



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA
PANCHKULA**

Order No. kw10/2-2021 Admn (4)

Dated, Panchkula the 03/1/22


A copy of Letter No. 28/47/2022-5B&C dated 15.09.2022 received from Additional Chief Secretary to Government of Haryana, Finance Department regarding guidelines regarding sending of cases to Finance Department to engage fresh contractual manpower through Haryana Kaushal Rojgar Nigam is forwarded to the following for information and necessary action:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurugram.
3. All the District Education Officer's in the State.
4. Deputy Director (IT) HQ.
5. All the Principal DIET's/BITEs/GETTIs in the State.
6. All the Headquarter Officers.
7. Superintendent HRG-I &II.
8. Superintendent PGT- I to IV.
9. Superintendent HRME-I & II.
10. Superintendent Secondary Branch.
11. Superintendent Accounts Branch (HQ & Field).
12. Superintendent Admn (Ele.)
13. PA/DSE.
14. PA/Additional Director Admn.
15. PA/Additional Director Academic.
16. PA/ Joint Director Admn.
17. PA/Joint Director MSS.
18. IT Cell (HQ) for website.

8/1/22

S. C. S. N.
31/10

PA(ET)


30/9/22
SUPERINTENDENT ADMN.
for **DIRECTOR SECONDARY EDUCATION**
HARYANA PANCHKULA

5579 Ad (2)

22/09/2022

From

Additional Chief Secretary to Govt. of Haryana
Finance Department

To

All the Heads of Departments, Haryana

Memo. No. 28/47/2022-5B&C

Dated, Chandigarh, the September 15, 2022

DSE
21/09/2022

Subject:- Guidelines regarding sending of cases to Finance Department to engage fresh contractual manpower through Haryana Kaushal Rojgar Nigam.

AD(Admin)(awg)
22/9

Kindly refer to the subject noted above.

It has been observed that large number of cases are being received in Haryana Kaushal Rojgar Nigam Cell (HKRN Cell), Finance Department from Departments for approval of contractual manpower through Haryana Kaushal Rojgar Nigam, whereas Departments have not entered correct data on e-post and HRMS.

3. Departments should scrupulously follow the instructions of Finance Department bearing No. 28/12/2012-1B&C (T&A) dated 08.06.2022 regarding "updating data in e-posting" while submitting the proposal to Finance Department for approval of contractual manpower through Haryana Kaushal Rojgar Nigam.

4. The proposal of Administrative Department will be entertained only after finalization of actual data about posts on the e-post module and HRMS.

Smalil

Under Secretary, Haryana Kaushal Rojgar Nigam Cell
for Additional Chief Secretary to Govt. of Haryana
Finance Department

Endst. No. 28/47/2022-5B&C

Dated: 15.09.2022

A copy is forwarded to all the Administrative Secretaries to Government of Haryana with a request to direct the Departments under their control in this regard.

Smalil

Under Secretary, Haryana Kaushal Rojgar Nigam Cell
for Additional Chief Secretary to Govt. of Haryana
Finance Department

