

Department of School Education
Haryana, Shiksha Sadan, Sector-5, Panchkula

Ref. No. 20/5-2020 ACD (5)

Date 08.07.2022

SHORT TERM TENDER NOTICE

TENDER FOR PRINTING AND SUPPLY OF SAT, Half Yearly & PRE-BOARD Question Answer Booklets (QABs)
[FOR SESSION 2022-23]

Sealed tenders/quotations are invited from authorized/registered firms for printing & supply of question answer booklets in the office of concerned District Education Officer / District Elementary Education Officer of Haryana as per schedule given below:

Sr.	Particulars	Rohtak Division	Ambala Division	Gurugram Division	Hisar Division
1	Receipt of Tender Form from concerned DEO / DEEO Office	09.07.2022 to 15.07.2022 (11:00 AM)	09.07.2022 to 16.07.2022 (11:00 AM)	11.07.2022 to 18.07.2022 (11:00 AM)	12.07.2022 to 18.07.2022
2	Last date & time to submit filled tender documents in concerned district office	15.07.2022 1.00 PM	16.07.2022 1.00 PM	18.07.2022 1.00 PM	19.07.2022 1.00 PM
3	Opening of technical & financial bids	15.07.2022 3.00 PM	16.07.2022 3.00 PM	18.07.2022 3:00 PM	19.07.2022 3.00 PM
4	Finalization & placement of print / work order to successful bidder	15.07.2022 before 5.00 PM	16.07.2022 before 5.00 PM	18.07.2019 before 5.00 PM	19.07.2022 before 5.00 PM
5	Printing & supply at block office	Within 10 days from date of placement of print order			

SCHOOL EDUCATION DEPARTMENT
HARYANA, PANCHKULA

GENERAL TERMS & CONDITIONS of OPEN TENDER for procurement of SAT and Pre Board QABs for the year 2022-23 are as under :-

Eligibility:-

1. Tender cost of Rs. 200/- (Rs. Two Hundred only) is to be submitted in the form of Demand Draft in favour of DEO / DEEO Tender. (Envelope-1)
2. Earnest Money Deposit of Rs. 30,000/- (Rupees Thirty Thousand only) in the form of Demand Draft/FDR in favour of "DEO / DEEO. (Envelope-1)
3. An Affidavit on Non Judicial Stamp Paper of Rs. 10/- (Rupees Ten only) non-blacklisting and never supplied substandard material to any department. (Envelope-1)
4. Declaration, typed on company / firm letter head, stamped and signed by authorized signatory (Annexure-I) must be submitted. (Envelope-1)
5. Demand drafts of EMD and tender fee (separately) must be submitted in Envelope-1.
6. Copy of PAN No (PAN Card) must be submitted. (Envelope-1)
7. Copy of GST registration certificate is to be submitted. (Envelope-1)
8. Copies of latest income tax return for last 3 years must be submitted. (Envelope-1)
9. The bidder must have Minimum 50 Lacs average turnover in last 3 years each.
10. All bidders must submit proof of such work experience
11. All bidders must submit with the list of machinery installed in its premises.
12. Maximum rate, Rs. 0.90 per leaf (FB) of printing includes all charges for packaging and supplying of QABs at respective BEO office (in school wise and subject wise sealed packets) in district.
13. Tender is called for the supply of QABs only for the session 2022-23.
14. The Printing will be made on 70GSM paper. The print should be dark and clearly visible.'
15. The quantity of QABs should not be less than the requisite quantity for a school. However 3 extra QABs per school keeping in view the requirement of the subject teacher and the record of the school is packed.
16. Bidders are advised to study the tender document carefully. Submission of tender shall be deemed to have been done after careful

study and examination of the tender document with full understanding of its implications.

17. Only sealed tender with two Envelope One Technical Bid and Second Financial bid should be submitted and other would not be accepted.
18. Financial Bid will be opened of the bidders who qualify technical bids.
19. The tender documents are non-transferable.
20. Validity of the bid:- Academic Session 2022-23.
21. The bidder shall strictly abide by the time schedule for printing and delivery of the printing material as per work order.
22. The DEO and DEEO, Haryana may at its sole discretion, award the work to more than one bidder.
23. All the pages of the tender submitted must be stamped and signed by the authorized signatory.