

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/345-2023 PGT-IV (4)      Dated, Panchkula, the 14.09.2023**

In continuation of the this Office Orders No. 20/345-2023 PGT-IV (4) dated 25.07.2023 the Child care leave of Smt. Mamta Kharta, PGT Maths, Govt. Girls Senior Secondary School, Jacobpura (0846), Gurugram is hereby extended from 15.09.2023 to 13.10.2023 (29 days) subject to fulfillment of the provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula, the 15.09.2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Gurugram
2. Principal, Govt. Girls Senior Secondary School, Jacobpura (0846), Gurugram
3. Smt. Mamta Kharta, PGT Maths, Govt. Girls Senior Secondary School, Jacobpura (0846), Gurugram.
4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/67-2021 PGT-III (2)**

**Dated, Panchkula the 18.09.2023**

**Smt. Leena Kamra, PGT Commerce, Govt. Sr. Sec. School  
Charuni Jattan, District Kurukshetra** is hereby granted Child Care Leave w.e.f.  
18.09.2023 to 15.12.2023 (89 days) subject to fulfilment of the provisions of  
Rule-46 of HCS (Leave) Rules, 2016.


**VIJAY KUMAR YADAV, HCS  
JOINT DIRECTOR (MSS)  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 18.09.2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Kurukshetra.
2. The Principal, Govt. Sr. Sec. School Charuni Jattan, District Kurukshetra is hereby directed to make entry in service book of the said period.
3. Smt. Leena Kamra, PGT Commerce, Govt. Sr. Sec. School Charuni Jattan, District Kurukshetra.
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA  
PANCHKULA.**

**Order No. 18/304-2023 PGT-III (1)**

**Dated, Panchkula, 14.09.2023**

In continuation of this office order No. 18/304-2023 PGT-III (1) dated 27.07.2023/28.07.2023, Child Care Leave of Smt. Sonia Rani, PGT Fine Arts, Govt. Sr. Sec. School, Mehra, Kurukshetra is hereby extended **w.e.f. 11.09.2023 to 27.11.2023 (78 days)** as per Rule 46 of HCS (Leave) Rules, 2016.

**Note:-** The post of the applicant should be considered vacant due to leave of more than 89 days and directed to use the online platform to report at State Headquarters after returning from long leave to seek new posting in the Department by adopting the process as per order dated 07.10.2022. No written request whatever shall be entertained by the Department for above purpose.

**Neeraj Sharma, HCS  
Joint Director Admin.  
O/o Director Secondary Education  
Haryana, Panchkula**

**Endst. No. Even**

**Dated, Panchkula, the 15/9/23**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Kurukshetra
2. Principal, Govt. Sr. Sec. School, Mehra, Kurukshetra is hereby directed to make entry in the S/book for above said CCL period.
3. Smt. Sonia Rani, PGT Fine Arts, Govt. Sr. Sec. School, Mehra, Kurukshetra.
4. IT Cell for uploading the orders on website.
5. Office Record Copy.

*Alung*  
14/9/23

**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA  
PANCHKULA.**

**Order No. 18/362-2023 PGT-III (1)**

**Dated, Panchkula 14.09.2023**

Smt. Nirmala Rani, PGT Political Science, GGSSS Barwala, Hisar is hereby granted Child Care Leave w.e.f. 14.09.2023 to 22.11.2023 (70 days) subject to fulfillment of provisions as per Rule 46 of HCS (Leave) Rules, 2016.


