



**OFFICE OF DIRECTOR SECONDARY EDUCATION HARYANA  
PANCHKULA**

**Order No.10/20-2020 Admn(4)**

**Dated, Panchkula the**

*15/11/2021*

A copy of letter No.16/10/2021-3GS-II dated 10.11.2021 received from Chief Secretary to Government, Haryana regarding entering the data of all the contractual employees in Parivar Pehchan Patra (PPP) web-portal is forwarded to the following for information and strict compliance :-

1. Director Elementary Education Haryana, Panchkula.
2. Director SCERT Haryana, Gurgram.
3. Joint Director (IT)- Nodel Officer for Parivar Pehchan Patra (PPP).
4. All District Education Officer's in the State.
5. All District Elementary Education Officer's in the State.
6. All Principal DIET's/BITE's in the State.
7. All the Headquarter Officers.
8. Registrar Education (Secondary).
9. Superintendent HRG- I & II.
10. Superintendent PGT-I,II,III & IV.
11. Superintendent HRME-I & II.
12. Superintendent Admn. (Ele.)
13. PS/DSE.
14. PA/Additional Director Model Sanskriti Schools.
15. PA/Additional Director Admn. I & II.
16. PA/ Additional Director Academic.
17. Assistants I & II Admn. Branch (Sec.) for further necessary action.
18. IT Cell (HQ) for website.

*[Signature]*  
*15/11/2021*

**SUPERINTENDENT ADMN.  
for DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**

5947 Ac/m  
15/11/2021

No. 16/10/2021-3GS-II  
HARYANA GOVERNMENT  
CHIEF SECRETARY ORGANIZATION  
GENERAL ADMINISTRATION DEPARTMENT

Dated: Chandigarh, the 9<sup>th</sup> Nov' 2021

To

1. All the Administrative Secretaries to Govt. of Haryana.
2. All the Heads of Departments
3. All the Managing Directors/Chief Administrators of Boards/Corporations in the State of Haryana
4. All the Divisional Commissioners in Haryana
5. All the Deputy Commissioners in Haryana
6. The Registrars of all the Universities in the State of Haryana,

**Subject: Regarding entering the data of all the contractual employees in Parivar Pehchan Patra (PPP) web-portal.**

Sir / Madam,

I am directed to invite your kind attention to the subject cited above vide letter no. 16/10/2021-3GS-II dated 17.02.2021. A training session was held on 22.10.2021 at Haryana new Secretariat to demonstrate how the data of all the contractual employees in any Department/Board/Corporation/Universities etc. is to be entered in Parivar Pehchan Patra (PPP) web-portal. Further, to enable Departments/Boards/Corporations to access the PPP portal, the User credentials for entering the contractual employee's data in PPP have already been communicated to all the nodal officers of Departments/Boards/Corporations/Universities etc. In case of any issue, the users may contact Sh. Aditya, CRID Department at 86996-15015 or send email at [crid-hry@hry.gov.in](mailto:crid-hry@hry.gov.in).

2. It is hereby reaffirmed that data of all the contractual workers/employees, who are drawing salary/wages/honorarium etc. directly or indirectly from any Departments/Boards/Corporations/Universities including employees under Part I and Part II of the outsourcing policy has to be entered into PPP portal (<https://meraparivar.haryana.gov.in/>).

3. In case, data of any contractual worker/employee is not entered into PPP, then their term of employment will not be extended and also they shall not be able to register in Haryana Kaushal Rozgar Nigam, Haryana.

3. All the Administrative Secretaries are requested to ensure that the nodal officers of Departments/Boards/Corporations/Universities etc. complete the data entry of all the contractual employees by **30.11.2021** positively.

Yours faithfully,



Under Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

