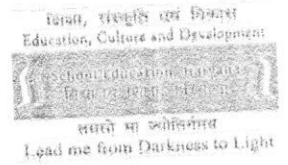




**HARYANA GOVERNMENT  
EDUCATION DEPARTMENT  
CHANDIGARH**



**ORDER**

Order No. 1/01-2023 HRG-I (3)

Dated, Chandigarh the 24.10.2023

The seniority of the following officials are hereby fixed/re-fixed as under in the seniority list of Principals as stood on 01.02.2023:-

Sr. No.	Seniority as on 01.02.2023	Name, Designation, & Place of posting	ID	D.O.B	Date of entry in Govt. Service	D.O.R.	Date appointment/promotion	of
1	1084-A	Smt. Seema Rani [078206], BEO Pinjore Distt. Panchkula		25-03-1970	04-12-2008	31-03-2028	Seniority No. of applicant is not mentioned seniority list of Principals issued on 01.02.2023.	

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECREATRY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT  
HARYANA, CHANDIGARH**

**OFFICE OF DIRECTOR SECONDARY EUDCATION, HARYANA, PANCHKULA**  
Endst. No, Even

Dated Panchkula, the 31/10/2023

A copy is forwarded to the following for information and necessary action:-

Regd.

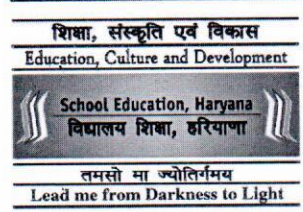
1. The District Education Officer, Panchkula.
2. Smt. Seema Rani [078206], BEO Pinjore Distt. Panchkula.
3. IT Cell.
4. A separate copy is forwarded to Assistant-2 for necessary action.

**SUPERINTENDENT HRG-I  
FOR DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**



**HARYANA GOVERNMENT  
SECONDARY EDUCATION DEPARTMENT**

**ORDER**



**NO. 4/2-2013 HRG-1(2)**

**DATED, CHANDIGARH, THE 30.10.2023**

In continuation of order No. 4/2-2013 HRG-I(2) dated 28.10.2023, whereby the following officers have been promoted as Joint Director and they are hereby posted as under:-

Sr. No	Seniority No. as on 01.01.2023	Name of Officer, Designation & place of posting	Promoted as	Posted in the office	Remarks
1.	11	Smt. Nirupma Krishan [063233], Deputy Director O/o DSE, Panchkula (HQ)	Joint Director	Office of Director Secondary Education Haryana, Panchkula [4139] (HQ)	Against Vacancy
2.	12	Sh. Ajit Singh [008311], Deputy Director O/o DSE, Panchkula (HQ)	Joint Director	Office of Director Secondary Education Haryana, Panchkula [4139] (HQ)	Against Vacancy
3.	38	Sh. Atam Parkash [057361], DEO Sirsa	Joint Director	Office of Director SCERT, Gurugram [4106]	Against Vacancy

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECREATRY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT,  
CHANDIGARH**

**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA PANCHKULA**

**ENDST. NO. 4/2-2013 HRG-1(2)**

**DATED, PANCHKULA, THE 31.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. Director Secondary Education, Haryana, Panchkula.
3. Director Elementary Education, Haryana, Panchkula.
4. Director SCERT, Haryana, Gurugram.
5. Official Concerned for immediate compliance.
6. Secy/OSD-CM, EM,
7. Secy/ACSSE.
8. PS/DSE, PA/Addl. Director (Admn.).
9. Superintendent Administration (Local).
10. Assistant No. 3 of HRG-I Branch for placing in the PF of the concerned officer.
11. Assistant-2 for updation of this order on MIS Portal.
12. IT Cell (HQ).

