

नएर गनिंग हेलात एडु 2013 (A/P)
GOVERNMENT OF HARYANA
DEPARTMENT OF SCHOOL EDUCATION

Inspection Proforma for Inspection of Private Schools for grant of recognition

(Note 1 :- (✓) tick mark the circle for appropriate information)
 Note 2 :- Member Secretary to sign each page of the inspection report.

Date of Inspection

13 12 2012
 DD MM VVVY

District

SIRSA

Sub Division

SIRSA

I. Details of School:

A. General

i. Name of School

MAHARISI DAYANAND
 SARASWATI SCHOOL KHERI

ii. Stage for which recognition applied for

Primary Middle High Sr. Sec.

iii. For Sr. Sec. Stage, mention the stream/streams for which recognition is sought. N/A

Arts Commerce Science

iv. Permission for establishment or upgradation of school granted by (copy to be attached)

Director DEO

v. If already recognized mention the stage along with order no. and date (copy to be attached) No

No. 12/7-2013 PS(2) Date 28-05-2013

Primary Middle high
 Director DEO Deemed Recognized

No. 2 Date 2

Urban Rural

B. Locational Details of School:

- i. Plot No.
- ii. Sector/ Mohalla
- iii. City / Town / Village
- iv. HUDA / Municipal Council / Committee/ Panchayat
- v. CD Block
- vi. Assembly Contiguency
- vii. District
- viii. Telephone Number with STD Code
- ix. Fax Number
- x. E-Mail address

KHERI
 KHERI
 NATHUSARI KALAN
 SILLANABAD
 SIRSA
 9729373112

C. Type of School/ Curriculum:

- i. Type of School
- ii. Number of students to be admitted
- iii. Affiliating Board
- iv. Curriculum:
 - a) For 1-8th Class
 - b) For 9-12th Class
- v. Medium of instruction

Boys Girls Co-Education
 00135
 BOSE CBSE ICSE Others
 BOSE CBSE ICSE Edu. Deptt.
 BOSE CBSE ICSE Others
 Hindi English Both Other:

2. Details of Authority to run the school

1. Name
 Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1942), or society registered under Societies Act, 1860 or company registered under companies Act, 1956 (1 of 1956)
2. Registration Details
 - i. Scheme of Management: whether submitted
 Yes No
 - ii. a. Registration Number & Date
 169 15 02 2008
 DISTT REGISTRAR
 - ii. b. Registration Authority
 Yes No
 - iii. Composition of managing committee: whether submitted
 - iv. Number of members of managing committee
 07
 Yes No
 - Copy of Bye-Laws: whether submitted

SARI BALASI WELFARE
 EDUCATION SOCIETY KHERI

Name of the School: _____

3. Land Details (Refer to Rule - 30):

A. Area Details:

Total Land Area
 Sqm. Acre Kanal Marla
 Yes No
 Area 2500 Sqm Distance from school 0

Whether playground provided:
 If Yes, Then _____

B. Location of land

i. Khewat/Khasra No./Killa No./Plot No.

Khewat 61 Khasra 208 Killa 24 Plot No. 23 (SC-7), 6 (0-2)

ii. Whether land is in one patch or more

Number of patch 1

iii. If more than one patch size of land duly countersigned by the Tehsildar be attached
 iv. Whether pieces of land adjacent & easily approachable and functionally suitable?

Yes No
 Yes No

C. Owner Details

i. The Name of individual or Association of individuals or Trust or Society or Company or School whom ownership vests

BEGRAJ SH PURAN
KHERI DIST. SIRSA

ii. The ownership Title document attached

Yes No

D. Lessor Details

i. Name

ii. Address

BEGRAJ SH PURAN
KHERI
DIST. SIRSA

E. Lessee Details

i. Name of the lessee (President or Secretary or Manager)

ii. Whether authority letter attached:

iii. Copy of resolution attached or not

iv. Copy of Lease deed attached or not

Yes No
 Yes No
 Yes No

Note: In case the land is on lease hold it should be atleast 20 years regd. Irrevocable lease deed.

4. Building Details:

A. Building Plan

i. Building plan whether attached and duly signed by registered architect and owner or lessee

Yes No

ii. Covered Area

(a) Ground coverage-(it should be conforming to urban Development Department, Town and country planning Department, Panchayat and Development Department whichever is applicable

6325 Sq. Ft.

(b) Total covered area (if more than one floor)

N/A Sq. Ft.

(c) Percentage of ground coverage

N/A Sq. Ft.

(d) FAR (Floor area ratio) (for new Schools)

1 : 18

(e) Building safety certificate from PWD / MC / Regd. Engg. (copy to be attached)

Yes No

(f) Fire safety certificate from Fire brigade. (copy to be attached)

Yes No

(g) Hygiene certificate from CMO / SMO / empanelled medical officer. (copy to be attached)

Yes No

B. Room Details:

i. Total No. of Room

007

ii. Number of Class Room (One class room for each section)

05

Size of Class Room
 (a) for new school -
 (b) for 'existing school'.