**Neeraj Sharma, HCS  
Joint Director, Admn.  
O/o Director Secondary Education  
Haryana, Panchkula**

**Endst. No. Even**

**Dated, Panchkula, the 15/9/23**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Hisar.
2. Principal, GGSSS Barwala, Hisar is hereby directed to make entry in the S/book for above said CCL period.
3. Smt. Nirmala Rani, PGT Political Science, GGSSS Barwala, Hisar is hereby directed to send the case with full details in future i.e Employee ID, School Code etc.
4. IT Cell for uploading the orders on website.
5. Office Record Copy.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/224-2023 PGT-III (9)**

**Dated, Panchkula the 15.09.2023**

In continuation of this office order No. 18/224-2023 PGT-III (9) dated 08.06.2023/09.06.2023 (from 12.06.2023 to 18.09.2023=99 day), the child care leave of **Smt. Shashi Boora (205375), PGT English, GGSSS Matan, District Jhajjar** is hereby extended w.e.f. **19.09.2023 to 15.12.2023 (88 days)** subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.

**Note: The post of the applicant should be considered vacant due to leave of more than 89 days and directed to use the online platform to report at State Headquarters after returning from long leave to seek new posting in the department by adopting the process as per order dated 07.10.2022. No written request whatever shall be entertained by the department for above purpose.**


**SATPAL SHARMA, HCS  
ADDITIONAL DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 15/09/2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Jhajjar.
2. The Principal, **GGSSS Matan, District Jhajjar** is hereby directed to make entry in service book of the said period.
3. **Smt. Shashi Boora (205375), PGT English, GGSSS Matan, District Jhajjar.**
4. Sh. Kuldeep Chand, Clerk PGT-III Branch (HQ) orders be updated on MIS portal.
- ✓ 5. IT Cell for uploading the orders on website (Local).
6. Office record.

  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF THE DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**ORDER**

**No. 18/388-2023 PGT-III (9)**

**Dated, Panchkula the 14.09.2023**

**Smt. Monika Deswal, PGT English, Govt. Sr. Sec. School Nangal Kheri, District Panipat** is hereby granted Child Care Leave w.e.f. 14.09.2023 to 17.11.2023 (65 days) subject to fulfilment of the provisions of Rule-46 of HCS (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR ADMINISTRATION  
O/o DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 14/09/2023**

A copy is forwarded to the following for information and necessary action:-

1. The District Education Officer, Panipat
2. The Principal, Govt. Sr. Sec. School Nangal Kheri, District Panipat is hereby directed to make entry in service book of the said period.
3. Smt. Monika Deswal, PGT English, Govt. Sr. Sec. School Nangal Kheri, District Panipat.
- ✓ 4. IT Cell for uploading the orders on website (Local).
5. Office record.

*D. Singh*  
14/9/23  
**Dy. Superintendent PGT-III  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/362-2023 PGT-IV (2)**

**Dated, Panchkula, the 14.09.2023**

Smt. Sonia Khurana, PGT Physics, Govt. Sen. Sec. School Mallapur, Hisar is hereby granted the Child Care Leave from 18.09.2023 to 08.12.2023 (82 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.


**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 15-09-2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Hisar in reference of their office letter no. E-VI-2023/9063 dated 01.08.2023.
2. Principal, Govt. Sen. Sec. School Mallapur, Hisar is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Sonia Khurana, PGT Physics, Govt. Sen. Sec. School Mallapur, Hisar.
- ✓ 4. I.T Cell for uploading the orders on website of Directorate.

  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. 20/180-2021 PGT-IV (2)**

**Dated, Panchkula, the 15.09.2023**

Smt. Tanu Sharma, PGT Physics, Govt. Sr. Sec. School Damla [178], Yamunanagar is hereby granted the Child Care Leave from 18.09.2023 to 16.11.2023 (60 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**VIJAY KUMAR YADAV, HCS  
JOINT DIRECTOR (MSS)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 15-09-2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Yamunanagar in reference of their office letter no. E-2/23/709 dated 12.09.2023.
2. Principal, Govt. Sr. Sec. School Damla [178], Yamunanagar is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Tanu Sharma, PGT Physics, Govt. Sr. Sec. School Damla[178], Yamunanagar
4. I.T Cell for uploading the orders on website of Directorate.

