

GOVERNMENT OF HARYANA

Department of School Education



[Management Information System]

Introduction: The Government of Haryana launched the MIS portal under the education sector with the name DSE MIS Haryana. This Portal is introduced for serving all education officers, teachers, and students to access all technology systems. All the stakeholders who belong to the School Education Department such as Students, teachers, and other education department employees have their logins on the MIS portal and they can access all the services related to the Academic and Administrative purposes in the Department.

USER MANUAL FOR SCHOOL HEAD PERFORMANCE RESULT

This module will be available in the login id of Principal/ Headmasters and their approvers. User will login to his account and shall follow the steps given below to update the School Head Performance Result: -

Step 1: - **Login:** User must login to the account on MIS (OneSchool) Portal. User can login through this link <https://mis.oneschoolsuite.com/>

Welcome to OneSchool

Department of School Education, Haryana

Sign in to your account

Please enter your credentials below

Username *

XXXXXX

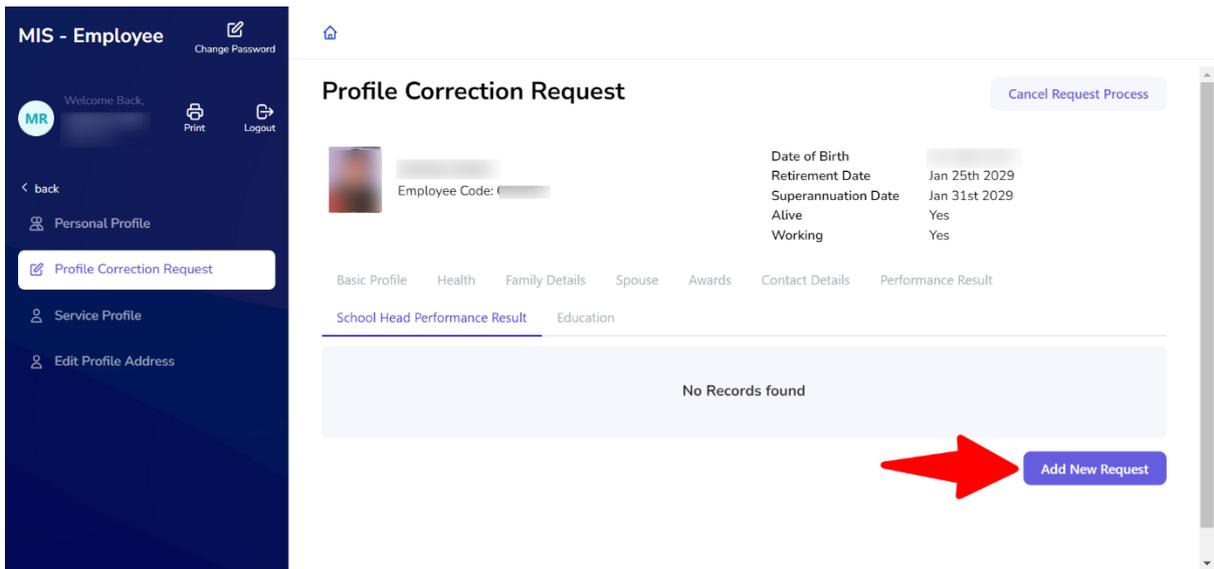
Password *

Sign in

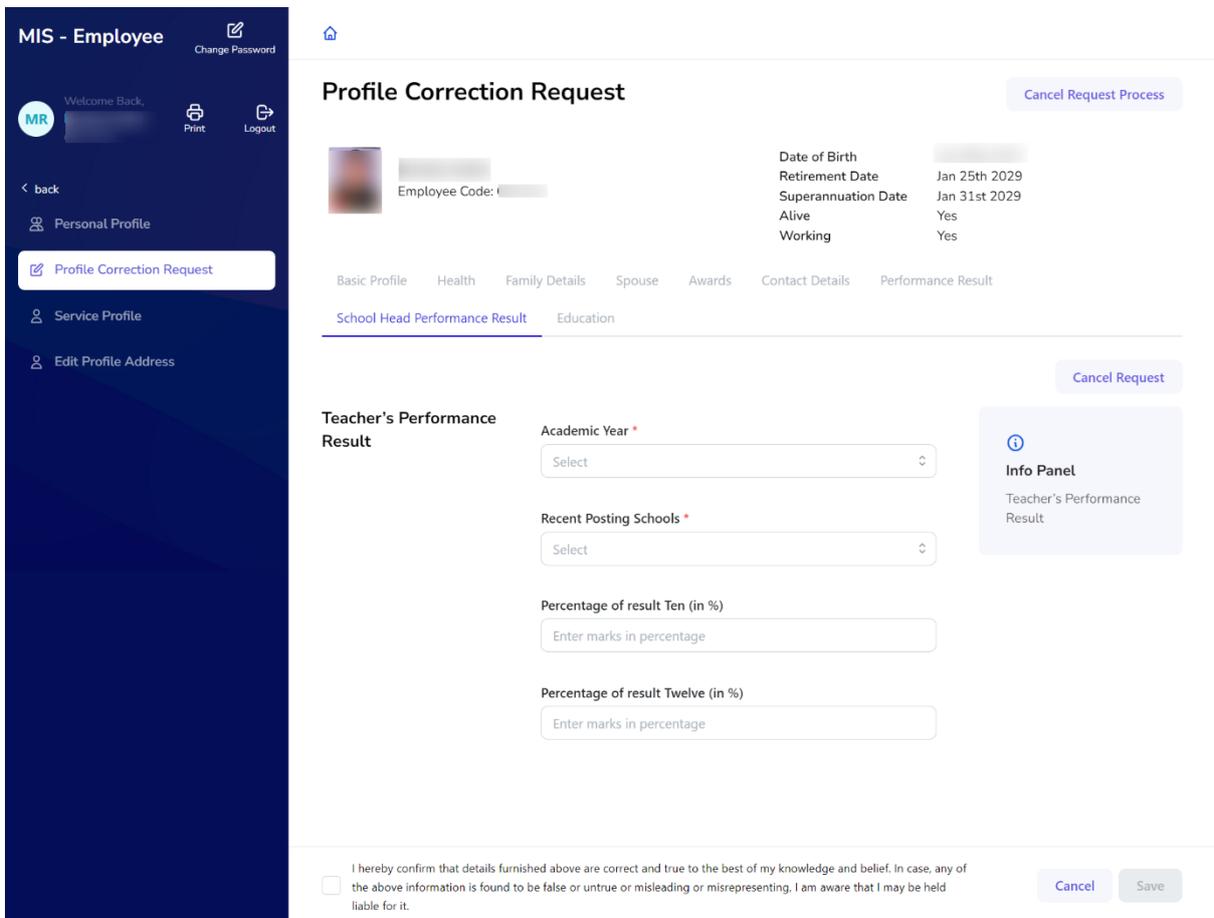
Step 2: - Navigate to School Head Performance Result: - To access the School Head Performance Result, go to the left side panel Click on "**My Profile.**" and sub-menu "**Profile Correction Request**" and click on it. From there, select "**School Head Performance Result.**" tab