**SUPERINTENDENT HRG-I  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/134-2021 PGT-IV (3)      Dated, Panchkula, the 30.10.2023**

Smt. Kirti, PGT Mathematics, Govt. Senior Secondary School Bithmara [1189], Hisar is hereby granted the Child Care Leave from 02.11.2023 to 29.12.2023 (58 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR, ADMIN.  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 27.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Hisar in reference of your office letter No. E-6/2023/9583 dated 20.10.2023.
2. Principal, Govt. Senior Secondary School Bithmara[1189], Hisar is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Kirti, PGT Mathematics, Govt. Senior Secondary School Bithmara [1189], Hisar.
4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**  




**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/498-2023 PGT-IV (4)**

**Dated, Panchkula, the 27.10.2023**

Smt. Neeraj, PGT Mathematics, Govt. Senior Secondary School Tajpur [3498], Sonipat is hereby granted the Child Care Leave from 28.10.2023 to 24.01.2024 (89 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR, ADMIN.  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 27.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Sonipat in reference of your office letter No. E-6-2023/1604 dated 10.10.2023.
2. Principal, Govt. Senior Secondary School Tajpur [3498], Sonipat is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Neeraj, PGT Mathematics, Govt. Senior Secondary School Tajpur [3498], Sonipat.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

TH

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**No. 20/176-2023 PGT-IV (1)**

**Dated, Panchkula the 27.10.2023**

Smt. Mamta Sharma, PGT Chemistry, Government Senior Secondary School, Damla (0178), Yamunanagar is hereby granted the Child Care Leave from 27.10.2023 to 04.12.2023 (39 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 31/10/23**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Yamunanagar in reference of your office letter No. E-2/23/303 dated 31.08.2023.
2. Principal, Government Senior Secondary School, Damla (0178), Yamunanagar is directed to ensure the CCL orders be updated in the service book.
3. Smt. Mamta Sharma, PGT Chemistry, Government Senior Secondary School, Damla (0178), Yamunanagar.
- ✓ 4. IT Cell for uploading the orders on website of Directorate.

**Dy. Superintendent, PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/309-2023 PGT-IV (4)      Dated, Panchkula, the 27.10.2023**

Smt. Sangeeta PGT Biology, Govt. Girls Senior Secondary School Model Town [2676], Rohtak is hereby granted the Child Care Leave from 27.10.2023 to 31.12.2023 (66 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR, ADMIN.  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Rohtak in reference of your office letter No. E-2/23/558-59 dated 18.10.2023.
2. Principal, Govt. Girls Senior Secondary School Model Town [2676], Rohtak is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Sangeeta PGT Biology, Govt. Girls Senior Secondary School Model Town [2676], Rohtak.
4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/342-2022 PGT-IV (3)**

**Dated, Panchkula, the 27.10.2023**

Smt. Loveleen Kaur, PGT Mathematics, Govt. Senior Secondary School Mandoli, Block Jagadhri, Yamunanagar is hereby granted the Child Care Leave from 26.11.2023 to 30.12.2023 (35 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR, ADMIN.  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Yamunanagr in reference of your office letter No. E-2/23/787 dated 11.10.2023.
2. Principal, Govt. Senior Secondary School Mandoli, Block Jagadhri, Yamunanagar is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Loveleen Kaur, PGT Mathematics, Govt. Senior Secondary School Mandoli, Block Jagadhri, Yamunanagar.
4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/400-2023 PGT-IV (2)      Dated, Panchkula, the 26.10.2023**

Smt. Sunita, PGT Physics, Govt. Senior Secondary School Bajina, Bhiwani is hereby granted the Child Care Leave from 26.10.2023 to 04.12.2023 (40 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR, ADMIN.  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 31.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Bhiwani in reference of your office letter No. E-II/23/48 dated 06.10.2023.
2. Principal, Govt. Senior Secondary School Bajina, Bhiwani is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Sunita, PGT Physics, Govt. Senior Secondary School Bajina, Bhiwani.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**



**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/270-2023 PGT-IV (4)      Dated, Panchkula, the 26.10.2023**

In continuation of the this Office Orders No. 20/270-2023 PGT-IV (4) dated 26.07.2023 the Child care leave of Smt. Neelam Dahiya, PGT Mathematics, Govt. Senior Secondary School Jawahra (3574), Sonipat is hereby extended from 27.10.2023 to 15.12.2023 (50 days) subject to fulfillment of the provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**Note- I :** The post of the applicant will be considered vacant due to leave of more than 89 days and she is directed to report the Head Quarter after completion of leave as per instruction vide order No.1/3-2018 Admn. (I) dated 13.07.2022

