

**GOVERNMENT OF HARYANA
DEPARTMENT OF SCHOOL EDUCATION**

25/10-12/13

Inspection Proforma for Inspection of Private Schools for grant of recognition

(Note 1 : - (✓) tick mark the circle for appropriate information)
Note 2 : - Member Secretary to sign each page of the inspection report.

Date of Inspection

04 03 2013
DD MM YYY

District

K A I T H A L

Sub Division

K A I T H A L

1. Details of School:

A. General

i. Name of School

N I R M A L P U B L I C M I D D L E S C H O O L

ii. Stage for which recognition applied for

Primary Middle High Sr. Sec.

iii. For Sr. Sec. Stage, mention the stream/stream(s) for which recognition is sought.

Arts Commerce Science

iv. Permission for establishment or upgradation of school granted by (copy to be attached)

Director DEO

v. If already recognized mention the stage along with order no. and date (copy to be attached)

No. Date
Primary Middle High
Director DEO Deemed Recognized
No. Date
Urban Rural

B. Locational Details of School:

- i. Plot No.
- ii. Sector/ Mohalla
- iii. City / Town / Village
- iv. HUDA / Municipal Council / Committee / Panchayat
- v. CD Block
- vi. Assembly Constituency
- vii. District
- viii. Telephone Number with STD Code
- ix. Fax Number
- x. E-Mail address

A N A J M A N D I K A L A Y A T
K A L A Y A T
M U N I C I P A L C O M M I T T E E
K A L A Y A T
K A L A Y A T
K A L A Y A T
K A I T H A L
0 1 7 4 6 2 0 6 0 4 7
E D U . N P S K A L A Y A T @ G M A I L . C O M

C. Type of School/ Curriculum:

- i. Type of School
- ii. Number of students to be admitted
- iii. Affiliating Board
- iv. Curriculum:
 - a) For 1-8th Class
 - b) For 9-12th Class
- v. Medium of instruction

Boys Girls Co-Education
300
BOSE CBSE ICSE Others
BOSE CBSE ICSE Edu. Deptt.
BOSE CBSE ICSE Others
Hindi English Both Others

2. Details of Authority to run the school

1. Name

N I R M A L S H I K S H A S A M I T I

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956)

2. Registration Details

Whether Yes No

3

Land Details (Refer to Rule - 30):
Area Details:

Whether playground provided:
 i. Yes, Then

ii. Location of land
 i. Khasra/Khasra No./Killa No./Plot No.
 ii. Whether land is in one patch or more
 iii. If more than one patch size of land duly countersigned by the Tehsildar be attached
 iv. Whether pieces of land adjacent & easily approachable and functionally suitable?

C. Owner Details
 i. The Name of Individual or Association of Individuals or Trust or Society or Company or School whom ownership vests

ii. The ownership Title document attached
 D. Lessor Details

i. Name
 ii. Address

E. Lessee Details
 i. Name of the lessee (President or Secretary or Manager)
 ii. Whether authority letter attached:
 iii. Copy of resolution attached or not
 iv. Copy of Lease deed attached or not

Note: In case the land is on lease hold it should be atleast 20 years regd. Irrevocable lease deed.

Total Land Area
 Sqm. Acre 5 Kanal 25 Marla 70
 Yes No
 Area 18 Kanal Distance from school Attached with School

Khewat 310 Khasra 515 Min Killa Plot No.
 Number of patch 01 etc.
 Yes No
 Yes No

N	I	R	M	A	L	S	H	I	K	S	H	A	S	M	I	T	I
K	A	L	A	Y	A	T											

Yes No

R	A	V	I	D	U	T	S	H	A	R	M	A					
W	A	R	D	-	I	O	M	A	I	N	B	A	Z	A	R		
K	A	L	A	Y	A	T											

S	E	C	R	E	T	A	R	Y	-	A	N	K	U	R	S	H	A	R	M	A
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Yes No
 Yes No
 Yes No

4. Building Details:

A. Building Plan

i. Building plan whether attached and duly signed by registered architect and owner or lessee

Yes No

ii. Covered Area

(a) Ground coverage-(It should be conforming to urban Development Department, Town and country planning Department, Panchayat and Development Department whichever is applicable

17000 Sq. Ft

(b) Total covered area (if more than one floor) 34000 Sq. Ft

(c) Percentage of ground coverage 24.06% Sq. Ft

(d) FAR (Floor area ratio) (for new Schools) 50 : 50

(e) Building safety certificate from PWD / MC / Regd. Engg. (copy to be attached) Yes No

(f) Fire safety certificate from Fire brigade. (copy to be attached) Yes No

(g) Hygiene certificate from CMO / SMO / empanelled medical officer. (copy to be attached) Yes No

B. Room Details:

i. Total No. of Rooms

38 -

Size of Class Room
 (a) for new school -
 (b) for 'existing school'.