*15/9/2023*  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**



**OFFICE OF DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Order No. KW-20/09-2023 PGT-IV (1)**

**Dated, Panchkula, the 14.09.2023**

Smt. Anju Devi, PGT Geography, Govt. Sen. Sec. School Muana, Jind District Jind is hereby granted the Child Care Leave from 17.09.2023 to 25.11.2023 (70 days) subject to fulfillment of the Provision of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016.

**NEERAJ SHARMA, HCS  
JOINT DIRECTOR (ADMN.)  
O/o SECONDARY EDUCATION DEPARTMENT  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 14-09-2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Jind in reference of their office letter no. E-2/2023/973 dated 28.08.2023.
2. Principal, Govt. Sen. Sec. School Muana, Jind District Jind is directed to ensure that the CCL orders be updated in the service book.
3. Smt. Anju Devi, PGT Geography, Govt. Sen. Sec. School Muana, Jind District Jind
4. I.T Cell for uploading the orders on website of Directorate.

*Ge...*  
**Dy. Superintendent PGT-IV  
for Director Secondary Education  
Haryana, Panchkula**

**HARYANA GOVERNMENT  
SECONDARY EDUCATION DEPARTMENT  
CHANDIGARH**

**ORDER**

**NO. 6/92-2023 HRG-1(3)**

**DATED, CHANDIGARH: 06.09.2023**

In pursuance of Civil Writ Petition No. 17288 of 2023- Renu Malik v/s State of Haryana & others, the seniority of Smt. Renu Malik [023775], Block Resource Coordinator, Gharunda [5266], Karnal is hereby re-fixed as **853-A** instead of 1273 in the seniority list of Principals as it stood on 01.02.2023 after granted antedated promotion as Principal w.e.f. 20.07.2007 vide order no. 6/92-2023 HRG-1(3) dated 25.08.2023.

**SUDHIR RAJPAL, IAS  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT HARYANA  
SCHOOL EDUCATION DEPARTMENT,  
CHANDIGARH**

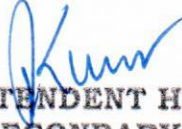

**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA, PANCHKULA**

**ENDST. NO. 6/92-2023 HRG-1(3)**

**DATED: 14.09.2023**

A copy is forwarded to the following for information and necessary action:-

1. Advocate General Haryana w.r.t Civil Writ Petition No. 17288 of 2023- Renu Malik v/s State of Haryana & Others.
2. Principal Accountant General (A&E) Haryana, Chandigarh.
3. District Education Officer, Karnal.
4. Smt. Renu Malik [023775], Block Resource Coordinator, Gharunda [5266], Karnal.
5. A master copy for File No. 1/2-2023HRG-1(3).
6. I.T cell (Local)

  
**SUPERINTENDENT HRG-I  
FOR DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**  


**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**Order No. 10/12-2023 HRG-I (3) Dated, Panchkula, the 04.09.2023**

In exercise of the provisions of Haryana Civil Services (Leave) Rules, 2016 under rule 65 Sanction is hereby accorded to the payment of Cash Equivalent to Leave salary for 300 days **(Three hundred days only)** in lieu of Earned Leave to the Credit of Sh. Anil Kumar Sharma, Retd. Joint Director O/o Director SCERT, Haryana, Gurugram retired from the Government Service on 30.06.2023.

**ANSHAJ SINGH  
DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 15/09/2023**

A copy is forwarded to the following for information and necessary action:-

**Regd.**

1. The Accountant General (A&E), Haryana, Chandigarh.
2. Director, SCERT, Haryana, Gurugram.
3. Treasury Officer, Concerned.
4. Sh. Anil Kumar Sharma, Retd. Joint Director (H. No. 597/16, Ward No. 21, Behind Power House Krishna Nagar, Hisar - 125001).
5. IT Cell (Local).

