



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA**

**Order No. 10/44-2015Admn(4)**

**Dated, Panchkula the 23/7/2023**

A copy of letter No. 28/14/2011-5B&C(T&A) Dated 25.01.2023 received from Additional Chief Secretary to Government of Haryana, Finance Department regarding instructions regarding re-appropriation of fund request and submitting of bills in Treasury in month of March, 2023 is forwarded to the following for information and strict compliance:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officer's in the State.
4. All DIET's in the State.
5. All the Officers (HQ).
6. Registrar Education (Secondary).
7. All the Superintendent/Dy.Suptd.(HQ).
8. Superintendent Accounts (HQ).
9. Superintendent Budget (HQ).
10. PA/DSE.
11. PA/ Additional Director Admn-I
12. PA/Additional Director Admn.-II
13. PA/ Additional Director Academic.
14. PA/Joint Director (MSS).
15. All the Assistants Admn. Branch (Sec.).
16. All the Officials (HQ).
17. IT Cell (HQ) for website.



**SUPERINTENDENT ADMN.  
for DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**

A-22 PS/AG

105 Hdl (4)  
07/02/2023

605

From

Additional Chief Secretary to Government of Haryana  
Finance Department

To

1. All Heads of Departments in Haryana
2. Registrar General, Punjab & Haryana High Court, Chandigarh.
3. All the Divisional Commissioners of Haryana
4. All the Deputy Commissioners and Sub Divisional Office (Civil), Haryana

DSE  
DEF-23  
DEF

01-02-2023

Memo. No. 28/14/2011-5B&C (T&A)  
Dated, Chanidgarh, the January 25, 2023

Adml. Dto Adm. I

**Subject: - Instructions regarding re-appropriation of fund request and submitting of bill in Treasury in month of March, 2023.**

S. Budget ADD 4  
S. Adm. 612  
05/01/23

In continuation of the instructions issued vide No. 28/14/2011-5B&C dated 05 December 2012, 16 January 2013, 10 January 2014, 24 March 2015, 09 February 2016, 22 March 2016, 22 February 2017, 01 March 2018, 12 February 2019, 10 February 2020 and instructions issued vide No. 28/14/2011-5B&C/530 (T&A) dated 02 February 2021, 01 February 2022, the Government has further decided to improve upon the procedure and to reduce unproductive expenditure/curb parking of funds to avoid rupee of expenditure towards the end of the financial year as follows:-

*"No bill including Works Bill, except Salary, Wages (including contractual), Discretionary Grants, Petty Grants, Medical Re-imbusement, GPF Advance/Withdrawal, Court refunds, NPS Bill, AG(A&E) Bill, MMPSY & Centrally Sponsored Scheme will be passed by Treasury after 01.03.2023. If any bill is appearing on 'Token Window' under OTIS w.e.f. 01.03.2023 after approval of Finance Department, the same may be passed by Treasuries."*

These instructions may kindly be brought to the notice of all concerned in your Department for strict compliance. These instructions can be downloaded from the website of Finance Department [www.finhy.gov.in](http://www.finhy.gov.in) as well as website of Treasuries & Accounts Department i.e. [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in)

*Donalili*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department

A copy is forwarded to All the Additional Chief Secretaries/Principal Secretaries to the Government of Haryana for information and necessary action.

*Donalili*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department

To

All the Additional Chief Secretaries/  
Principal Secretaries to the Government of Haryana

Endst. No. 28/14/2011-5B&C (T&A)

Dated: 25.01.2023

A copy is forwarded to the Principal Accountant General (A&E/Audit) Haryana, Chandigarh for information and necessary action.

*Dn Malik*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department

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Endst. No. 28/14/2011-5B&C

Dated: 25.01.2023

A copy is forwarded to the State Informatics Officer, NIC, Haryana for information & necessary action and enabling the system accordingly.

*Dn Malik*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department

A copy is forwarded to In-charge, Computer Cell of Finance Department to upload the instructions on the website of Finance Department and Superintendents of expenditure controlling branches of Finance Department for information and necessary action.

*Dn Malik*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department

To

In-charge, Computer Cell  
Superintendents of Expenditure Controlling Branches

U.O.No. 28/14/2011-5B&C (T&A)  
Endst. No. 28/14/2011-5B&C (T&A)

Dated: 25.01.2023  
Dated: 25.01.2023

A copy is forwarded to all the Treasury Officers/Assistant Treasury Officers for information and necessary action.

*Dn Malik*  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Govt. of Haryana  
Finance Department