

# GOVERNMENT OF HARYANA

## Department of School Education



### [Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

## USER MANUAL FOR RESET PASSWORD

**This module will be available in the login id of all employees.**

Step 1: - **Login:** User must login to their account on MIS (OneSchool) Portal. User can login through this link <https://mis.oneschoolsuite.com/>



## Sign in to your account

Please enter your credentials below

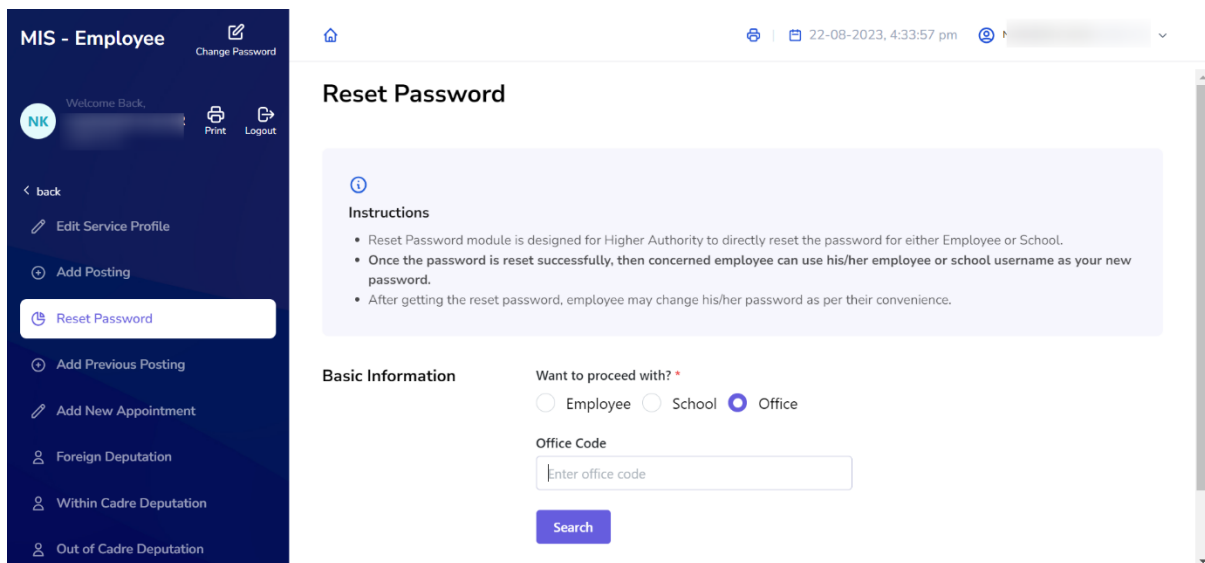
Username \*

Password \*

[Forgot Password?](#)

Step 2: - **Navigate on Reset Password:** - After successful login on Oneschool Suite, user must click on the " **Reset Password** " tab available on the left side panel under Employee Administration



Step 3: - User will provide the Office code for which you wish to reset the password. Upon clicking the "Search" button, you will receive the basic information of that office.

The screenshot displays the 'MIS - Employee' web application interface. On the left, a dark blue sidebar contains a 'Reset Password' button, which is highlighted with a white background. The main content area is white and features a 'Basic Information' section with radio buttons for 'Employee', 'School', and 'Office' (the 'Office' option is selected). Below this is an 'Office Code' input field and a 'Search' button. The 'Office Basic Details' section contains a table with the following data:

Office Code	Office Name	Office Type	Office Category Name
			N/A

At the bottom of the main content area, there is a 'Reset Password' button.

Step 4: - After selecting "Reset Password," users will have the option to update their password.