The screenshot shows the 'MIS - Employee' interface. On the left, a dark blue sidebar contains a 'Profile Correction Request' menu item highlighted with a red box. The main content area is titled 'Profile Correction Request' and features an 'Add Correction Request' button. Below this, there is a profile summary with fields for Date of Birth, Retirement Date, Superannuation Date, Alive, and Working. A horizontal tab bar at the bottom includes 'Basic Profile', 'Health', 'Family Details', 'Spouse', 'Awards', 'Contact Details', and 'Performance Result'. The 'School Head Performance Result' tab is highlighted with a red box. Below the tabs, a message states 'No Basic Profile change requests found'.

Step 3: - Once you are on the School Head Performance Result page, click on the "**Add New Request**" button.



Step 4: - **Update Result Details:** - User need to update the details of the result under the section titled "**Teacher Performance Result.**" User have to provide the necessary information and click on the "**Save**" button.



Step 5: - After submitting your request, you will be able to see a summary of your request and its current status. This will help you keep track of the progress of your request.

MIS - Employee Change Password

Welcome Back. Print Logout

< back

- Personal Profile
- Profile Correction Request**
- Service Profile
- Edit Profile Address

Profile Correction Request Add Correction Request

Employee Code: [REDACTED]

Date of Birth [REDACTED]
 Retirement Date Jan 25th 2029
 Superannuation Date Jan 31st 2029
 Alive Yes
 Working Yes

Basic Profile Health Family Details Spouse Awards Contact Details Performance Result

School Head Performance Result Education

School Head Performance Result Correction Request Summary

Request Type	Created On	Time	Request Type	Status	View Changes	Withdraw request
School Head 10th Result Performance	Jun 13th 2023	4:55:31 AM	ADD	PENDING	View	Withdraw
School Head 12th Result Performance	Jun 13th 2023	4:55:32 AM	ADD	PENDING	View	Withdraw