**SUPERINTENDENT HRG-I  
FOR DIRECTOR SECONDARY EDUCATION  
HARYANA, PANCHKULA**



GOVERNMENT OF HARYANA / हरियाणा सरकार  
**Directorate School Education**  
**विद्यालय शिक्षा निदेशालय**

शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development  
 School Education, Haryana  
 विद्यालय शिक्षा, हरियाणा  
 तमसो मा ज्योतिर्गमय  
 Lead me from Darkness to Light

Off.: Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253  
 कार्यालय: शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स 91 (0172) 2560253  
 e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

**ORDER**

**NO.: 11/17-2023 HRG-1 (3)**

**DATED: 05.09.2023**

Sanction is hereby accorded to grant one month's salary in lieu of leave travel concession to **Sh. Gian Singh, Deputy District Education Officer-cum-DPC Hisar** during the Block year 2020-2023 as per terms and conditions of Govt. Letter No.13/19/2008-2SII dated 18.05.2009.

**ANSHAJ SINGH**  
**DIRECTOR SECONDARY EDUCATION,**  
**HARYANA, PANCHKULA**

**ENDST. NO. EVEN**

**DATED, PANCHKULA, THE 15/09/2023**

A copy is forwarded to the following for information and necessary action:-

1. Accountant General (A&E), Haryana, Chandigarh.
2. District Education Officer, Hisar w.r.t. A-II-2023/10109 dated 04.08.2023.
3. Sh. Gian Singh, Deputy District Education Officer-cum-DPC Hisar.
4. Treasury Officer, concerned.
5. If Cell (Local).

**SUPERINTENDENT HRG-I**  
**FOR DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**



**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA,  
PANCHKULA**

**Order No. 7/47-2023 HRG-I (3) Dated, Panchkula, the 13.09.2023**

In exercise of the provisions of Rule, 46 of Haryana Civil Services (Leave) Rules, 2016, Smt. Lata Kataria, Principal GSSS Karasan Distt. Ambala is hereby granted child care leave from 16.09.2023 to 10.12.2023 (86 days).


**SATPAL SHARMA  
ADDITIONAL DIRECTOR ADMN.  
O/o DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated Panchkula, the 14-9-2023**

A copy is forwarded to following for information and necessary action:-

1. District Education Officer, Ambala w.r.t your letter No. E-1-2023/2092 dated 04.09.2023.
2. Smt. Lata Kataria, Principal GSSS Karasan Distt. Ambala.
3. IT Cell (local).

  
**SUPERINTENDENT HRG-I  
FOR DIRECTOR SECONDARY EDUCATION,  
HARYANA, PANCHKULA**



GOVERNMENT OF HARYANA / हरियाणा सरकार  
**Directorate School Education**  
**विद्यालय शिक्षा निदेशालय**

शिक्षा, संस्कृति एवं विकास  
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School Education, Haryana  
 विद्यालय शिक्षा, हरियाणा

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 कार्यालय: प्लॉट नं० 1बी, शिक्षा सदन, सैक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स: 91 (0172) 2560253

e-mail: [edusecondaryhry@gmail.com](mailto:edusecondaryhry@gmail.com) - site: [www.schooleducationharyana.gov.in](http://www.schooleducationharyana.gov.in)

**ORDER NO. 24/4-2023 PS (3)**

**DATED, PANCHKULA THE 05.09.2023**

The Managing Committee of **Jai Bharat Sr. Sec. School, Assan (Jind)** recognized upto Secondary Level is hereby approved with the following members:-

Sr. No.	Member Name (Sh./Smt.)	Designation
1.	Aruna Yadav	President
2.	Gagan Deep Chauhan	Treasurer
3.	Chander Bhan	Member
4.	Rajbal <sup>a</sup>	Principal cum Ex-Officio
5.	Promila	Educationist
6.	Geeta	Female Member
7.	Suman	Parents Representative
8.	Manjeet	Parents Representative
9.	Satya Narayan	Retd. Principal
10.	Sita Ram	Retd. Vice Lect. Hindi
11.	Neenu	Teacher Representative

**DR. ANSHAJ SINGH, IAS**  
**DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**

**Endst. No. Even**

**Dated, Panchkula the 15-09-2023**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, **Jind**.
2. District Elementary Education Officer, **Jind**.
3. President, **Guru Nanak Dev Shiksha Samiti, Vill. Assan Distt. Jind**.
4. Principal, **Jai Bharat Sr. Sec. School, Assan (Jind)**.
5. I.T. Cell (HQ)
6. Office Record Copy.

