

DEPARTMENT OF SCHOOL EDUCATION

Education Minister

**Financial Commissioner and Principal Secretary to
Govt. of Haryana, School Education Department**

**DIRECTORATE
OF SECONDARY
EDUCATION**

**DIRECTORATE OF
ELEMENTARY
EDUCATION**

**STATE PROJECT
DIRECTOR
(SSA / RMSA)**

**BOARD OF
SCHOOL
EDUCATION**

SCERT

D.E.O.

D.E.E.O.

DPCs

DIET

GETTI

B.E.O. / B.R.C.

ALL SCHOOLS

Directorate of Secondary Education					
ACSSE	Dr. Mahavir Singh (IAS), Office No. 0172-2711754				
DSE	Sh. J. Ganesan (IAS), Office No. 0172-2560246				
Sh. Satinder Siwach, HCS, Joint Director (Admn.-I)		Sh. Anil Nagar, HCS, Joint Director (Admn.-II)		Vacant, Joint Director	
1. ICT, IT & E-Governance IT/ ICT, Computer Education, supervision of IT Staff, IT Plan and Department Computerisation	Parveen Sangwan, JD Pankaj Mehta, Suptd.	1. Administration All establishment of HQ Staff	Shamsher Singh - AD - Sukhdev Singh, Suptd.	1. Secondary Education Opening of new schools, updation of schools (BOSE)	Anil Sharma - Consultant (Contractual) - Prem Bagla, Dy. Suptd.
2. Co-ordination I Policy matters, transfer policy, teacher awards, Vidhan Sabha/Lok Sabha/Assurance, HTET/STET, issues of guest faculty teachers, Activities/Achievement, Student Safety Insurance Policy, MHRD, payment of Advertisement bills, all court case, PM 15 Point program, Misc.	Kuldeep Mehta, AD - Shamsher Ahlawat, Suptd.	2. Private School Permission/ Recognition/Approval of Managing Committes/NOC of private Schools and RTE Act matters.	Shamsher Singh - AD (Addl.) - Indar Singh, Dy. Suptd.	2. Statistical & Monitoring Enrolment & Retention, Children related statistics, preparation of administrative report	Kamla, Research Officer, Suptd.
3. Co-ordination II All DPR, CM announcements, Teachers unions, CM/EM meeting, Annual APAR, Amendment in service rules, euivalence of qualification, citizen charter, CSS, Compensation scheme, All court case VT, Misc. work.	Manoj Verma, AD - Pankaj Mehta, Suptd.	3. HRG-I All establishment work of Class-I & II (except Headmasters of High Schools)	Indra Beniwal - DD - Prem Kumar	3. Central Receipt Station Receipt/ Dispatch of Dak	Ompati, Registrar Education Sandeep Sharma, Suptd.
4. Accounts Pay bills, loan/ advances matters HQ	Ompati, Registrar Education Shyam Sunder, Dy. Suptd.	4. HRG-II All establishment matters of Headmasters of Govt. schools	Vandana Gupta - DD - Ranbir Singh, Suptd.	4. CCA Co-curricular activities incl. Sports, Yoga, Moral Edu	Shamsher Singh - AD - Pawna Kumari, Suptd.
5. Literacy SLMA, Adult Literacy, Sakshar Bharat Mission	Nand Kishore Verma, AD - Virender Singh, APM	5. PGT-II Establishment work of PGTs in 8 subjects. Preparation of Seniority, Confirmation of PGTs/ Lecturers (Hindi, History, Music, Punjabi, Sociology, Home Science, Economics, Physical Education, Including RTI & CM Window cases, Vocational Education Scheme.	Virender Dahiya - AD - Umesh Kumar, Suptd.	5. Teacher Education Cell Teacher Training, SCERT, DIET /BITE, Budget Plan and Non Plan State, Central State Share Plan Scheme	Anil Sharma - Consultant (Contractual) Anil Kumar, PO