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula, the 30-10-2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Sonipat.
2. Principal, Govt. Senior Secondary School Jawahra (3574), Sonipat are directed to ensure the entry of CCL order in Service Book.
3. Smt. Neelam Dahiya, PGT Mathematics, Govt. Senior Secondary School Jawahra (3574), Sonipat.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**Order No. 18/486-2023 PGT-III (2) dated, Panchkula the 27.10.2023**

Smt. Renu Rani, PGT Commerce, GMSSSS, Jahajpul, Hisar is hereby granted Child Care Leave w.e.f. **30.10.2023 to 30.12.2023 (62 days)** as per Rule- 46 HCS (Leave) Rules 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Hisar.
2. The Principal, GMSSSS, Jahajpul, Hisar is hereby directed that entry of said CCL Period is to be made in Service book.
3. Smt. Renu Rani, PGT Commerce, GMSSSS, Jahajpul, Hisar.
- ✓ 4. IT Cell for uploading the orders on website.
5. Office record copy.

  
23/10/23  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**Order No. 18/10-2022 PGT-III (2)      Dated, Panchkula the 27.10.2023**

Smt. Rekha Rani, PGT in Psychology, Govt. Sr. Sec. School Prem Nagar, Ambala City is hereby granted Child Care Leave w.e.f. **02.11.2023 to 26.01.2024 (86 days)** subject to fulfillment of the provision of Rule- 46 HCS (Leave) Rules 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Ambala.
2. The Principal, Govt. Sr. Sec. School Prem Nagar, Ambala City is hereby directed that entry of said CCL Period is to be made in Service book.
3. Smt. Rekha Rani, PGT in Psychology, Govt. Sr. Sec. School Prem Nagar, Ambala City.
- ✓ 4. IT Cell for uploading the orders on website.
5. Office record copy.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/190-2022 PGT-III (9)**

**Dated, Panchkula the 26.10.2023**

**Smt. Monika Narwal, PGT English, GSSS Karasan, District Ambala** is hereby granted Child Care Leave w.e.f. 30.10.2023 to 15.12.2023 (47 days) subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Ambala is directed to send the complete case with full details (Employee ID & School Code) in future.
2. The Principal, GSSS Karasan, District Ambala is hereby directed to make entry in service book of the said period.
3. Smt. Monika Narwal, PGT English, GSSS Karasan, District Ambala
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula** 

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/468-2023 PGT-III (9)**

**Dated, Panchkula the 27.10.2023**

**Smt. Ritu Rani, PGT English, Govt. Sr. Sec. School Adampur Dadhi  
(Charkhi Dadri)** is hereby granted Child Care Leave w.e.f. 30.10.2023 to  
14.12.2023 (46 days) subject to fulfilment of the provisions of Rule-46 of HCS  
(Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30/10/2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Charkhi Dadri is directed to send the complete case with full details (Employee ID & School Code) in future.
2. The Principal, Govt. Sr. Sec. School Adampur Dadhi (Charkhi Dadri) is hereby directed to make entry in service book of the said period.
3. Smt. Ritu Rani, PGT English, Govt. Sr. Sec. School Adampur Dadhi (Charkhi Dadri).
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**



**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/484-2023 PGT-III (9)**

**Dated, Panchkula the 26.10.2023**

**Smt. Poonam, PGT English, Govt. Sr. Sec. School Dhanana (Sonipat)**  
is hereby granted Child Care Leave w.e.f. 02.11.2023 to 29.12.2023 (58 days)  
subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Sonipat is directed to send the complete case with full details (Employee ID & School Code) in future.
2. The Principal, Govt. Sr. Sec. School Dhanana (Sonipat) is hereby directed to make entry in service book of the said period.
3. Smt. Poonam, PGT English, Govt. Sr. Sec. School Dhanana (Sonipat).
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/488-2023 PGT-III (9)**

**Dated, Panchkula the 26.10.2023**

**Smt. Ritu Bala, PGT English, Govt. Sr. Sec. School Nathupur (Gurugram)** is hereby granted Child Care Leave w.e.f. 30.10.2023 to 16.01.2024 (79 days) subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Gurugram is directed to send the complete case with full details (Employee ID & School Code) in future.
2. The Principal, Govt. Sr. Sec. School Nathupur (Gurugram) is hereby directed to make entry in service book of the said period.
3. Smt. Ritu Bala, PGT English, Govt. Sr. Sec. School Nathupur (Gurugram).
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/247-2023 PGT-III (9)**

**Dated, Panchkula the 30.10.2023**

In continuation of this office order No. 18/247-2023 PGT-III (9) dated 31.08.2023, the child care leave of **Smt. Suman Lata [1024183], PGT English, GSSS Budha Khera Lather, District Jind** is hereby extended w.e.f. 02.11.2023 to 29.01.2024 (89 days) subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.

