GOVERNMENT OF HARYANA

# Department of School Education

[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR UPLOAD HOLIDAY LIST

This module will be available in the login id of Admin.

Step 1: - **Login**: User must login to the School account on MIS (OneSchool) Portal. User can login through this link https://mis.oneschoolsuite.com/
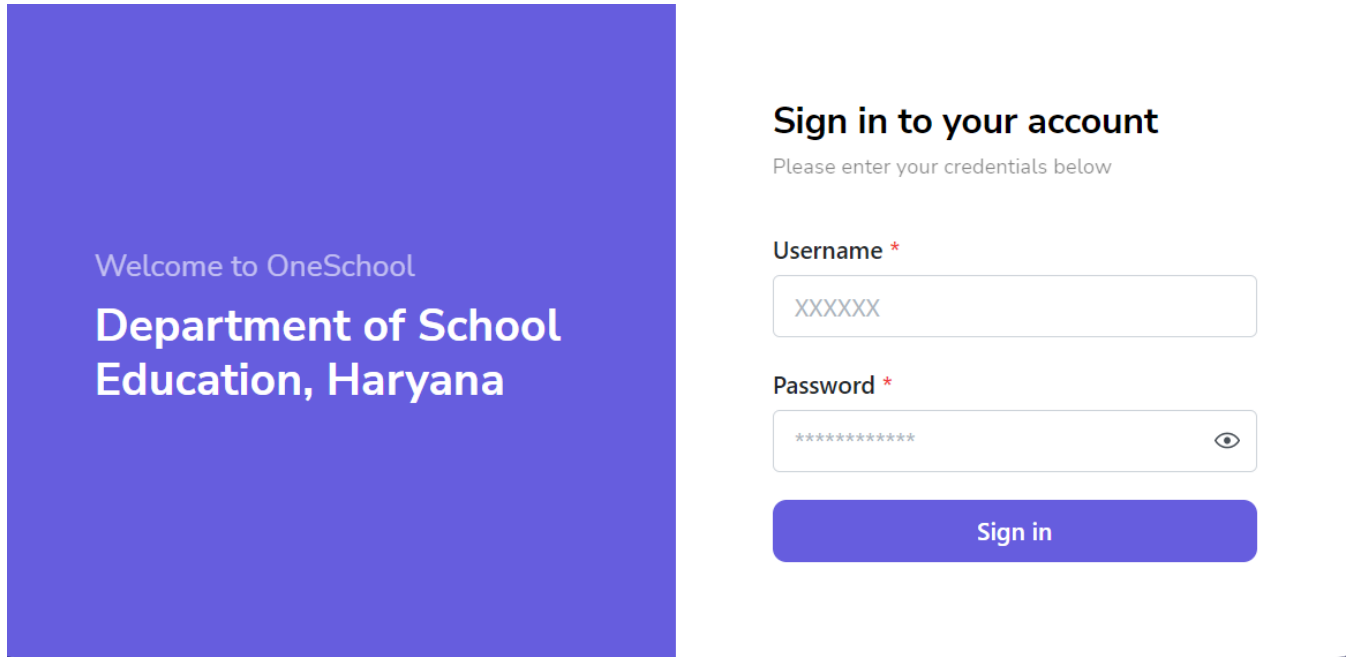
Step 2: **- Navigate to Upload holiday list**: After successful login on Oneschool Suite, user must click on the " **Upload Holiday list**" tab available on the left side panel.

Step 3: - Users are able to upload a holiday list in .xlsx format. Additionally, they can view the detailed holiday list displayed below.

Welcome Back,

NK

Print   Logout

Search your menu

- Academic/Event Calendar
- Consent Report
- District Prefrences Report
- Deactivate Employee ID
- Appointment Category
- Upload Holiday List
- Posting Against Appointment

Upload Holiday List

Upload File *

No file selected   Select   Upload File

Note :
1. File should be in .xlsx format.
2. File size should not exceed 500 KB.

Sample format for Holiday list

⬇ Download

ⓘ Guidelines for upload holiday list:
- Date should be (DD-MM-YYYY) format.

Holiday Detail List

Download Holiday List

Name	Description	Start Date	End Date
	National day	22-Oct-23 12:00 AM	24-Oct-23 12:00 AM
	National day	22-Oct-23 12:00 AM	24-Oct-23 12:00 AM
	National lay	22-Oct-23 12:00 AM	24-Oct-23 12:00 AM