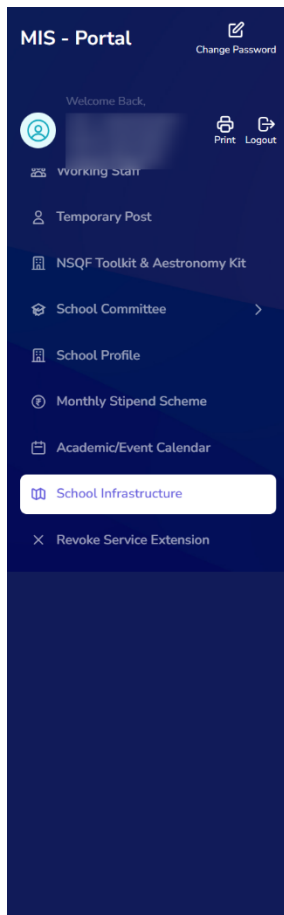
Floors Count * **Basements Count ***

0 0

(alongwith Ground Floor)

Save Cancel

Step 5: Provide Classroom Details - You will add information about the school's classrooms.



School Infrastructure Details

Land

Building

Classroom

Hostel

Boundary Wall

Assets and Facilities

Classroom Details

Select building to add room *

Select

Floor Number * Room Number *

Select Enter Room Number

Room Type *

Select

Length *

10 feet 0 inches

Width *

10 feet 0 inches

Height *

10 feet 0 inches

Condition of Room *

Select

Condition on Date *

Select Date

Room has Lintel? *

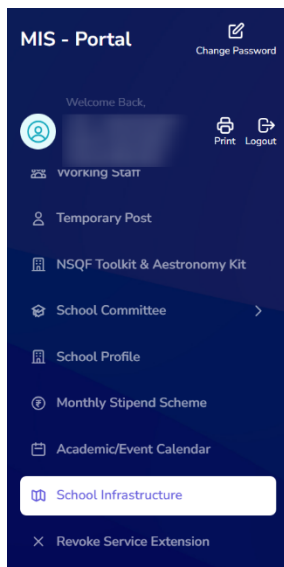
Yes No

Room in use? *

Yes No

Save Cancel

Step 6: Share Hostel Information - Input details about the school's hostel



School Infrastructure Details

Land

Building

Classroom

Hostel

Boundary Wall

Assets and Facilities

Hostel Details

Hostel Name *

Enter Hostel Name

Hostel For *

Boys Girls

No. of Students living in hostel *

0

Select building(s) in which hostel is setup *

0

Save Cancel

Step 7: Update Boundary Wall Information - You will update the details about the boundary wall surrounding the school.

MIS - Portal Change Password

Welcome Back, Print Logout

- working staff
- Temporary Post
- NSQF Toolkit & Astronomy Kit
- School Committee >
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Home Print Logout

School Infrastructure Details

- Land
- Building
- Classroom
- Hostel
- Boundary Wall**
- Assets and Facilities

Boundary Wall Details

Boundary Wall Type *

Height *
 feet inches

Boundary Wall covers the building *
 Partially Fully

Condition of Boundary Wall *
 Broken Good

Completion Date *

Step 8: Update Assets and Facilities - You will provide information about the school's assets and facilities. You can also mention any items that require repairs.

MIS - Portal Change Password

Welcome Back, Print Logout

- working staff
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Home Print Logout

- Land
- Building
- Classroom
- Hostel
- Boundary Wall
- Assets and Facilities**

Select Asset/Facility To Add

Assets *

Asset Details

Working *

Needs Repair *

Scrap *

Note: - If user wishes to remove a specific entry, please click on the "**Delete**" button located within the corresponding tab where you want to delete the entry.

- Welcome Back, [User Name]
- Working Class
- Temporary Post
- NSQF Toolkit & Astronomy Kit
- School Committee
- School Profile
- Monthly Stipend Scheme
- Academic/Event Calendar
- School Infrastructure**
- Revoke Service Extension

School Infrastructure Details

Land Patch Listing

Add New

Land Patch Number	Murabba Number	Killa Number	Khewat Number	Khata Number	Action
11105	123	123	123	23	Update Delete