

From

Director Secondary Education,
Haryana, Panchkula.

To

1. Director SCERT, Haryana, Gurugram.
2. All DEOs/ DEEOs/ Principals/ In-charge, DIET/ BITE/ GETTI/ BEOs/ Head of all Govt. Schools.

Memo No. 08/01-2020 CO (1)

Dated, Panchkula, the 14-12-2021

Subject: Regarding Amendment in Online Transfer Policy of Ministerial Staff (Clerks) Working in School Education Department.

I Am directed to inform you that State Govt. has decided to amend the Transfer Policy of Ministerial Staff (Clerks) working in School Education Department memo No. 08/1-2020 Co(1) dated 06.03.2020 and the following changes are made therein :-

Sr. No.	Item No.	Existing clause	Proposed added/amended Clause
1.	3 (c)	'Prescribed Tenure' means the tenure of appointment for a period of five years. While calculating the tenure of an employee for the purpose of this policy, the date from which someone is working in a Zone on 31 st March of the calendar year of transfer shall be counted irrespective of the fact he has been by temporary transfer or otherwise. However, an employee may participate in the transfer drive subject to completion of minimum three years' service in a zone;	'Prescribed Tenure' means the tenure of appointment for a period of five years. While calculating the tenure of an employee for the purpose of this policy, the date from which someone is working in a Zone on 31 st March of the calendar year of transfer shall be counted irrespective of the fact he has been by temporary transfer or otherwise. However, an employee willing to participate in Transfer drive can participate, if he/she desires so, irrespective of his/her stay in current zone/school.
2.	Item No. 5(c) (B) (4) Col. 5	From 40% to 60% disability = 10 Marks. Above 60% to 80% = 15 Marks Above 80% = 20 Marks	(i) For persons having vision and locomotors disabilities, the following marks will be given: - 31% to 50% = 10 Marks, Above 50 % and upto 75% = 20 Marks. (ii) For persons having disability in deaf and dumb, the provision will remain unchanged.
3.	5 (d)	Employees suffering from 100% vision loss; or having 100% locomotors disability; or currently suffering from cancer; or having undergone bye-pass surgery; or kidney	Employees suffering from more than 75% vision loss; or having more than 75% locomotors disability for any reason; or currently suffering from cancer; or having undergone bye-pass surgery; or kidney transplant;

	transplant; or currently undergoing dialysis shall be assigned 80 points (60 for age factor and 20 for special points factor) if they are willing to participate in a transfer drive. Otherwise, they shall not be transferred, if they are not willing to participate in transfer drive, provided occupied by them does not fall in non-existent/blocked category. However, the certificate of cancer should not be more than six months old. Further, there will not be any bar to opt any office/institution of any zone for these categories of employees.	or currently undergoing dialysis shall be assigned 80 points (60 for age factor and 20 for special points factor) if they are willing to participate in a transfer drive. Otherwise, they shall not be transferred, if they are not willing to participate in transfer drive, provided occupied by them does not fall in non-existent/blocked category. However, the certificate of cancer should not be more than six months old. Further, there will not be any bar to opt any office/institution of any zone for these categories of employees.
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This may be brought to notice of all concerned.

Virendra Kalia
**Joint Secretary School Education,
for Additional Chief Secretary to Govt. Haryana
School Education Department**

Dated, Panchkula The : 14-12-2021

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A copy of forwarded to the following for information and necessary action :-

1. Director, Elementary Education Haryana, Shiksha Sadan, Panchkula.
2. SS/PSCM, SS/Hon'ble Education, Minister, PS/ACSSE.
3. Joint Director-IT with a request to upload this communication on web portal of the department for information of concerned.
4. Superintendent, All Branches at Headquarter.
5. Superintendent, Cabinet for Secretary, Council of Ministers, Haryana in reference to U.O. No. 9/90/2021-2Cabinet dated 05th August, 2021.

Virendra Kalia
**Joint Secretary School Education,
for Additional Chief Secretary to Govt. Haryana
School Education Department**