

DEPARTMENT OF SCHOOL EDUCATION
GOVT. OF HARYANA
General Notice

A. Schedule for Permanent District allotment for 2017 Batch PRTs

Timelines

SNO	Activity	Tentative dates
1.	Filling up of choices of Districts by 2017 batch PRTs	13.10.2023 to 15.10.2023 (3 days)
2.	Data preparation, Merit List preparation, District Allocation, Order preparation, Generation of Orders and Updation of New Districts in the login of Teachers	16.10.2023 to 17.10.2023 (2 days)
3.	Updation of District in the login of teachers, Activation of modules for data updation by teachers, DEOs/DEEOs, schools etc.	18.10.2023 to 19.10.2023 (2 days)
4.	Data Updation Drive by teachers, schools, directorate, DEOs, DEEOs etc. for the readiness of General Transfer Drive	20.10.2023 to 24.10.2023 (5 days)

Note: Guidelines of notice dated 13.09.2023 shall remain same.

Further instructions, if any, may be issued in due course of time. Kindly keep checking departmental website.

B. Schedule for General Transfers for PRTs/Head Teachers, C&V/TGTs, ESHMs, PGTs, HMs, Principals

Timelines

SNO	Activity	Tentative dates
1.	Configuration of General Transfer Drive	25.10.2023 to 26.10.2023 (2 days)
2.	Options for Voluntary Participation by Regular Teachers	27.10.2023 to 29.10.2023 (3 days)
3.	Data Preparation - identifying eligible teachers, rationalization of posts, surplus teachers	30.10.2023 and 01.11.2023 (3 days)
4.	Filling up of Choice of Blocks by all eligible Regular Teachers and all Guest Teachers	02.11.2023 to 04.11.2023 (3 days)
5.	Preparation of merit list, allocation of blocks, preparation of data for seeking of choice of Block again from the unsuccessful teachers	05.11.2023 and 06.11.2023 (2 days)
6.	Filling up of Block choices again by unsuccessful Regular and Guest Teachers	07.11.2023 to 08.11.2023 (2 days)

SNO	Activity	Tentative dates
7.	Normalization of posts, notifying of eligible vacancies and eligible teachers, configuration of drive for seeking school choices from eligible teachers	09.11.2023 to 10.11.2023 (2 days)
8.	Seeking choices of schools from eligible Regular Teachers	11.11.2023 to 16.11.2023 (6 days)
9.	Data preparation for category wise merit list, allocation of schools to regular teachers, preparation of orders, generation of bulk / individual orders, showing orders in the login of schools and teachers	17.11.2023 to 19.11.2023 (3 days)
10.	Issuance of Transfer orders of regular teachers	20.11.2023 (1 day)
11.	Updation of Relieving and Joining of Transferred Regular Teachers	21.11.2023 to 25.11.2023 (5 days)
12.	Notifying of eligible vacancies and eligible guest teachers, configuration of drive for seeking school choices	26.11.2023 to 27.11.2023 (2 days)
13.	Seeking choices of schools from eligible Guest Teachers	28.11.2023 to 30.11.2023 (3 days)
14.	Data preparation for category wise merit list, allocation of schools to guest teachers, preparation of orders, generation of bulk / individual orders, showing orders in the login of schools and teachers	01.12.2023 to 02.12.2023 (2 days)
15.	Issuance of Transfer orders of guest teachers	03.12.2023 (1 day)
16.	Relieving and Joining of concerned Teachers	04.12.2023 to 08.12.2023 (5 days)

1. After completion of Permanent District Allocation Drive, gap for one week is be given to allow data Updation for the General Transfer Drive.
2. All teachers are directed to update their profile, if required during that period. Teachers are personally liable for Updation of their personal profiles and get it approved from their authorities within time period.
3. Detailed instructions for General Transfer Drive shall be issued in due course of time.

Note:

The date for this schedule starts at 12:00:01 AM and ends at 11:59:59 PM. For any query, teachers can call the helpdesk at 0172-5049801 during office hours on working days.

Dated: 12.10.2023

**Additional Chief Secretary
School Education, Haryana**