**Dy. SUPERINTENDENT PS**  
**FOR DIRECTOR SECONDARY EDUCATION,**  
**HARYANA, PANCHKULA**



GOVERNMENT OF HARYANA / हरियाणा सरकार

# Directorate School Education

## विद्यालय शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास  
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कार्यालय: प्लॉट नं 1बी, शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फ़ैक्स: 91 (0172) 2560253

e-mail: [edusecondaryhry@gmail.com](mailto:edusecondaryhry@gmail.com) - site: [www.schooleducationharyana.gov.in](http://www.schooleducationharyana.gov.in)

**ORDER NO. 32/6-2023 PS (4)****DATED, PANCHKULA THE 15.09.2023**

The Managin g Committee **Sita Ram International School, Baghola, Palwal** is hereby approved with the following members:-

Sr. No.	Member Name (Sh./Smt.)	Designation
1	Sita Ram	President
2	Devender Kumar	Secretary
3	Sunita	Principal-cum Manager
4	Amilal	Educationist
5	Jagdish	Educationist
6	Rakesh	Parent Representative
7	Krishan	Parent Representative
8	Vandana	Teacher Representative
9	Sarla	Teacher Representative
10	Manish	Member
11	Ritu	Female Member
12	Sarita Gaur	Teacher Representative

**DR. ANSHAJ SINGH, IAS**  
**DIRECTOR SECONDARY EDUCATION**  
**HARYANA, PANCHKULA**

**Dated, Panchkula the 15/9/2023**

**Endst. No. Even**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Palwal.
2. District Elementary Education Officer, Palwal.
3. President, Tota Ram Shiksha Samiti, VPO Baghola, Palwal.
4. Principal, Sita Ram International School, Baghola, Palwal.
5. I.T. Cell (HQ).
6. Office Record Copy.

**Dy. SUPERINTENDENT PS**  
**FOR DIRECTOR SECONDARY EDUCATION,**  
**HARYANA, PANCHKULA**



# Directorate School Education

## विद्यालय शिक्षा निदेशालय

Off.: Plot No. 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253  
कार्यालय: प्लॉट नं० 1बी, शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स : 91 (0172) 2560253

e-mail: [edusecondaryhry@gmail.com](mailto:edusecondaryhry@gmail.com) - site: [www.schooleducationharyana.gov.in](http://www.schooleducationharyana.gov.in)

**From:**

The Director Secondary  
Education Haryana,  
Panchkula.

**To**

The District Elementary Education Officers  
Sonepat and Yamuna Nagar

Memo No. 1/1-2010 AS (2)

Dated Panchkula the: 18.09.2023

**Subject:** Appointment to the post of PTI of Govt. Schools from amongst Aided Schools

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Refer to the subject cited above.

You are hereby directed to issue the appointment letters immediately to the following persons who are working as PTI's in the Aided Schools and have opted voluntarily in accordance with the provision made in Haryana Voluntary State Education Service Rules, 2017 and found suitable for appointment in accordance with the provision made in aforesaid rules in the Govt. Schools in case of Sh. Rajneesh Bal, PTI, Dharamvati Public Sr. Sec. School, Sonepat posting station is to be allotted by DEEO Sonepat and Sh. Sandeep Singh, PTI, DAV Sr. Sec. School, Mustafabad (Yamuna Nagar) has been allotted posting station by this Directorate as per the specimen of appointment letter mentioned below with this letter and send compliance report of the same to this Directorate through email i.e. [aideddse@gmail.com](mailto:aideddse@gmail.com) within 2 days positively failing which strict disciplinary action will be taken against the defaulting DEEO's.