6. PGT-I Appointment of PGTs, Court cases, Service rules	Kuldeep Mehta, AD - Sh. Rajesh Chaudhary, ARO	6. PGT-III Establishment work of PGTs in 9 subjects. (English, Psychology, Political Science, Fine Arts, Urdu, Computer Science, Commerce, Sanskrit, Public Administration, Including RTI & CM Window cases.	Virender Dahiya - AD - Kamla RO	6. Training Management Cell Training Programmes, Seminars, Workshops	Anil Sharma - Consultant (Contractual) - Ajay Balhara, PO
7. PGT-IV All establishment cases and court cases (Mahematics, Physics, Chemistry, Biology, Geography)	Naveen Aggarwal, AD - Sh. Mukesh Yadav, Dy. Suptd.	7. Aided Schools All works of Govt. Aided recognized schools	Shashi Budhwar - AD - Subodh Kumar, Suptd.	7. Academic Cell Monitoring, SAT, SCERT & Board Coordination, B3P, Swarn Jayanti, Scouts & Guides Programme etc.	Nand Kishore Verma - AD - Ram Kumar, PO
8. HRME-I All establishment matters of Ministerial Staff (Field Offices) 10 Districts (Hisar, Gurugram, Fatehabad, Jind, Ambala, Narnaul, Bhiwani, Rohtak, Karnal and Palwal)	Sh. Satpal Gehlaut, DD - Vacant	8. Vigilance Wing Vigilance Complaints	Satyapal Gehlot, Deputy Director - Vacant	First Appellate Authority under RTI Act, Dr. Kiran Mayee, Addl. Dir. (Edu.)	
9. HRME-II All establishment matters of Ministerial Staff (Field Offices) 11 Districts (Panchkula, Faridabad, Yamunanagar, Sonapat, Kurukshetra, Panipat, Kaithal, Jhajjar, Sirsa, Rewari, Mewat)	Sh. Narender Kumar, B.O. - Shakuntla Sharma, Dy. Suptd.	9. Works Const./ Repair of Govt. School, NABARD, Sansad/Vidhayak Adarsh Gram Yojana, Multi-Sectoral Development Programme.	Nand Kishore Verma - AD - Balbir Singh, Suptd.	1. RTI All RTI Matters	Naveen Aggarwal, AD - Daya Chand
10. Aarohi Cell All work related to Aarohi Schools	- Sudhir Kumar (Lecturer), - Umesh Kumar	10. Pension-II Pension - Aided School Teachers	Yoginder Mohan Katyal - CAO Sanjay Jain, Sr. Accounts Officer - Preet Singh, Suptd. Anju Gupta - AD	Urmil Bangar -Deputy Director	
11. UTKARSH All work related to UTKARSH Society	Parveen Sangwan - JD - Neeraj Verma, GM (Tech.)	11. Accounts Field Loans & Advances to employees in field offices/ Schools/ Institutions	Yoginder Mohan Katyal - CAO Shalini Gupta - AD - Shyam Sunder, Dy. Suptd.	1. Grievances Cell/ Sugam Sampark/HARSAMADHAN/CPGRAM All grievances related to employees/ public	Urmil Bangar -DD - Preetima Bhatia, Suptd.
12. Incentive & Scholarship (Exam) Scholarships and welfare schemes	Shashi Budhwar - AD - Khiala Dutt, Suptd.	Gurpal Singh- District Attorney			
13. Pension-I Pension - Govt. School Teachers	Yoginder Mohan Katyal, CAO Sanjay Jain, Sr. Accounts Officer Sunil Kumar Kundu, Suptd. Anju Gupta - AD	1. Legal Cell All legal matters			
14. Budget/ Planning Non-Plan budget, Centrally Spons. schemes, coordination of plan & non-plan schemes	Yoginder Mohan Katyal, CAO - Ajit Singh, Dy. Suptd. - Narender Kumar, B.O.	Gurpal Singh - DA			
15. Audit Cell Audit of privately managed aided schools, advice on accounts matters	Yoginder Mohan Katyal, CAO Sanjay Jain - Sr Accounts Officer				