GOVERNMENT OF HARYANA

Department of School Education

[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR DAILY ATTENDANCE REPORT

This module will be available in the login id of DEO login, Admin/DEEO/BEO/BEEO office login

Step 1: - **Login**: User must login to the School account on MIS (OneSchool) Portal. User can login through this link https://mis.oneschoolsuite.com/
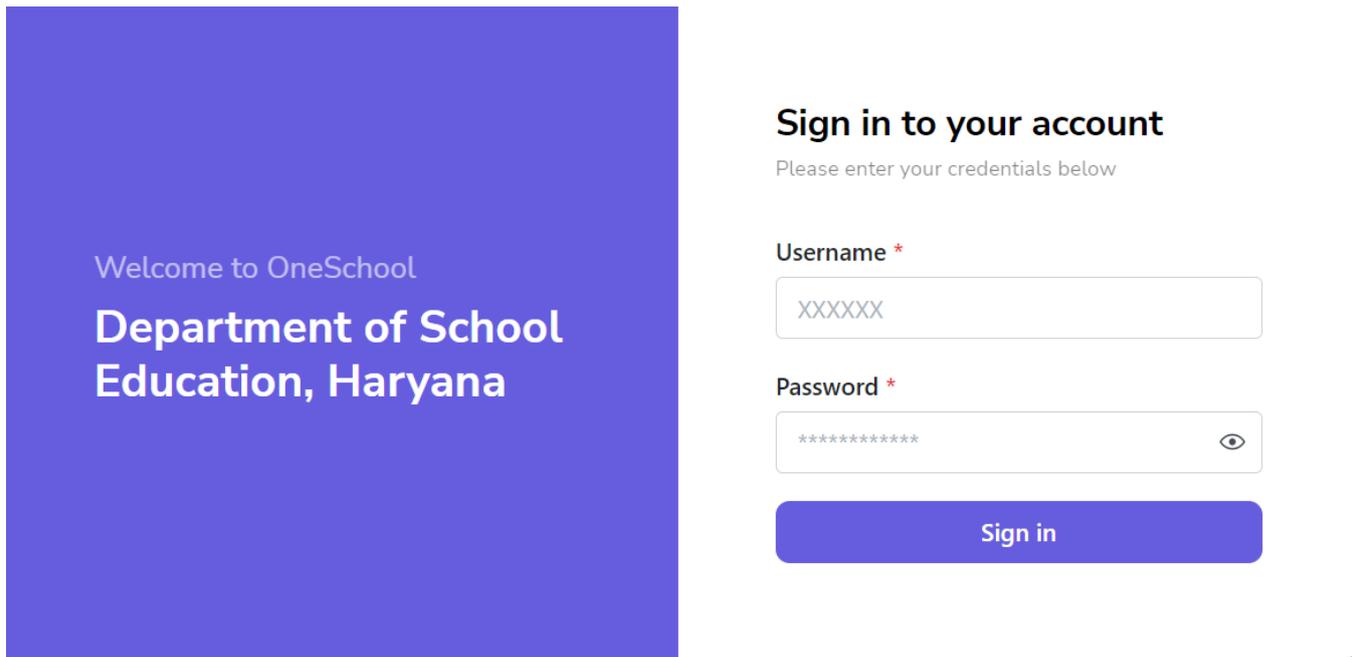
Step 2: **- Navigate to Daily Attendance Report** : After successful login on Oneschool Suite, user must click on the " **Daily Attendance Report** " tab available on the left side panel
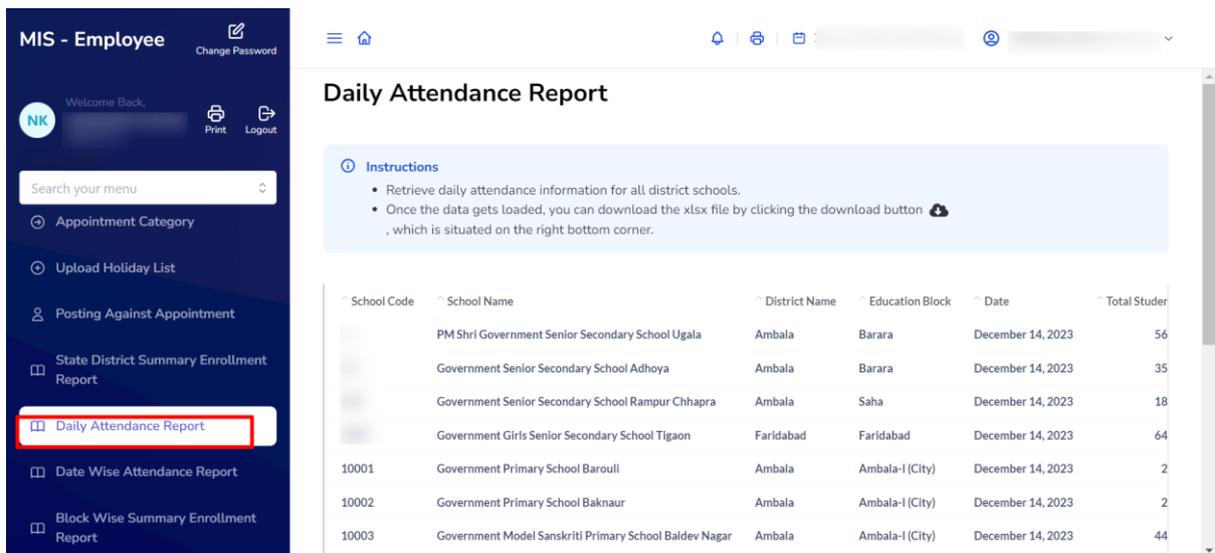
Step 3: - The user will receive a daily attendance report containing information such as the total number of students, the total number of students present, the total number of students on leave, the total number of absent students, as well as the school name and school code.

Welcome Back,
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Daily Attendance Report

Instructions
- Retrieve daily attendance information for all district schools.
- Once the data gets loaded, you can download the xlsx file by clicking the download button ☁ , which is situated on the right bottom corner.

School Code	School Name	District Name	Education Block	Date	Total Studer
	PM Shri Government Senior Secondary School Ugala	Ambala	Barara	December 14, 2023	56
	Government Senior Secondary School Adhoya	Ambala	Barara	December 14, 2023	35
	Government Senior Secondary School Rampur Chhapra	Ambala	Saha	December 14, 2023	18
	Government Girls Senior Secondary School Tigaon	Faridabad	Faridabad	December 14, 2023	64
	Government Primary School Barouli	Ambala	Ambala-I (City)	December 14, 2023	2
	Government Primary School Baknaur	Ambala	Ambala-I (City)	December 14, 2023	2
	Government Model Sanskriti Primary School Baldev Nagar	Ambala	Ambala-I (City)	December 14, 2023	44

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Total Student	Total Marked Attendance Count	Total Present Students	Total Absent Students	Total Leave Students
565	84	77	4	3
351	260	241	7	12
189	189	178	9	2
641	641	514	110	17
26	26	26	0	0
22	0	0	0	0
442	381	330	46	5