

From

Director Secondary Education,
Haryana, Panchkula

To

All District Education Officers,
All District Elementary Education Officers

Memo No. 1/17-2020-eGov. Cell
Dated, Panchkula, the 11.11.2021

Subject: - Regarding approval of all the profile requests pending with higher authorities on MIS Portal.

Reference to this office orders dated 02.07.2020 on subject cited above.

Since 100% data accuracy requires to carry out error free transfer drive, all DEOs, DEEOs, DPCs, Headquarter officers time and again were requested to ensure the data Updation For Updation of personal information of any employees on MIS Portal, a provision is provided on the portal wherein concerned employee personally updated the latest information on the portal by using their login credentials and submitted the same to the higher authorities for approval. Higher authorities have to take the appropriate action (approve/reject) on the same by using their login credentials. But it has been noticed that number of profile correction requested are pending with higher authorities since long and no decision has been taken by them. Due to this, during transfer drives all such employees approaching the directorate for obtaining the benefits of such data updations.

It is, therefore, again requested to ensure that all the authorities should clear the pendency of their accounts by taking appropriate action (rejection/approval) latest by 12.11.2021 and no complaint may remain pending thereafter. In case of any delay, concerned authority will personally be responsible for the same.


**Deputy Director IT
for Director Secondary Education,
Haryana, Panchkula**

Dated, Panchkula, the 11.11.2021

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A copy is forwarded to the following for information, please: -

1. PS/ACS(SE) for kind information of W/ACS(SE).
2. PA/DSE for kind information of Director Secondary Education, Haryana.
3. PA/DEE for kind information of Director Elementary Education, Haryana.


**Deputy Director IT
for Director Secondary Education,
Haryana, Panchkula**