**Note: The post of the applicant should be considered vacant due to leave of more than 89 days and directed to use the online platform to report at State Headquarters after returning from long leave to seek new posting in the department by adopting the process as per order dated 07.10.2022. No written request whatever shall be entertained by the department for above purpose.**


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Jind.
2. The Principal, Govt. Sr. Sec. School, Budha Khera Lather (Jind) is hereby directed to make entry in service book of the said period.
3. Smt. Suman Lata, PGT English, GSSS Budha Khera Lather (Jind).
4. RK may kindly update on MIS Portal.
- ✓ 5. IT Cell for uploading the orders on website (Local).
6. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**Order No. 18/148-2022 PGT-III (2)      dated, Panchkula the 30.10.2023**

Smt. Baby, PGT Sanskrit, Govt. Sr. Sec. School, Dalamwala, Jind is  
hereby granted Child Care Leave w.e.f. **30.10.2023 to 29.12.2023 (61  
days)** as per Rule- 46 HCS (Leave) Rules 2016.

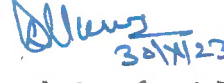
**VIJAY KUMAR YADAV, HCS  
JOINT DIRECTOR (MSS)  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30.10.2023**

A copy is forwarded to the following for information and necessary  
action:-

1. The District Education Officer, Jind.
2. The Principal, Govt. Sr. Sec. School, Dalamwala, Jind is hereby directed  
that entry of said CCL Period is to be made in Service book.
3. Smt. Baby, PGT Sanskrit, Govt. Sr. Sec. School, Dalamwala, Jind.
- ✓ 4. IT Cell for uploading the orders on website.
5. Office record copy.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/172-2022 PGT-III (9)**

**Dated, Panchkula the 27.10.2023**

**Smt. Kavita Bansal, PGT English, Govt. Sr. Sec. School Patuka Tauru (Nuh)** is hereby granted Child Care Leave w.e.f. 30.10.2023 to 13.12.2023 (45 days) subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 30/10/2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Nuh is directed to send the complete case with full details (Employee ID & School Code) in future.
2. The Principal, Govt. Sr. Sec. School Patuka Tauru (Nuh) is hereby directed to make entry in service book of the said period.
3. Smt. Kavita Bansal, PGT English, Govt. Sr. Sec. School Patuka Tauru (Nuh).
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula** 



**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/72-2021 PGT-IV (4)      Dated, Panchkula, the 31.10.2023**

Smt. Rekha Rani, PGT Mathematics, Govt. Girls Senior Secondary School Old Faridabad [970], Faridabad is hereby granted the Child Care Leave from 04.11.2023 to 27.01.2024 (85 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**Satpal Sharma, HCS  
Additional Director (Admn.)  
O/o Secondary Education Department  
Haryana, Panchkula**

**Endst. No. Even**

**Dated Panchkula, the 31.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Faridabad in reference of your office letter No. E-1-2023/1333 dated 06.10.2023.
2. Principal, Govt. Girls Senior Secondary School Old Faridabad [970], Faridabad is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Rekha Rani, PGT Mathematics, Govt. Girls Senior Secondary School Old Faridabad [970], Faridabad.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Deputy Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/503-2023 PGT-IV (2)      Dated, Panchkula, the 30.10.2023**

Smt. Pawan Joon, PGT Physics, Government Senior Secondary School, Rabhra (3488), Sonipat is hereby granted the Child Care Leave from 02.11.2023 to 29.12.2023 (58 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**VIJAY KUMAR YADAV, HCS  
JOINT DIRECTOR (MSS)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 30/10/23**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Sonipat in reference of their office letter No. E-6/2023/1618 dated 16.10.2023.
2. Principal, Government Senior Secondary School, Rabhra (3488), Sonipat is hereby directed to ensure that the CCL orders be updated in the service book.
3. Smt. Pawan Joon, PGT Physics, Government Senior Secondary School, Rabhra (3488), Sonipat.
- ✓ 4. IT Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/381-2023 PGT-IV (1)      Dated, Panchkula, the 27.10.2023**

