

**OFFICE OF DIRECTOR ELEMENTARY EDUCATION HARYANA PANCHKULA**

**ORDER**

No. 1/1-2010 AS (2)

Dated, Panchkula, 29.8.2023

The following person who are working as Social Studies Mistresses in the Aided Schools and have opted voluntarily in accordance with the provision made in Haryana Voluntary State Education Service Rules, 2017 and found suitable for appointment in accordance with the provision made in aforesaid rules is hereby appointed to the post of Social Studies Mistresses/TGTs Social Studies in the Haryana School Education Department in the pay scale as mentioned in FPL 7 of the Schedule 1 of the Pay Matrix of the Haryana Civil Services (Revised Pay) Rules, 2016 plus usual allowances as admissible under the State Government Rules from time to time.

Further, they are posted in the Govt. Schools mentioned against their name with the following terms and conditions:-

Sr. No.	District	Name S/o/D/o/W/o/Sh./Smt. Name of Sanction post Name of the Aided school	New Place of Posting	Remarks
1	Sonepat	Vinay Sharma, SS Mistress, Dharamvati Public Sr. Sec. School, Sonepat	G.G. H.S. Raipur (Sonepat) (3650)	A/V
2	Sonepat	Shashi Sharma, Dharamvati Public Sr. Sec. School, Sonepat	G.S.S.S. Garhi Brahman (Sonepat) (5740)	A/V
3	Sonepat	Smt. Reena Mani, SS Mistress, Church Methdoist Middle School, Sonepat	G.M.S. Kabirpur (Sonepat) (6429)	A/V
4	Sirsa	Deepa Sharma, SS Mistress, Mamta Girls Sr. Sec. School, Sirsa	G.M.S. Ramnagar (Sirsa) (3023)	A/V

**Terms & Conditions**

1. They are appointed purely on temporary and provisional basis.
2. These appointments are against temporary posts and their confirmation against substantive posts shall be considered on the basis of their seniority and record of service as and when such posts are available.
3. They shall have to take an oath of allegiance to the Constitution of India.
4. They shall produce a certificate before joining the duties to the effect that they have one living wife/husband in case he/she is married. None of them who has more than one living wife/husband, shall be eligible for appointment to the post offered unless the Government after being satisfied that there are special grounds for doing so, exempt him/her from this condition.
5. They shall not be allowed to apply for any post outside the department for a period of at least five years.
6. They shall not claim seniority on the basis of these orders. Their inter-se seniority will also be decided in accordance with the department rules and instructions of the State Government later on.

7. In other matters, not specifically mentioned in this communication, they shall be governed by the Civil Services Rules as applicable to Haryana Government Employees and such orders/instructions as may be issued by the Government from time to time.
8. They are further directed to show their original certificate of academic qualifications, experience and other relevant certificates to the concerned District Elementary Education Officer of their present place of postings. District Elementary Education Officer would verify the genuineness of their original certificate.
9. Their appointment is subject to the condition that in case they have not produced medical fitness certificate at the time of their initial appointment in the aided schools than concerned District Education Officer will ensure that they shall submit their medical fitness certificate first duly issued by the Medical Board only then they should join as Social Studies Mistresses in the concerned school.
10. Their appointment letter is provisional subject to the condition of good moral character as the verification report is awaited from the District Magistrate, concerned and Superintendent of Police, concerned.
11. If in case character and antecedents of they are found not verified or any false information is given by them in their self declaration, the provisional appointment letter will be cancelled forthwith and other criminal/legal action will also be taken as per provisions of Indian Penal Code (IPC) etc. as deemed fit.
12. The exercise of the verification of character and antecedents should be carried out within a period of two months. Once, the verification report is received and there is no objection on the facts given by them, the provisional appointment letter will be confirmed.
13. They shall be governed by the Haryana School Education (Group-C) State Cadre Service Rules, 2012.
14. If at any time during the course of their temporary appointment, any of the appointee desires to resign, they shall be required to give one month's clear notice or forfeit, in lieu thereof, their salary including allowances etc. for one month or for the period by which the notice falls short of one month. Such a notice will be given to them by the Government also in the case if it is proposed to terminate their services in lieu thereof the Government will be liable to pay their salary, including allowance for one month or for the period by which the notice falls short of one month.
15. No TA/DA will be admissible to the candidates for joining as Masters/Mistress.
16. If they get an appointment as Masters/Mistress on the basis of their furnishing false or fraudulent information/ facts/documents which are detected later on, they would be liable for termination of service without any notice.
17. The appointment under these rules shall be a fresh appointment made on the minimum of pay scale of that post however, the salary of the employee appointed under these rules shall be protected as a measure personal and shall not be less than the salary which he/she is already drawing. The past service rendered shall not be counted for any other intents and purposes except pensionary benefits.
18. An employee appointed under these rules shall not be entitled for any promotion till they attains the age of superannuation.
19. An employee under these rules shall be governed by the Haryana Civil Services (Pension) Rules, 2016.

