



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. 10/2-2021 Admn(4)

Dated, Panchkula the 12/09/2023

A copy of letter No. 5/1/93-1Pol dated 25.08.2023 received from Chief Secretary to Government Haryana regarding clarification regarding holding of meetings by the MLAs at District Level (or with District Level Officers). is forwarded to the following for information & necessary action:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officer's in the State.
4. All DIET's/BITE/GETTI's in the State.
5. All Officers/Superintendents (Sec).
6. Registrar Education (S).
7. Superintendent Admn. (Elementary).
8. PA/DSE.
9. PA/ Additional Director Administration.
10. PA/ Additional Director Academic.
11. PA/Joint Director (MSS).
12. PA/ Joint Director Admn.
13. IT Cell (HQ) for website.



**SUPERINTENDENT ADMN.
for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA**

6595 Ad/C4
31/08/2023

No. 5/1/93-1Pol
HARYANA GOVERNMENT
POLITICAL AND PARLIAMENTARY AFFAIRS DEPARTMENT
CHIEF SECRETARY'S OFFICE

Dated Chandigarh, the 25th August 2023

To

- All the Administrative Secretaries to Government of Haryana.
- All the Heads of Departments,
- All the Divisional Commissioners in Haryana.
- The Registrar, Punjab and Haryana High Court, Chandigarh.
- All the Deputy Commissioners in Haryana.
- All the MDs of Boards/ Corporations/ Public Undertakings of the State.
- All the Registrars of the Universities of the State.
- All the Sub Divisional Officers (Civil) in Haryana.

DSE
29/08/2023

AD(Admin)

Subject:- Clarification regarding holding of meetings by the MLAs at District Level (or with District Level Officers).

S. Ad
31/8/23

Sir/Madam,

In the instructions bearing No. 10/8/96-1 Pol dated 29 March 2006, it was provided that DC, SP and all Heads of Offices of the District concerned would receive the Chief Minister at Rest House whenever he pays his first visit to the District. On subsequent visit only the DC and the SP of the District concerned would receive him alongwith such of Heads of Offices as are specially required with respect to the purpose of visit. These instructions, inter-alia, provide that DC, SP and Heads of Offices posted in the District will receive and call on the Ministers/Ministers of State/Deputy Ministers at the Rest House on their first visit to the District Headquarters. On subsequent visit of the Ministers/Ministers of State/Deputy Ministers only the District Heads/Sub Divisional Heads of the Departments under the control of Ministers/Ministers of State/Deputy Ministers, etc., would receive the Minister. The officers of other Departments shall be present only if specially asked for by the visiting Minister concerned.

Furthermore, instructions were issued that in case of visit of a Cabinet Minister, the Sub Divisional Magistrate or Deputy Superintendent of Police will not be required to accompany the Minister. Only the officers of the department under the control of the Minister should accompany him as required by the Minister.

Apart from the above, the District Grievances Redressal Committees have been setup in every District to be Chaired by a Minister. Besides, as per Government instructions bearing No. 5/45/2004-IDG dated 15 June, 2004, the "Open Darbar" for redressal of Public Grievances will be held once in a month on a fixed day at each Sub Division Headquarter under the Chairmanship of DC concerned. In these Darbars the MLA whose constituencies fall in the Sub Division concerned will also be invited. As such, the "Open Darbars" for redressal of Public Grievances are Chaired by the DC concerned.

The issue of Chairing of "Open Darbar" or meeting with District Level Officers by an MLA has been considered again and it is clarified that no MLA can call a meeting of officers or chair 'Open Darbar'. However, an MLA may visit a particular Government officer/office for discussion on an issue concerning the Public, under reasonable intimation, so that all the due courtesies and protocol is extended to him.

Yours faithfully,

Abdullah Husain
Dy. Superintendent, Political
for the Chief Secretary to Government, Haryana

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CFM

CC:

1. All MPs of the State.
2. All MLAs of the State.
3. The Secretary, Haryana Vidhan Sabha for communicating the above instructions to all concerned.