In continuation of the this office orders no. 20/381-2023 PGT-IV (1) dated 25.08.2023 the Child care leave of Smt. Alka Rani, PGT Chemistry, Government Senior Secondary School, Gaibipur (1212), Hisar is hereby extended from 14.10.2023 to 18.11.2023 (36 days) subject to fulfillment of the provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula, the 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Hisar in reference of your office letter No. E-6/2023/9497 dated 09.10.2023.
2. Principal, Government Senior Secondary School, Gaibipur (1212), Hisar is directed to update the CCL order in her service book.
3. Smt. Alka Rani, PGT Chemistry, Government Senior Secondary School, Gaibipur (1212), Hisar.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

~

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**No. 20/496-2023 PGT-IV (1)**

**Dated, Panchkula the 27.10.2023**

Smt. Madhu Bala, PGT Geography, Government Senior Secondary School, Rathdhana (3647), Sonipat is hereby granted the Child Care Leave from 27.10.2023 to 15.12.2023 (50 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Sonipat in reference of your office letter no. E-6/2023/159 dated 06.10.2023.
2. Principal, Government Senior Secondary School, Rathdhana (3647), Sonipat is directed to ensure the CCL orders be updated in the service book.
3. Smt. Madhu Bala, PGT Geography, Government Senior Secondary School, Rathdhana (3647), Sonipat.
- ✓ 4. IT Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent, PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/364-2022 PGT-IV (3)      Dated, Panchkula, the 30.10.2023**

Smt. Sheetal Maken, PGT Math, Government Senior Secondary School, Talheri Gujran, Ambala is hereby granted child care leave from 02.11.2023 to 23.12.2023 (52 days) subject to fulfillment of the provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula, the, 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Ambala vide their letter No. E-2/2023 2498 dated 19.10.2023
2. Principal, Government Senior Secondary School, Talheri Gujran, Ambala is hereby directed to ensure the CCL orders be recorded in the service book.
3. Smt. Sheetal Maken, PGT Math, Government Senior Secondary School, Talheri Gujran, Ambala
4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**



**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/259-2023 PGT-IV (4)**

**Dated, Panchkula, the 28.10.2023**

Smt. Nitu Kumari, PGT Biology, Government School, Bairawas, Mahendergarh was earlier granted the Child Care Leave w.e.f. 01.10.2023 to 09.12.2023 (70 days) Vide Order No. 20/259-2023 PGT-IV (4) dated 29.09.2023 is hereby cancelled on request of the applicant vide Senior Secondary dated 03.10.2023.


**Anshaj Singh, IAS  
Director Secondary Education,  
Haryana, Panchkula**

**Endst. No. Even**

**Dated Panchkula, the 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Narnaul.
2. Principal, Government Senior Secondary School, Bairawas, Mahendergarh is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Nitu Kumari, PGT Biology, Government Senior Secondary School, Bairawas, Mahendergarh.
4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/504-2023 PGT-IV (2)      Dated, Panchkula, the 30.10.2023**

Smt. Ranju, Sardana, PGT Physics, Government Senior Secondary School, Shodapur, Panipat is hereby granted the Child Care Leave from 02.11.2023 to 29.01.2024 (89 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 30/10/23**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Panipat in reference of their office letter No. E-2/712 dated 20.10.2023.
2. Principal, Government Senior Secondary School, Shodapur, Panipat is hereby directed to ensure that the CCL orders be updated in the service book.
3. Smt. Ranju, Sardana, PGT Physics, Government Senior Secondary School, Shodapur, Panipat
- ✓ 4. IT Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**



OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA

Order No. 21/7-2023 HRME-II (2)

Dated, Panchkula, the 16.10.2023

As per provision contained in Haryana Govt. Civil Services (General) Rules, 2016 sub-para 146, **Sh. Mahipal Singh, Assistant, O/o DEEO, Kaithal** who gave the notice dated **01.08.2023** for voluntary retirement from Govt. Service after completing more than 20 years qualifying service, is hereby allowed to retire voluntarily from Govt. Service w.e.f. **31.10.2023** subject to the condition that the applicant did not continue in his office after 31.10.2023.