24' X 18' X 10' @ 10 Sq. ft./Student
 I-VIII Class @ 9 Sq. ft. / Student
 IX-XII Class @ 10 Sq. ft. / Student

Class Rooms

Total Rooms	<u>05</u>
Total	<u>05</u>

Lenthered	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>

L	24	X	B	18	X	H	12
		X			X		
		X			X		
		X			X		
		X			X		

Area (Sq. ft each room)	No. of Students to be accommodated	Total No. of Student
<u>432</u>	<u>60</u>	<u>300</u>
		<u>300</u>

Name of the School: _____

Other Rooms

Office of Head	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	26	X	18	X	12	No. of books to be provided 1000
Staff Room	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	24	X	18	X	12	
Office Room	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	24	X	18	X	12	
Library	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	30	X	20	X	12	
Physics Lab	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		
Chemistry Lab	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		
Biology Lab	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		
Composite Science lab	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		
Computer Lab	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	30	X	20	X	12	
Commerce Room	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		
Store Room	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>		X		X		

iii. Verandah

a. for new school - 8' for single loaded & 10' for double loaded 10' ft.
 b. for 'existing school' - 6' for single loaded & 8' for double loaded N/A ft.

iv. Stairs

a. for new school - 6' width Yes No If No, Size
 b. for 'existing school' - 4'.6" width. Additional stair after linear distance of 100' Yes No If No, Size

v. Ramp

a. for new school - 6' width Yes No If No, Size
 b. for 'existing school' - 6' width. If the school has not provided ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size

vi. Provision for laboratory X/A

Composite Science Lab	<input checked="" type="checkbox"/>	Physics	<input type="checkbox"/>	Music	<input checked="" type="checkbox"/>
Functional English	<input type="checkbox"/>	Chemistry	<input checked="" type="checkbox"/>	Multimedia	<input checked="" type="checkbox"/>
Mathematics	<input checked="" type="checkbox"/>	Biology	<input checked="" type="checkbox"/>	Others (Specify)	<input type="text" value=""/>
Geography	<input checked="" type="checkbox"/>	Computers	<input checked="" type="checkbox"/>		

vii. Drinking water facility

Yes No Mode of water supply **WATER TANK**

viii. Electricity facility

Yes No

ix. Furniture for students

Yes No

x. Open space for morning assembly

Yes No

xi. Boundary wall

Yes No

a. Number of toilets for the girls

b. Number of toilets for the boys

Total Number of toilets

5. Staff statement attached?

(A) Whether teachers are suitably trained with minimum qualifications Yes No

(B) Whether pay scales would be same as provided in Appendix A attached with Haryana School Education Rule-2003 Yes No

If No, Then Specify the pay scales.

i. Head of the institution (Principal/ Head Master)

ii. Lecturers

iii. Master/ Mistress

iv. Teachers (JBT/C&V/Language/PTI)

v. Non Teaching Staff (Clerk/Lab assistant/Class IV)

(C) Rules & Regulations for staff (Rule 162) Yes No

(D) Written agreement with teachers (Rule 161) Yes No

6. Fee structure

i. Class-wise fee and funds (no funds except Red cross, CWF and Sports funds) Yes No

a. Whether fee is charged according to the (Rule 150 & 159) Yes No

ii. Whether displayed on the notice board. Yes No

iii. Whether receipt is issued. Yes No

Name of the School: _____

7. School Record maintained (Rule 28) Yes No
8. Affidavit attached (Rule _____) Yes No
9. Financial Statement (by C.A.) Yes No
- i. Bank Balance (Attested copy of passbook / Statement)
10. Processing Fee + Form Fee Yes No
- for 5th Rs. 1000/- for 10th Rs. 5000/-
for 8th Rs. 2500/- for 12th Rs. 10,000/-
(Plus Rs. 500/- fee of the form)

Details of Draft

Draft No. 240369
Bank Name SBI, KAGDANA
File No. _____

Dated 30/07/2013
Payable at Panchkula

Recommendations (strike out whichever is not applicable):

We the members of the Inspection committee, have satisfied over selves that the school fulfills all conditions of recognition/ upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guideline issued by the Department. We, therefore, recommend that the school be granted recognition/ upgradation subject to the following: *School recomprnd for recognition for class I to IV (Below to 4th)*

Ked
Block Education Officer
Nathusari Chopta (Sirsa)

सरपंच
ग्राम पंचायत
खेड़ी (सिरसा)

R. T. S.
Samir

Ked
Elementary Education Officer
SIRSA *23/11/13*

Note: The recommendations, amongst other things, should specifically mentioned the stage upto which the school is to be recognized and the number of students that can be admitted in the school.

Or

We find that school is not fit for recognition/ upgradation and has the following deficiencies/ discrepancies:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/ upgradation applied for Class _____ to Class _____

