GOVERNMENT OF HARYANA

Department of School Education



[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR CONSENT REPORT

This module will be available in the login id of admin. User will login to the account and shall follow the steps given below to update stay order: -

Step 1: - Login: User must login to the School account on MIS (OneSchool) Portal. User can login through this link <u>https://mis.oneschoolsuite.com/</u>

	Sign in to your account Please enter your credentials below
Welcome to OneSchool Department of School Education, Haryana	Username * XXXXXX Password *

	Sign in

Step 2: - Navigate to Consent Report: - After successful login on Oneschool Suite, user must click on the " Consent Report " tab available on the left side panel.

MIS - Employee	<u>۵</u>	6 D	© ~
Welcome Back, Print Logout	Consent Report		
Approver Job Post	Employee Id	Batch	
 Delete Job Position Approval 	Enter Employee Id OR	Enter Batch 🗘 Search	
🖞 Delete Job Position (In Bulk)			
名 School Merge			
🔠 School Reopen			
2 School Close			
🔝 School Profile			
Academic/Event Calendar			
Consent Report			

Step 3: - Download the Report: - Admin can download the report using either the Employee ID or the Batch number. Just click the "Search" button. Once the user clicks the "Search" button, a list will appear showing the employees who either opted in or opted out of the voluntary participation.

MIS	S - Employee	P assword	۵			6	E 2			(2) P	~
РК	Welcome Back, Print	C+ Logout	Consent	Report							
0	Approver Job Post		Employee Id		Bate	ch		t-			
Ø	Delete Job Position Approval		Enter Employe	e Id	20	004	×	bearch			
۵	Delete Job Position (In Bulk)		Voluntary Par	ticipants (3)	OR Reques	t Withdrawn By (1)					
දු	School Merge										
圓	School Reopen		Voluntary Paticipations List Download								
۵	School Close		Employee Id	Employee Name	District	Cadre	Batch	Job post	Consent	Submission Date	Action
圓	School Profile				Charkhi Dadri	Class III-Educationist	2004	PRT/JBT	Yes	31-07-2023 04:07 PM	
Ħ	Academic/Event Calendar				Ambala	Class III-Educationist	2004	PRT/JBT	Yes	03-08-2023 02:46 PM	
Ø	Consent Report				Ambala	Class III-Educationist	2004	PRT/JBT	Yes	02-08-2023 12:33 PM	