VIJAY KUMAR YADAV (HCS)  
JOINT DIRECTOR (MSS)  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA


Endst. No. Even

Dated, Panchkula, the 27.10.2023

A copy is forwarded to the following for information and necessary action:-

Regd.

1. The Principal, A.G. (A&E) Haryana, Chandigarh.
2. Treasury Officer, Kaithal.
3. District Elementary Education Officer, Kaithal w.r.t. Memo No. A-3/2023/2755 dated 17.08.2023 alongwith service book.
4. Sh. Mahipal Singh, Assistant, O/o DEEO, Kaithal.
5. Superintendent Pension-I Branch.
6. I.T. Cell.

  
26-10-2023  
Dy. Superintendent HRME-II  
for Director Secondary Education  
Haryana, Panchkula

**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA**

No. KW 21/10-2019 HRG-1 (3)

Dated, Panchkula the 26.10.2023

On attaining the age of superannuation, the following HES-I officer will stand retired from Government Service w.e.f. 31.10.2023 (A.N.) in accordance with the provisions contained in Rule 143 (1) of Haryana Civil Services (General) Rules, 2016:-

Sr. No.	Name of employee	Designation & present posting	D.O.B.	D.O.R.	Remarks
1	Sadanand Vats	DEEO Karnal	05.10.1965	31.10.2023	There is u/r-7 chargesheet vide order No. 5/269-2022 HRG-I(2) dated 21.12.2022/ 27.12.2022 is pending against him. Further, FIR No. 29/2022 U/S 7 of PC Act. 1988 is also registered against him at Police Station SPD, Karnal.

**ANSHAJ SINGH  
DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**

Endst No. Even

Dated Panchkula, the: 30.10.2023

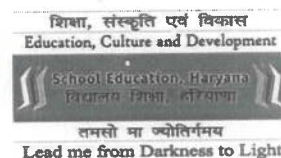
A copy of the above is forwarded to the following for information and necessary action:-

1. The Principal Accountant General (A&E) Haryana, Chandigarh.
2. Deputy Commissioner, Karnal.
3. Sh. Sadanand Vats, District Elementary Education Officer, Karnal.
4. Treasury Officer, Karnal.
5. ~~IT Cell (HQ).~~
6. Assistant-2 for information and necessary action.

  
**Superintendent HRG-I  
for Director Secondary Education  
Haryana Panchkula**



**GOVERNMENT OF HARYANA  
SECONDARY EDUCATION DEPARTMENT  
ORDER**



**No. 4/2-2013 HRG-I (2)**

**Dated, Chandigarh the 30.10.2023**

In partial modification to order no. KW 4/4-2020 HRG-I(2) dated 13.10.2023/16.10.2023, Smt. Rachna [048035], Deputy DEO O/o DEO Panipat [4141], under posting as DEEO Jind [6838], is hereby adjusted/posted as Principal, DIET Palwal [4612] (Kurukshetra) against vacancy with immediate effect.

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECRETARY TO GOVT HARYANA,  
SCHOOL EDUCATION DEPARTMENT,  
CHANDIGARH**


**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA,  
PANCHKULA**

**Endst. No. 4/2-2013 HRG-I(2)**

**Dated, Panchkula, the 31.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The Principal, Accountant General (A&E) Haryana, Chandigarh.
2. Deputy Commissioner, Kurukshetra.
3. Director SCERT, Gurugram.
4. District Education Officer, Panipat, Jind and Kurukshetra
5. District Elementary Education Officer, Panipat, Jind and Kurukshetra
6. Officer concerned with immediate compliance.
7. Treasury Officer concerned.
8. Secy/OSD/CM, SEM
9. Secy/ACSSE.
10. PS/DSE, PA/DEE, PA/SPD.
11. HRG-I/3 for placing copy of the transfer orders in the personal files of the concerned officers.
12. A copy for KW 4/4-2020 HRG-I(2).
13. IT Cell for uploading the orders on website.

