



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. 10/9-2020 Admn(4)

Dated, Panchkula the 31/01/2023

A copy of letter No. 1/1/2022-3DCU Dated 30.01.2023 received from Chief Secretary to Government Haryana regarding Attendance of Government Employees through Aadhar Enabled Biometric Attendance System (AEBAS) is forwarded to the following for information and strict compliance:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officer's in the State.
4. Deputy Director (IT).
5. All DIET's in the State.
6. All the Officers (HQ).
7. Registrar Education (Secondary).
8. All the Superintendent/Deputy Supdt./Incharge Cell.(HQ).
9. PA/DSE.
10. PA/ Additional Director Admn-I
11. PA/Additional Director Admn.-II
12. PA/ Additional Director Academic.
13. PA/Joint Director (MSS).
14. All the Assistants Admn. Branch (Sec.).
15. All the Officials (HQ).
- ✓ 16. IT Cell (HQ) for website.



**SUPERINTENDENT ADMN.
for DIRECTOR SECONDARY EDUCATION
HARYANA PANCHKULA**

631 Ad (47)

31/01/2023

No. 1/1/2022-3DCU
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S ORGANISATION
GENERAL ADMINISTRATION DEPARTMENT
(Delay Checking Unit Branch)

Dated, Chandigarh the 30th January, 2023

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of Departments in Haryana.
3. Managing Directors/Chief Executive Officers/Chief Administrators etc. of Board/Corporations/Public Sector Undertakings etc in Haryana.
4. All the Divisional Commissioners in Haryana.
5. All the District & Session Judges in Haryana.
6. All the Deputy Commissioners and SDO(C) in Haryana.
7. All the Registrars of Universities in Haryana.

Subject: Attendance of Government Employees through Aadhar Enabled Biometric Attendance System (AEBAS).

Sir/Madam,

I am directed to invite your attention to Government letter of even number dated 31.03.2022 and subsequent letter of even number dated 26.04.2022 on the subject cited above vide which all the Head of Departments/Boards/Corporations, etc., were requested to ensure marking the attendance of employees through Biometric Machines (AEBAS) w.e.f. 05.04.2022.

2. The Government has reviewed this matter and it has been decided that all the Departments/Boards/Corporations, etc., are requested to ensure marking the attendance of their employees through Aadhar Enabled Biometric Attendance System promptly. Any laxity will be viewed seriously.
3. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,

(Gajender Yadav)

Under Secretary Administrative Reforms,
for Chief Secretary to Government, Haryana.

Endst. No. 1/1/2022-3DCU

Dated, Chandigarh the 30th January, 2023

A copy is forwarded to the following for information and necessary action:-

1. Smt. Seema Bhatia, HSS-I, Joint Secretary to Government Haryana, Foreign Cooperation Department-cum-Technical Nodal Officer, AEBAS, New Haryana Civil Secretariat, Sector-17, Chandigarh.
2. SIO, NIC, 9th Floor, Haryana Civil Secretariat, Chandigarh with the request to ensure all the biometric machine will be functional properly.

(Gajender Yadav)

Under Secretary Administrative Reforms,
for Chief Secretary to Government, Haryana.