

Notice

for filling the preferences for temporary posting of
Principals and Headmasters (High School)
(who are recently promoted during July-August 2021)

The options for filling and confirmation of the preferences for schools shall be available between 01.10.2021, 06:00:00 (PM) to 04.10.2021 (11.59:59 PM).

The web address for filling up the preferences is:

<http://14.192.19.188/onlinecounselling2018/>

1. Only candidates found eligible during document verification, can fill their preferences for temporary posting. Therefore, all such candidates should complete the exercise of giving preferences much before the end time as specified above. First, you shall have to certify the personal details for verification. Once, you click yes, then you shall have to answer a question and click “Verify Captcha”
2. Candidate shall first fill up the Employee ID and then click “Enter”.
3. You will receive 6 digit OTP on the Mobile Number provided by you during document verification. Please type in this OTP and click on “Verify OTP”.
4. If the OTP is right then you shall be asked:-
Select ‘*Yes, I want to continue*’ proceed further to select schools in order of the preferences. After that click on “Click here to save your preferences” and proceed further for declaration and final submission.
If you do not want to accept promotion, then fill up the reason and then click on “*Save as forgo offer*” and proceed further for declaration and final submission.
5. Fill up your choice of schools carefully by verifying the name of Schools, Block, District to avoid selection of wrong school of similar name.
6. After filling up your preferences, review them carefully before final submission. Although edit option will be available but candidates are advised to use it sparingly. Please do not use edit option repeatedly.
7. Avoid last hour login to your account. This could also propel you into a position of non-confirmation of your preferences.

8. Candidates can opt schools of their choice across the State, being State cadre (except Mewat).
9. Eligible candidates should give ample number of options of schools to ensure allocation of school of their choice. In the absence of less number of preferences they may not get the school of their choice failing which they can be posted under anywhere category.
10. In case you do not want to accept the offer of promotion, you have to fill your preference as forgo from promotion with reason. In case you opt for forgo, you cannot fill stations as preferences for posting.
11. The posting allocated through this online counselling will be a purely temporary arrangement. Subsequently, the candidate concerned shall have to seek permanent posting through online General Teacher Transfer Drive as per Teachers Transfer Policy 2016 of the Department.
12. In case of any *technical difficulty* faced while filling preferences, please contact MIS Helpdesk at 0172-5049801.

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