  
**SUPERINTENDENT HRG-I  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**





GOVERNMENT OF HARYANA / हरियाणा सरकार  
**Directorate School Education**  
**विद्यालय शिक्षा निदेशालय**

शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development  
 School Education, Haryana  
 विद्यालय शिक्षा, हरियाणा  
 तमसो मा ज्योतिर्गमय  
 Lead me from Darkness to Light

Off.: Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253  
 कार्यालय: शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष: 91 (0172) 2560246 फैक्स: 91 (0172) 2560253  
 e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

**ORDER**

**NO.: 11/20-2023 HRG-1 (3)**

**DATED: 21.10.2023**

Sanction is hereby accorded to grant one month's salary in lieu of leave travel concession to **Sh. Bijender Singh, Principal DIET Panipat** during the Block year 2020-2023 as per terms and conditions of Govt. Letter No.13/19/2008-2SII dated 18.05.2009.

**ANSHAJ SINGH**  
**DIRECTOR SECONDARY EDUCATION,**  
**HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA, THE 21/10/2023**

A copy is forwarded to the following for information and necessary action:-

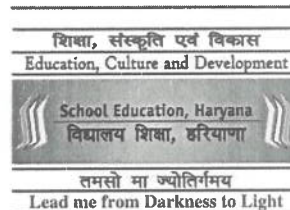
1. Accountant General (A&E), Haryana, Chandigarh.
2. Director, SCERT, Haryana, Gurugram w.r.t. G-1/2023/2258 dated 08.09.2023.
3. Sh. Bijender Singh, Principal DIET Panipat.
4. Treasury Officer, concerned.
5. IT Cell (Local).

**SUPERINTENDENT HRG-I**  
**FOR DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**





**HARYANA GOVERNMENT  
SECONDARY EDUCATION DEPARTMENT  
CHANDIGARH**



**No. 22/59-2023 HRG-I (1)**

**Dated Chandigarh, the 21.10.2023**

Shri Rajeev Vats [031468], Principal, Government Senior Secondary School, Khetpurali [3726], Panchkula is hereby posted as Assistant Director (Academic) O/o Director Secondary Education, Haryana, Panchkula against vacancy with immediate effect.

**Terms & Conditions**

1. The officer(s) will be relieved immediately and join at their new place of posting as per Rule 77 of HCS (General) Rules, 2016 falling which he/she will be liable for disciplinary action.
2. The officer is directed to submit his reliving/joining on the MIS portal immediately.
3. No TA/DA will be admissible to the officer(s).
4. In case there is no vacancy in the allocated school/office, he/she shall inform to concerned branch.

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECRETARY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT  
CHANDIGARH**

**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA, PANCHKULA**

**ENDST. NO. 22/59-2023 HRG-I(1)**

**DATED, PANCHKULA, THE 30.10.2023**

A copy is forwarded to the following for information and necessary action:-

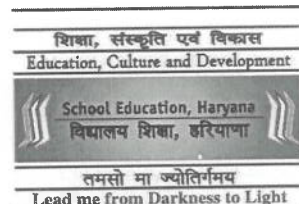
1. District Education Officer, Panchkula
2. Treasury Officer, Panchkula
3. Superintendent Admn O/o DSE, Haryana, Panchkula to draw of the salary of this officer against the vacant post of Deputy Director till the retirement of Smt Renu Bala, Assistant Director
4. Officer Concened i.e. Shri Rajeev Vats [031468], Principal, Government Senior Secondary School, Khetpurali [3726], Panchkula [email: vatsr71@gmail.com]
5. PA/Additional Director Admn-I O/o DSE, Panchkula
6. Secy/ACSSE
7. PS/DSE
8. IT Cell (HQ).
9. A separate copy of uploading the orders on MIS portal.

  
**SUPERINTENDENT HRG-I  
for DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**



**HARYANA GOVERNMENT  
SECONDARY EDUCATION DEPARTMENT**

**ORDER**



**NO. 4/2-2013 HRG-1(2)**

**DATED, CHANDIGARH, THE 30.10.2023**

In continuation of order No. 4/2-2013 HRG-I(2) dated 28.10.2023, whereby the following officers have been promoted as Joint Director and they are hereby posted as under:-

