



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA**

**Order No. kw10/2-2021Admn(4)**

**Dated, Panchkula the 21/3/2023**

A copy of letter No. 01/75/2022-2CC-I Dated 09.03.2023 received from Chief Secretary to Govt. Haryana regarding correction in HRMS of Group-D employees appointed after enactment of Group-D Act, 2018 is forwarded to the following for information & Strict Compliance:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officer's in the State.
4. All DIET's/BITE/GETTI's in the State.
5. Registrar Education (Secondary).
6. All the Superintendents (Sec.).
7. Superintendent HRME-II Branch (Sec.)
8. Superintendent Admn. (Elementary).
9. PA/DSE.
10. PA/ Additional Director Admn-I
11. PA/Additional Director Admn.-II
12. PA/ Additional Director Academic.
13. PA/Joint Director (MSS).
14. Assistant-III Admn. Branch (Sec.).
15. IT Cell (HQ) for website.

*[Handwritten Signature]* 21/3/23

**SUPERINTENDENT ADMN.  
for DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**

*[Handwritten Initials]*

27/3/23

*[Handwritten Signature]*

S.E.

1654 Ad (4)

17/03/2023

No. 01/75/2022-2CC-I  
Haryana Government  
HUMAN RESOURCES DEPARTMENT  
(Common Cadre-I Branch)

Dated, the Chandigarh 09.03.2023

To

1. All Administrative Secretaries to Government, Haryana
2. All Head of the Departments to Government, Haryana
3. All the Divisional Commissioners in Haryana
4. All the Deputy Commissioners of the State of Haryana.

**Subject:- Regarding correction in HRMS of Group-D employees appointed after enactment of Group-D Act, 2018.**


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Sir/Madam,

I am directed to invite your kind attention towards the Government letter no. 1/75/2022-2CC-I dated 28.12.2022 and subsequent reminder of even number, dated 03.02.2023 in the matter cited as subject and to again requested to correct the demographically data in HRMS Portal i.e. age, gender, date of birth etc. of Group-D employees of Common Cadre in all respect within a week to avoid any ambiguity while implementing the online transfer of Group-D employees of common cadre.

2. These instructions may please be brought to the notice of all concerned for strict compliance. **This may also be treated as Most Urgent.**

Yours Faithfully,

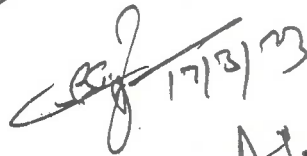
  
Superintendent, Common Cadre-I,  
for Chief Secretary to Government Haryana,  
Human Resources Department.

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DSE  
15/03/2023

~~ADP~~  
JDMSS

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ADP  
S/Adms

 17/3/23

AD-4 Rewalika  
27/3/2023

