




**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. 10/2-2021 Admn(4)

Dated, Panchkula the 14/11/2023

A copy of letter No. HKRN/BDEC/2038 dated 31.10.2023 received from Chief Executive Officer, Haryana Kaushal Rozgar Nigam Limited regarding Contract Renewal/Extension of Contract of manpower on HKRNL portal is forwarded to the following for information & necessary action:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officers in the State.
4. Registrar Education (Sec.)
5. Superintendent HRG-I & II.
6. Superintendent PGT- I, II, III & IV.
7. Superintendent HRME-I & II.
8. Superintendent Accounts Branch (Sec.)./Care Taker (Sec.)
9. Superintendent Admn. (Elementary).
10. PA/DSE.
11. PA/ Additional Director Administration.
12. PA/Joint Director (MSS).
13. PA/ Joint Director Admn.
14. PA/ Additional Director Academic.
15. Assistant Admn. Branch- I & III (Sec.).
- ✓ 16. IT Cell (HQ) for website.


SUPERINTENDENT ADMN.
for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA

From

Chief Executive Officer
Haryana Kaushal Rozgar Nigam Limited,
Panchkula.

To

- 1 All the Administrative Secretaries to Government, Haryana.
- 2 All the Heads of Departments in the State of Haryana.
- 3 The Divisional Commissioners of Ambala/Karnal/Faridabad/ Hisar/ Rohtak and Gurugram Administrative Divisions in the State of Haryana.
- 4 All the Managing Directors/Chief Administrators of Boards/Corporations/ State Public Sector Undertakings in the State of Haryana
- 5 All Chairpersons/CEOs of all Statutory Bodies of Govt. of Haryana.
- 6 Registrar of all Universities in the State of Haryana
- 7 All Deputy Commissioners in the State of Haryana.

Memo No: HKRN/BDEC/2038

Dated: 31/10/23

Subject: Contract Renewal/Extension of Contract of manpower on HKRNL portal.


Kindly refer to the subject cited above.

As per "Deployment of contractual persons policy, 2022", all manpower was provided for one year only & concerned DDO/Department had to raise contract extension request as per Clause 5.9 for the required manpower after one year as per their requirement.

Now, as per the latest amendments in Deployment of Contractual Persons Policy, 2022 issued by HR department, GoH on 26.10.2023, the candidates with prior experience in Haryana Govt. organization can avails the benefits of relaxation in age maximum upto 5 years by the number of years of experience along with various other amendments. However, contact renewals be done as per the prevailing practices. Thus, new contract renewal/extension request can be raised on the HKRNL portal maximum up to 365 days or less as per the requirement of the indenting organization as per the clause 5.9 of Deployment of contractual persons policy, 2022

The contract of fresh engaged manpower whose contract have been expired and expiring on 31.10.2023 now can be extended as per the renewal request of indenting departments for existing manpower subject to approval of HoD/Finance Department taken by the indenting department at their own level.

Manpower whose services are not required by concerned department any longer concerned DDO/Department needs to raise a manpower relieving request online for said manpower through web portal of HKRNL under the "Employee Relieving Request" tab


Chief Executive Officer
Haryana Kaushal Rozgar Nigam Limited
E. Mohand Pandurang, IAS
Chief Executive Officer
Haryana Kaushal Rozgar Nigam Limited
Panchkula