



30/11-12/13

GOVERNMENT OF HARYANA / हरियाणा सरकार

Office of Director School Education, Haryana
विद्यालय शिक्षा निदेशालय, हरियाणा

Directorate of School Education / विद्यालय शिक्षा निदेशालय



Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347
सचिवालय: 30 बेय बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष : 91 (0172) 2701333 फैक्स 91 (0172) 2701347
e-mail: edusecondary@hry.nic.in

Inspection Performa for Inspection of Private Schools for recognition.

(Note: - (v) tick mark the circle for appropriate information)

District/Sub Division

S O N E P A T

Date of Inspection

06 03 2013

1. Details of Schools:

A. General

i. Name of School

T I K A R A M M O D E L S C H O O L
S O N E P A T

ii. Stage for which recognition applied for: Primary Middle High Sr. Secondary

iii. Sr. Sec. stage mention stream for which recognition is sought: Arts Commerce Science

iv. Permission to establishment or up gradation of school granted by: DDO DEO

Note: The schools running in the State before 31.03.2007 recognized or deemed recognized or temporarily recognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

Form No. 8/SNP-8 Date 30 01 2013

v. If already recognized mention stage along with order no. and date

Primary Middle High
 DDO Order DEO Deemed Recognized
Order No. 203-8519 Date 11-09-1984

B. Locational Details of School:

i. Plot No.

ii. Sector/Mohalla

iii. City/Town/Village

iv. HUDA/Municipal Council/Committee/Fahchayat

v. CD Block

vi. Assembly Constituency

vii. District

viii. Telephone No. with D.O. Code

ix. Fax No.

x. Email address

C U N E S W A M I N A G A R
S O N E P A T
S O N E P A T
S O N E P A T
S O N E P A T
01322200819
0606302013@gmail.com

2. Details of Authority to run the school:

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

T I K A R A M E D U C A T I O N
S O N E P A T

2. Registration Details

i. Scheme of Management (under Rule 32) Yes No

ii. a) Registration Number & Date

65 16 10 1990

b) Registration Authority

N E A R. O F S O C I E T Y H A R

iii. Number of members of managing committee

21

iv. Composition of managing committee

Yes No

v. Copy of bye-laws attached

Yes No

C. Type of School/Curriculum:

- i. Type of school: Boys Girls Co-Education
- ii. Approximate number of students:
- iii. Affiliating Board: Bose CBSE ICSE Others
- iv. Curriculum:- a) For 1-8 Class: Bose CBSE ICSE Edu.Dept.
- b) For 9-12 Class: Bose CBSE ICSE Others
- v. Medium of instructions: Hindi English Both Others

Land Details:

A. Area Details:

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 31.03.2007	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/ Controlled areas	Rural/Urban/ Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters

Total Land Area

Acre Kanal Marla Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate playground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or the use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

B. Owner Details:

- (i) The Name of individual owner or individual or Trust or Society or Company of school (where ownership vests)
- (ii) The ownership title document reference

C. Lessor's Detail:

- (i) Name
- (ii) Address

D. Lessee Detail:

- (i) Name of the lessee (President or Secretary or Manager)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not Yes No

E. Location of land:

- (i) Khewat/Khaara No./Killa No. Killa Plot No.
- (ii) Whether land is in one patch or more Yes No
- (iii) If more than one patch extra of land duly countersigned by the Tehsildar be attached Yes No
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable? Yes No




Building Details:

A. Existing Plan

(i) Existing plan of building duly signed by registered architect and owner or lessee Owner/Lessee (President or Manager or Secretary) Architect

(ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) 

(b) Total covered area (if more than one floor)

(c) Percentage of ground coverage

(d) FAR (Floor area ratio) (For New Schools) :

B. Rooms Details:

i) Total No. of Rooms

ii) Number of Class Rooms (one class room for each section)

Size of Class Room

a) for new School - 24'x18'x10' @ 108 Sq.ft./Student

b) for Existing School -

I-VIII Class- @ 9 Sq.ft./Student

IX-XII Class- @10Sq.ft./Student

Type	Lentred	Total Room	Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes 0 No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes 0 No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes 0 No	5	18 x 10		200
Class Room	<input checked="" type="checkbox"/> Yes 0 No	3	18 x 10		120
Class Room	<input checked="" type="checkbox"/> Yes 0 No	2	18 x 10		160
Total					710

Others Room

Office of Head	<input checked="" type="checkbox"/> Yes				
Staff Rom	<input checked="" type="checkbox"/> Yes				
Office Room	<input checked="" type="checkbox"/> Yes				
Library	<input checked="" type="checkbox"/> Yes				204
Physios Lab	<input type="checkbox"/> Yes				
Bio Lab	<input type="checkbox"/> Yes				
Science Lab	<input checked="" type="checkbox"/> Yes				
Computer Lab	<input checked="" type="checkbox"/> Yes				
Store Room	<input checked="" type="checkbox"/> Yes				

iii) Veranda

a) for new School - 8' for single loaded

b) for Existing School - 6' for single loaded

iv) Stair

a) for new School - 6' width. Yes No If No, Size

b) for Existing School- 4.6"width. Additional stair after linear distance of 100' Yes No If No, Size

v) Ramp

a) for new School - 6' width. Yes No If No, Size

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size

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(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

(ii) Drinking water facility (Mode of water supply)

Yes No Mode Ground & water supply

(iii) Toilets and Urinals separate for boys and girls

Yes No

(a) Number of toilets for the girls

06

(b) Number of toilets for the boys

05

Total toilets

11

(6)

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

Yes No If yes, Amount 3.00 lacs

Grade	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
High School	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- 1 Ownership of Land Yes No
 - 2 Construction of Building Yes No
 - 3 Safety of Building Yes No
 - 4 Fire Safety Yes No
 - 5 Hygiene Yes No
 - 6 No Objection Certificate regarding land use Yes No
- Out side municipality area like urban area/ controlled area/rural area Yes No

Note: - The schools running in the state before 31.03.2007 are recognized or temporarily recognized or unrecognized shall not require to attach certificate referred in para No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up-gradation.

7. Staff statement

8. Rules and Regulations for staff under rule 162

9. Fee structure -

- i) class-wise fee and funds (except school fee, CWF and Sports Fund)
- ii) to be displayed on the notice board
- iii) issue of fee receipt
- iv) fee charged is according to the facilities provided in the school

10. School Record (under rule 28)

11. General report regarding -

1. No business premises in any part of building of schools Yes No
2. Furniture and equipment are adequate and suitable for institution Yes No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school Yes No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-educational activities Yes No
5. There is no thoroughfare or public passage through any part of school premises. Yes No
6. Sanitary arrangements at school are adequate and maintained in good order. Yes No
7. Drinking water arrangement adequate. Yes No
8. Provisions of electricity fitting and electric fans in each class rooms. Yes No
9. No teacher or student is compelled to attend a class or religious instruction (except in minority school) Yes No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted. Yes No

12: Audit Report (as per rule 30)

Yes 0 No

13. Processing Fee + Form Fee

(For 5th Rs. 1000/-, for 8th Rs. 2500/-, for 10th Rs. 5000/- & for 12th Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes 0 No

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ...1..... to Class ..V./2... in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

— No —

We, therefore recommend rejection of the request for recognition/up gradation applied for Class to Class.....

Muliani
Addl. D.E.O. cum D.E.O.
Sonepat

Dhary
BEG
Block Education Officer
SONEPAT
MC/Sarpanch

Santosh
SANTOSH KUNDU
Municipal Councillor
Ward No.-28, Sonepat