24' X 18' X 10' @ 10 Sq. ft./Student
 I-VIII Class @ 9 Sq. ft./ Student
 IX-XII Class @ 10 Sq. ft./ Student

ii. Number of Class Room (One class room for each section)

25

Class Rooms

Total Rooms	Lenthered		Size in ft.			Area (Sq. Ft. each room)	No. of Students to be admitted	Total No. of Student		
	Yes	No	L	B	H					
<input type="checkbox"/> 25	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	25	X	18	X	12	450	40	40
<input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X				
<input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X				
<input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X				
<input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X				

Ankur Sharma
G. Secretary
Nirmal Shiksha Samiti
Kalayath (Kaithal)

Other Rooms

Office of Head	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	18	X	12
Staff Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	18	X	12
Office Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	18	X	12
Library	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	7	25	X	36	X	12
Physics Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		-	X	-	X	-
Chemistry Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		-	X	-	X	-
Biology Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		-	X	-	X	-
Composite Science lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	36	X	12
Computer Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	36	X	12
Commerce Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		25	X	18	X	12
Store Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	1	25	X	18	X	12

No. of books to be provided

iii. Verandah

- a. for new school - 8' for single loaded & 10' for double loaded ft.
 b. for 'existing school' - 6' for single loaded & 8' for double loaded ft.

iv. Stairs

- a. for new school - 6' width Yes No If No, Size
 b. for 'existing school' - 4.6" width. Additional stair after linear distance of 100' Yes No If No, Size

v. Ramp

- a. for new school - 6' width: Yes No If No, Size
 b. for 'existing school' - 6' width. If the school has not provided ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size

vi. Provision for laboratory

- Composite Science Lab
 Functional English
 Mathematics
 Geography

- Physics
 Chemistry
 Biology
 Computers
 Music
 Multimedia
 Others (Specify)

vii. Drinking water facility

viii. Electricity facility

ix. Furniture for students

x. Open space for morning assembly

xi. Boundary wall

- a. Number of toilets for the girls
 b. Number of toilets for the boys
 Total Number of toilets

- Mode of water supply Yes No
 Yes No
 Yes No
 Yes No

Mode of water supply

5. Staff statement attached?

- (A) Whether teachers are suitably trained with minimum qualifications Yes No
 (B) Whether pay scales would be same as provided in Appendix A attached with Haryana School Education Rule-2003 Yes No

- Yes No
 Yes No
 Yes No

Ankur Sharma P
 G. Secretary
 Nirmal Shiksha Samiti
 Kalayat (Kaithal)

If No. Then Specify the pay scales.

- i. Head of the institution (Principal/ Head Master)
 ii. Lecturers
 iii. Master/ Mistress
 iv. Teachers (JBT/C&V/Language/PTI)
 v. Non Teaching Staff (Clerk/Lab assistant/Class IV)

6500	Ankur Sharma P
6000	G. Secretary
5500	Nirmal Shiksha Samiti
5000	Kalayath (Kaithal)
6000	

(C) Rules & Regulations for staff (Rule 162)

(D) Written agreement with teachers (Rule 161)

- Yes No
 Yes No

6. Fee structure

i. Class-wise fee and funds (no funds except Red cross, CWF and Sports funds)

ii. Whether fee is charged according to the (Rule 158 & 159)

iii. Whether displayed on the notice board.

iv. Whether receipt is issued.

- Yes No
 Yes No
 Yes No
 Yes No

School Record maintain.

No

8. Affidavit attached (Rule

Yes No

9. Financial Statement (by C.A.)

Yes No

i. Bank Balance (Attested copy of passbook / Statement)

10. Processing Fee + Form Fee

Yes No

for 5th Rs. 1000/- for 10th Rs. 5000/-
for 8th Rs. 2500/- for 12th Rs. 10,000/-

(Plus Rs. 500/- fee of the form)

Details of Draft

Draft No. 0037861362403531

Bank Name HDFC Bank Ltd.

File No.

Dated 29/01/2013

Payable at Chandigarh

Recommendations (strike out whichever is not applicable):
We the members of the Inspection committee, have satisfied over selves that the school fulfills all conditions of recognition/ upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guideline issued by the Department. We, therefore, recommend that the school be granted recognition/ upgradation subject to the following:

Note: The recommendations, amongst other things, should specifically mentioned the stage upto which the school is to be recognized and the number of students that can be admitted in the school.

Or

We find that school is not fit for recognition/ upgradation and has the following deficiencies/ discrepancies:

- 1.
- 2.
- 3.
- 4.
- 5.

We, therefore recommend rejection of the request for recognition/ upgradation applied for Class I to Class 2th

Dist. Edu. Officer
District Education Officer
or District Member
Education Officer
(Member Secretary)

Sub Divisional Officer (Civil)
Member

Suroj Singh
Suroj Singh
Additional Deputy Commissioner,
Municipal Committee,
Kalayat (Kti.)

Jagdish Chandel
Block Education Officer,
Kalayat (Kaithal)

Chairman
Deputy Commissioner