They are also directed to verify the genuineness of the original certificates of these PTI's which have been submitted by them to the Directorate of Secondary Education Haryana along with their application form while opting voluntarily for taken over under the provision made in Haryana Voluntary State Education Service Rules, 2017 through their school management of concerned aided schools and as detailed in terms & conditions before allowing them to join in the concerned School mentioned against their name. He is directed to obtain the attestation forms and self declaration from them before allowing them to join duty and submit the four copies of the same in original to the TGT (R&A) Branch of the Directorate immediately for further necessary action. If anything serious is detected, then they shall be responsible for presenting wrong information/documents and appropriate legal/criminal action can be initiated against them.

PTI

Sr. No.	Name/Designation/Present Place of Posting Sarv/Sh./Smt.	Address	New Place of Posting	Remarks
1.	Sh. Rajneesh Bal, PTI, Dharamvati Public Sr. Sec. School, Sonepat	Ward No. 19, Garhi Brahman, Near Power House, Sonepat	District Sonepat, Station to be allotted by DEEO Sonepat	A/V



2.	Sh. Sandeep Singh, PTI, DAV Sr. Sec. School, Mustafabad (Yamuna Nagar)	VPO Gundiana (Y. Nagar)	G.M.S. Magharpur (6260) /G.M.S. Golni (5561) or within Distt. Yamuna Nagar	A/V
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Specimen of appointment letter with the terms and conditions:-

Office of ----- (District-----)

Order No. ----- Dated:-----

The following persons who are working as PTI's in the Aided Schools and have opted voluntarily in accordance with the provision made in Haryana Voluntary State Education Service Rules, 2017 and found suitable for appointment in accordance with the provision made in aforesaid rules to the post of PTI's in the Haryana School Education Department in the pay scale as mentioned in \_\_\_\_\_ (as the case may be) of the Schedule 1 of the Pay Matrix of the Haryana Civil Services (Revised Pay) Rules, 2016 plus usual allowances as admissible under the State Government Rules from time to time.

The following terms and conditions may be imposed in their appointment orders:


1. They are appointed purely on temporary and provisional basis.
2. These appointments are against temporary posts and their confirmation against substantive posts shall be considered on the basis of their seniority and record of service as and when such posts are available.
3. They shall have to take an oath of allegiance to the Constitution of India.
4. They shall produce a certificate before joining the duties to the effect that they have one living wife/husband in case he/she is married. None of them who has more than one living wife/husband, shall be eligible for appointment to the post offered unless the Government after being satisfied that there are special grounds for doing so, exempt him/her from this condition.
5. They shall not be allowed to apply for any post outside the department for a period of at least five years.
6. They shall not claim seniority on the basis of these orders. Their inter-se seniority will also be decided in accordance with the department rules and instructions of the State Government later on.
7. In other matters, not specifically mentioned in this communication, they shall be governed by the Civil Services Rules as applicable to Haryana Government Employees and such orders/instructions as may be issued by the Government from time to time.
8. All candidates who have been appointed as PTI's may be directed to show their original certificate of academic qualifications, experience and other relevant certificates to the concerned District Elementary Education Officer of their present place of postings. District Elementary Education Officers would verify the genuineness of their original certificate.
9. Their appointment is subject to the condition that in case they have not produced medical fitness certificate at the time of their initial appointment in the aided schools than concerned District Elementary Education Officer will ensure that they shall submit their medical fitness certificate first duly issued by the Medical Board only then they should join as PTI's in the concerned school.

