





### Building Details:

#### A. Existing Plan

- (i) Existing plan of building duly signed by registered  Owner/Lessee (President or Manager or Secretary)  Architect
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: It should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) Panchayat
- (b) Total covered area (if more than one floor) 27756 Sq.Ft
- (c) Percentage of ground coverage 11.59
- (d) FAR (Floor area ratio) (For New Schools) 44 : 100

#### B. Rooms Details:

- i) Total No. of Rooms 0 2 0
- ii) Number of Class Rooms (one class room for each section) 0 1 1

##### Size of Class Room

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student.
- b) for Existing School -  
 I-VIII Class- @ 9 Sq.ft./Student  
 IX-XII Class- @10Sq.ft./Student

Type	Lentered		Total Room	Size (In ft.)			Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student		
Class Room	<input checked="" type="checkbox"/> Yes	0 No	<u>1</u>	<u>28</u>	x	<u>22</u>	x	<u>11</u>	<u>1866 Sqft</u>	<u>60</u>	<u>20</u>
Class Room	<input type="checkbox"/> Yes	0 No			x		x				
Class Room	<input type="checkbox"/> Yes	0 No			x		x				
Class Room	<input type="checkbox"/> Yes	0 No			x		x				
Class Room	<input type="checkbox"/> Yes	0 No			x		x				
<b>Total</b>			<u>11</u>								

##### Others Room

Office of Head	<input checked="" type="checkbox"/> Yes	0 No	<u>38</u>	x	<u>18</u>	x	<u>11</u>
Staff Rom	<input checked="" type="checkbox"/> Yes	0 No	<u>38</u>	x	<u>18</u>	x	<u>11</u>
Office Room	<input checked="" type="checkbox"/> Yes	0 No	<u>29</u>	x	<u>24</u>	x	<u>11</u>
Library	<input checked="" type="checkbox"/> Yes	0 No	<u>83</u>	x	<u>35</u>	x	<u>11</u>
Physica Lab	<input checked="" type="checkbox"/> Yes	0 No	<u>28</u>	x	<u>27</u>	x	<u>11</u>
Bio Lab	<input checked="" type="checkbox"/> Yes	0 No	<u>29</u>	x	<u>24</u>	x	<u>11</u>
Science Lab	<input checked="" type="checkbox"/> Yes	0 No	<u>28</u>	x	<u>18</u>	x	<u>11</u>
Computer Lab	<input checked="" type="checkbox"/> Yes	0 No	<u>35</u>	x	<u>27</u>	x	<u>11</u>
Store Room	<input checked="" type="checkbox"/> Yes	0 No	<u>35</u>	x	<u>18</u>	x	<u>11</u>

No. of books available 4000

##### iii) Veranda

- a) for new School - 8' for single loaded & 10' for double loaded 12 Ft.
- b) for Existing School - 6' for single loaded & 8' for double loaded      Ft.

##### iv) Stair

- a) for new School - 6' width.  Yes 0 No If No, Size 6.5
- b) for Existing School- 4'6" width. Additional stair after linear distance of 100'  Yes 0 No If No, Size

##### v) Ramp

- a) for new School - 6' width.  Yes 0 No If No, Size 6.5
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes 0 No If No, Size

(i) Provision for laboratory Ramp is available only at plinth level.

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

- (ii) Drinking water facility (Mode of water supply)  Yes 0 No Mode Sumasible
- (iii) Toilets and Urinals separate for boys and girls  Yes 0 No
- (a) Number of toilets for the girls
- (b) Number of toilets for the boys
- Total toilets

**5. Pledge Money**

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

Yes 0 No If yes, Amount 2,00,000

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

**6. Certificates -**

- 1 Ownership of Land Sub Divisional Magistrate.  Yes 0 No
- 2 Construction of Building District town planner/ municipality/registered architect/empanelled architect  Yes 0 No
- 3 Safety of Building Public works Department/ Municipality/ Registered Engineer/empanelled Engineer  Yes 0 No
- 4 Fire Safety Fire Officer, authorized agency by Central Government or State Government  Yes 0 No
- 5 Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer  Yes 0 No
- 6 No Objection Certificate regarding land use Municipal area:  Yes 0 No  
municipality/municipal council/local authority
- Out side municipality area like urban area/ controlled area/rural area. As notified under relevant laws.  Yes 0 No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

**7. Staff statement**  Yes 0 No

**8. Rules and Regulations for staff under rule 162**  Yes 0 No

**9. Fee structure --**

- i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund)  Yes 0 No
- ii) to be displayed on the notice board.  Yes 0 No
- iii) issue of fee receipt.  Yes 0 No
- iv) fees charged is according to the facilities provided by the school  Yes 0 No

**10. School Record (under rule 28)**  Yes 0 No

**11. General report regarding -**

1. No business premises in any part of building of schools.  Yes 0 No
2. Furniture and equipment are adequate and suitable for institution  Yes 0 No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school.  Yes 0 No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind.  Yes 0 No
5. There is no thoroughfare or public passage through any part of school premises.  Yes 0 No
6. Sanitary arrangements at school are adequate and kept in good order.  Yes 0 No
7. Drinking water arrangement adequate.  Yes 0 No
8. Provisions of electricity fitting and electric fans in each class rooms.  Yes 0 No
9. No teacher or student is completed to attend a class or religious instruction (except in minority school)  Yes 0 No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes 0 No

**12. Audit Report (as per rule 30)**

Yes 0 No

**13. Processing Fee + Form Fee**

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, for 10<sup>th</sup> Rs. 5000/- & for 12<sup>th</sup> Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No

**14. Recommendations: -**

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2007 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ..... to Class ..... in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/up gradation applied for Class ..... to Class .....

*San*  
21/8/13  
DEFO  
District Elementary Education Officer  
80/08/13

*A. H. Singh*  
BEO  
Block Education Officer  
Khol (Rewari)

MC/Sarpanch  
*Shed/Car*  
शेड/कार