Sr. No	Seniority No. as on 01.01.2023	Name of Officer, Designation & place of posting	Promoted as	Posted in the office	Remarks
1.	11	Smt. Nirupma Krishan [063233], Deputy Director O/o DSE, Panchkula (HQ)	Joint Director	Office of Director Secondary Education Haryana, Panchkula [4139] (HQ)	Against Vacancy
2.	12	Sh. Ajit Singh [008311], Deputy Director O/o DSE, Panchkula (HQ)	Joint Director	Office of Director Secondary Education Haryana, Panchkula [4139] (HQ)	Against Vacancy
3.	38	Sh. Atam Parkash [057361], DEO Sirsa	Joint Director	Office of Director SCERT, Gurugram [4106]	Against Vacancy

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECRETARY TO GOVT. HARYANA  
SCHOOL EDUCATION DEPARTMENT,  
CHANDIGARH**

**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA PANCHKULA**

**ENDST. NO. 4/2-2013 HRG-1(2)**

**DATED, PANCHKULA, THE 31.10.2023**

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. Director Secondary Education, Haryana, Panchkula.
3. Director Elementary Education, Haryana, Panchkula.
4. Director SCERT, Haryana, Gurugram.
5. Official Concerned for immediate compliance.
6. Secy/OSD-CM, EM,
7. Secy/ACSSE.
8. PS/DSE, PA/Addl. Director (Admn.).
9. Superintendent Administration (Local).
10. Assistant No. 3 of HRG-I Branch for placing in the PF of the concerned officer.
11. Assistant-2 for updation of this order on MIS Portal.
- ✓ 12. IT Cell (HQ).

**SUPERINTENDENT HRG-I  
for DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**





## ORDER

No. 4/71-2022 HRME-II (5)

Dated, Panchkula, the:- 20.10.2023

The following Class-IV (Group-D) employees are hereby transferred as new appointment by transfer with immediate effect:-

S/N.	Name Sh/ Smt., Designation	Present Place of Posting	Transfer/Adjusted	Remarks
1.	<b>Raj Singh</b> <b>Class-IV</b> <b>[020342]</b>	GSSS Moth [1296] Hisar	GGSSS Sisai Bolan (Nimbo Devi) [3991] Hisar	<b>A/V</b>
2.	<b>Raju Class-IV</b> <b>[5020525]</b>	GSSS Katesra [1150] Palwal	GGSSS Palwal City [992] Palwal	<b>A/V</b>
3.	<b>Ramesh</b> <b>Kumar</b> <b>Class-IV</b> <b>[043094]</b>	GHS Loha Khera [3301] Fatehabad	GSSS Samain [3286] Fatehabad	<b>A/V by giving relaxation in transfer policy</b>

## Terms &amp; Conditions:-

1. The employee be joined on the same post as working on prior station.
2. The official will be relieved immediately and if he/she fails to do so, he/she will be liable for disciplinary action, However if any official is working in Census duty, he/she shall not be relieved till the Census duty is accomplished.
3. No TA/DA and joining time will be admissible to the official if he/she has been shifted on his/her request after exercising option.
4. If there is no vacancy in the destination school for any reason the incumbent transferred shall re-join his/her previous place of posting and also inform to concerned branch/computer cell at HQ.  
If any discrepancy is noticed in this order or there is a violation of transfer policy, It should be brought to the notice of Computer Cell/Concerned branch within three days and the order be not implemented.
5. Consent/affidavit of the official be taken that he is willing to loose his/her seniority in case of requested transfer orders.
6. The condition that official has not been joined previous transfer place of posting is not implemented on Cancellation Order.
7. The official will be update their profile in MIS Portal when he/she join/relieve from his present working station and also supply the



information to the Directorate.

8. Concerned DDO is also requested to update and approved MIS data of the official at your own level.

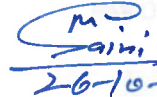
**VIJAY KUMAR YADAV, HCS**  
**JOINT DIRECTOR (MSS)**  
**O/o DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**

**Endst. No. 4/71-2022 HRME-II (5)**

**Dated Panchkula, the:- 26/10/2023**

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (A&E), Haryana, Chandigarh.
2. PS/EM.
3. PA/OSDCM.
4. District Education Officer concerned.
5. Concerned Institution.
6. Official concerned.
- ✓ 7. IT Cell.
8. PA/DSE.
9. PA/JD (MSS).
10. Separate copy for Data Entry Operator for MIS to update the data of the concerned official.

  
**DY. SUPERINTENDENT HRME-II**  
**for DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**