



Very Important
From

**Director General Secondary Education,
Haryana, Panchkula.**

To

1. Director, S.C.E.R.T., Gurugram.
2. All the District Education Officers in the State.
3. All the District Elementary Education Officers in the State.
4. All the Principals DIET's/BITE's/GETTI's.

Memo No. 12/50-2022 Admn(4)
Dated Panchkula, the

**Subject: Attendance of Government Employees through Aadhaar Enabled
Biometric Attendance System (AEBAS).**

Refer to this office memo No. 10/9-2020 Admn(4) dated 31.03.2022 on the
subject cited above.

A copy of letter No.1/1/2022-3DCU dated 31.03.2022 issued from Chief
Secretary to Government Haryana is again enclosed herewith for information and strict
compliance.

Encl.: As above.

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Superintendent Administration
For Director General Secondary Education
Haryana, Panchkula

Endst. No. Even

Dated, Panchkula the, 29/04/2022

A copy is forwarded to the following for information and necessary action:-

1. PA/Director General Secondary Education, Haryana, Panchkula.
2. PA/Director Elementary Education Haryana, Panchkula.
3. PA/Additional Director Model Sankriti Schools.
4. PA/Additional Director Admn. I & II.
5. PA/Additional Director Academic.
6. Superintendent Administration O/o Elementary Education.
7. I.T. Cell (HQ) for website.

SC-8
Superintendent Administration
For Director General Secondary Education
Haryana, Panchkula

4/5/22
CP-3



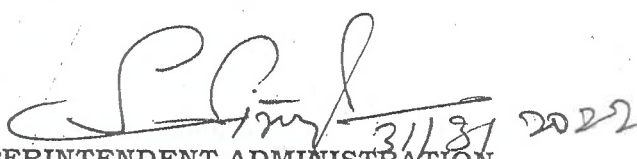
**OFFICE OF DIRECTOR GENERAL SECONDARY EDUCATION
HARYANA PANCHKULA**

Order No. 10/9-2020 Admn(4)

Dated, Panchkula the 31/03/2022

A copy of letter No.51/1/2022-3DCU dated 31.03.2022 received from Chief Secretary to Government Haryana regarding Attendance of Government Employees through Aadhar Enabled Biometric Attendance System (AEBAS) is forwarded to the following for information and strict compliance:-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. All District Education Officer's in the State.
4. All District Elementary Education Officer's in the State.
5. All Principal DIET's/BITE's in the State.
6. All the Headquarter Officers.
7. Registrar Education (Secondary).
8. All Superintendents Headquarter.
9. Superintendent Accounts (HQ).
10. Superintendent Admn. (Ele.)
11. Care Taker (Sec.)
12. PS/DGSE.
13. PA/Additional Director Model Sanskriti Schools.
14. PA/Additional Director Admn. I & II.
15. PA/ Additional Director Academic.
16. All Assistants Admn. Branch (Sec.)
17. IT Cell (HQ) for website.


SUPERINTENDENT ADMINISTRATION
for DIRECTOR GENERAL SECONDARY EDUCATION
HARYANA PANCHKULA

P.T.O.

No. 1/1/2022-3DCU
HARYANA GOVERNMENT
ADMINISTRATIVE REFORMS DEPARTMENT

Dated Chandigarh, the 31st March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments.
3. The Managing Directors/Chief Administrators of all Boards/Corporations in Haryana.
4. All Managing Directors, Public Sector Undertakings/Cooperative Federations
5. All the Divisional Commissioners in Haryana.
6. All the Deputy Commissioners in Haryana.
7. The Registrars of all the Universities in Haryana.

Subject: Attendance of Government Employees through Aadhaar Enabled Biometric Attendance System (AEBAS).

Sir/Madam,

I am directed to invite reference to Monitoring and Coordination Cell letter No. 6/14/2015-MC, dated 5.3.2020 vide which attendance of Government employees of all department through Aadhaar Enabled Biometric Attendance System (AEBAS) was suspended till further order as a temporary measure in all office of the State in order to prevent the spread of covid-19.

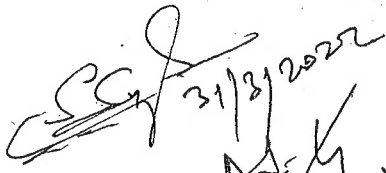
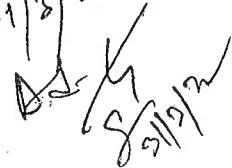
2. The Government has reviewed this matter and has decided that all officers and officials of the State, Public Sector Undertakings, Cooperative Federations, Boards and Corporations should ensure making their attendance through Biometric Machines(AEBAS) w.e.f. 5.4.2022. It is further clarified that all officers/officials who are required to attend office shall ensure making attendance through AEBAS and wherever, any relaxation is required due to nature of work job then the same may be sought. All relaxations/exemptions granted earlier would cease to apply.

3. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,



Under Secretary Administrative Reforms,
for Chief Secretary to Government Haryana.


31/3/2022

31/3/22