

From

Director Secondary Education,  
Haryana, Panchkula

To

All District Education Officers  
All District Elementary Education Officers

Memo No.1/86-2020-eGov./IT Cell  
Dated, Panchkula, the 23.10.2023

**Subject: - Regarding updation of data on HRMS Portal of all employees by the DDOs.**


Reference on the subject noted above.

It is comes in the notice of Department that due to non-updation of MIS Portal of various employees due to various reasons like closure of MIS portal for updation during transfer drive etc., HRMS portal of such employees has also been put on hold for updation. As a result of this, salary of such employees are being delayed for long time.

It is clarify that HRMS Portal is never closed and remain open for all kind of updation even during activation of Online General Transfer Drive. Moreover, both the portals are working independently and there is no dependency on each other.

You are, therefore, directed to ensure that all kind of orders should be updated on HRMS immediately by the concerned DDOs and the salary of any employee may not be withheld/delayed by any DDO due to non-updation of MIS Portal.

This is for strict compliance by all the concerned.

  
**Deputy Superintendent (eGov.)  
For Director Secondary Education,  
Haryana, Panchkula**  