20. An employee appointed under these rules shall be entitled for the amount of contribution towards New Pension Scheme alongwith interest liable to be paid by the concerned aided school management for the service rendered in the said school and the Management shall pay the same within a period of one month to the concerned quarters.
21. Arrears of any kind in respect of the employees who are working in aided schools and are appointed under these orders shall not be paid by the Government for the period prior to the date of appointment in the Service.
22. No grant-in-aid shall be payable to the aided schools in respect of the posts which have been taken over in the Service.
23. The leave account of the employees appointed under these rules shall start with a zero balance.
24. All other matters, not specifically mentioned in the Haryana Voluntary State Education Service Rules, 2017, shall be governed by the Haryana Civil Services Rules and Punjab Financial Rules as applicable to Haryana Government Employees and by such rules and regulations as may have been, or may hereafter be adopted or made by the competent authority made under the Constitution of India or under any Law for the time being in force made by the State Legislature.

If they are willing to accept this offer to appointment as Social Studies Mistresses/TGT S.S. on the above terms and conditions, they should submit their joining report within 15 days in the concerned school mentioned against their name and send a copy of the same to the Directorate of Elementary Education Haryana, Panchkula accordingly.

**Kamal Preet Kaur, HCS  
Additional Director Administration  
O/o Director Elementary Education  
Haryana, Panchkula**

**Endst No. Even**


**Dated, Panchkula the: 31.8.2023**

A copy of the above is forwarded to the following for information and necessary action:-

1. Principal Accountant General (A&E), Haryana, Chandigarh.
2. Secretary, Haryana Staff Selection Commission, Panchkula.
3. Director Secondary Education Haryana, Panchkula.
4. District Elementary Education Officers concerned are directed to verify the genuineness of the original certificates of these Social Studies Mistresses which have been submitted by them to the Directorate of Secondary Education Haryana along with their application form while opting voluntarily for taken over under the provision made in Haryana Voluntary State Education Service Rules, 2017 through their school management of concerned aided schools and as detailed in terms & conditions before allowing them to join in the concerned School mentioned against their name. He is directed to obtain the attestation forms and self declaration from them before allowing them to join duty and submit the four copies of the same in original to the TGT (R&A) Branch of the Directorate immediately for further necessary action. If anything serious is detected, then they shall be responsible for presenting wrong information/documents and appropriate legal/criminal action can be initiated against them.



5. Treasury Officer concerned.
6. Manager, Dharamvati Public Sen. Sec. School, Sonapat, service book and personal file of Smt. Vinay Sharma, SS Mistress and Smt. Shashi Sharma, SS Mistress are returned herewith in original.
7. Manager, Methodist Middle School, Sonapat, service book and personal file of Smt. Reena Mani, SS Mistress is returned herewith in original.
8. Manager, Mamta Girls Sen. Sec. School, Sirsa, service book and personal file of Smt. Deepa Sharma, SS Mistress is returned herewith in original.
9. Civil Surgeon concerned.
10. Concerned TGT Social Studies.
11. Joint Director (I.T.) Local for uploading on the website of the Department.
12. Senior Secretary to E.M., PS/ACSSE, PA/DSE, PA/DEE and Additional Director Admn.
13. Superintendent TGT (R&A) (Local).

  
**Accounts Officer**  
**for Director Elementary Education**  
**Haryana, Panchkula**