10. Their appointment letter is provisional subject to the condition of good moral character as the verification report is awaited from the District Magistrate, concerned and Superintendent of Police, concerned.
11. If in case character and antecedents of they are found not verified or any false information is given by them in their self declaration, the provisional appointment letter will be cancelled forthwith and other criminal/legal action will also be taken as per provisions of Indian Penal Code (IPC) etc. as deemed fit.
12. The exercise of the verification of character and antecedents should be carried out within a period of two months. Once, the verification report is received and there is no objection on the facts given by them, the provisional appointment letter will be confirmed.
13. The services of PTI 's will be governed under the same rules applicable for such teachers already working in Govt. Schools.
14. If at any time during the course of their temporary appointment, any of the appointee desires to resign, he shall be required to give one month's clear notice or forfeit, in lieu thereof, his salary including allowances etc. for one month or for the period by which the notice falls short of one month. Such a notice will be given to him by the Government also in the case if it is proposed to terminate his services in lieu thereof the Government will be liable to pay him salary, including allowance for one month or for the period by which the notice falls short of one month.
15. No TA/DA will be admissible to the candidates for joining as PTI's in govt. schools.
16. If gets an appointment as PTI on the basis of his furnishing false or they fraudulent information/ facts/documents which are detected later on, they would be liable for termination of service without any notice.
17. The appointment under these rules shall be a fresh appointment made on the minimum of pay scale of that post, however, the salary of the employee appointed under these rules shall be protected as a measure personal and shall not be less than the salary which he/she is already drawing. The past service rendered shall not be counted for any other intents and purposes except pensionary benefits.
18. An employee appointed under these rules shall not be entitled for any promotion till he/she attains the age of superannuation.
19. An employee under these rules shall be eligible for pension under the provisions of Haryana Civil Services (Pension) Rules, 2016, if appointed in the aided school before the 1st January, 2006. The employee appointed on or after the 1st January, 2006 and appointed in Service shall be governed by the Haryana New Pension Scheme (NPS).
20. An employee appointed under these rules shall be entitled for the amount of contribution towards Contributory Provident Fund/ New Pension Scheme alongwith interest liable to be paid by the concerned aided school management for the service rendered in the said school and the Management shall pay the same within a period of one month to the concerned quarters.
21. Arrears of any kind in respect of the employees who are working in aided schools and are appointed under these orders shall not be paid by the Government for the period prior to the date of appointment in the Service.
22. No grant-in-aid shall be payable to the aided schools in respect of the posts which have been taken over in the Service.

23. The leave account of the employees appointed under these rules shall start with a zero balance.
24. All other matters, not specifically mentioned in the Haryana Voluntary State Education Service Rules, 2017, shall be governed by the Haryana Civil Services Rules and Punjab Financial Rules as applicable to Haryana Government Employees and by such rules and regulations as may have been, or may hereafter be adopted or made by the competent authority made under the Constitution of India or under any Law for the time being in force made by the State Legislature.

If they are willing to accept this offer to appointment as PTI's on the above terms and conditions, they should submit their joining report within 15 days in the concerned school mentioned against their name and send a copy of the same to the Directorate of Elementary Education Haryana, Panchkula accordingly.

**Please treat it as most urgent.**


  
**Accounts Officer**  
**For Director Secondary Education**  
**Haryana Panchkula**

**Endst. No. Even**

**Dated, Panchkula, the 18.09.2023**

A copy of the above is forwarded to the following for information and necessary action:-

1. District Education Officer, Sonapat and Yamuna Nagar.
2. Manager/Principal, Dharamvati Public Sr. Sec. School, Sonapat the service book and personal file of Sh. Rajneesh Bal, PTI are returned herewith in original.
3. Manager/Principal, DAV Sr. Sec. School, Mustafabad (Yamuna Nagar) the service book and personal file of Sh. Sandeep Singh, PTI are returned herewith in original.
4. Concerned PTI's employees.
5. Superintendent TGT R&A Branch (Local)
6. Joint Director (I.T.) Local for uploading on the website of the Department.

  
**Accounts Officer AS**  
**For Director Secondary Education**  
**Haryana Panchkula**