GOVERNMENT OF HARYANA

Department of School Education



[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR REGISTER TEACHER FOR FRESH ADMISSION

This module will be available in the login id of **Government Teachers**. In the process of new admissions, If OTP has not been verified, and user gets an error message stating "**record not found**," the teacher must proceed to register themselves on PPP. For registering themselves, user need to follow the below steps

Step 1: - User must login to the School account on MIS (OneSchool) Portal. User can login through this link <u>https://mis.oneschoolsuite.com/</u>



Step 2: - Navigate to **Register Teacher for Fresh Admission**: - User must click on the "**Register Teacher for Fresh Admission** " tab available on the left side panel.

MIS - Employee	
AS Welcome Back, Berne Back, Print Logout	Register Teacher For Fresh Admission
	If you encounter a "record not found" message during the fresh admission process, please take a moment to complete your registration by clicking the "Register Now" button.
😤 My Profile >	
	Register Now
Register Teacher For Fresh Admission	
盏 Create Temporary PPP ID	
色 My Points	
■ Preference Logs	
④ Transport Facility	
 Appointment Category 	
 Block Choice Preferences 	

Step 3: To become eligible for doing new admission, teacher should simply click on the "Register" button.

MIS - Employee	
AS Welcome Back, Print Logoot	Register Teacher For Fresh Admission
(≟ Dashboard	 If you encounter a "record not found" message during the fresh admission process, please take a moment to complete your registration by clicking the "Register Now" button.
器 My Profile >	
Student Management >	Register Now
Register Teacher For Fresh Admission	
盎 Create Temporary PPP ID	
色 My Points	
Preference Logs	
Transport Facility	
Appointment Category	
 Block Choice Preferences 	

Step 4:- Upon a successful registration, user will receive a message confirming the success of the update. After that teacher can start with admission process.

MIS - Employee	Teacher is successfully registered for student fresh ×
AS Contraction Back, AS Contraction Back, AS Print Logout	Register Teacher For Fresh Admission
යි Dashboard	If you encounter a "record not found" message during the fresh admission process, please take a moment to complete your registration by clicking the "Register Now" button.
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