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Director Secondary Education,
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D.O.No. 10/44-06P(1)
Dated Chandigarh, the 01.06.2010

Subject: Adoption of procedure for expeditious finalization of cases of pensionary benefits in a time bound manner.

Dear

I would like to draw your kind attention towards this office letter No10/44-2006 Admn(2) dated 10.06.2008 vide which guidelines were issued to streamline the procedure for expeditious finalization of Pension/Family Pension cases.

It has been observed that time schedule fixed by Finance Department, Haryana vide letter No. No.68/2/2001/FD/Pen/SAP dated 10.10.06 and 19.12.07 (copies enclosed) is not being followed strictly by the field offices resulting thereby delay in finalization of pension cases. With the result that such type cases are badly delayed and un-necessary litigation arises. Moreover, Hon'ble Courts take serious view for not releasing the pensionary benefits and sometimes the Department is compel to give interest on delayed payment.

However, your attention is invited towards Para 4 of FD Haryana Letter No.1/2(152)01-2FR-II dated 20.02.2002 (copy enclosed) which is reproduced as under:-

“In case where the delay exceeds a period of three months in settlement and payment of such retiral benefits, the same should be paid along with interest calculated from the date of retirement till the date of payment. Wherever the delay in settlement and payment of retiral benefits is beyond a period of six months from the date of retirement, the interest should be paid to the retired employee/pensioner but the interest

amount beyond six months should be recovered form the employee(s) responsible for causing such delay.”

While sending case for sanction of interest on account of delay in release of pensionary benefits, responsibility of the official/officer concerned should be fixed mentioning their name(s) so that simultaneously disciplinary action could be taken for effecting recovery from the defaulting officer/official.

These instructions may be brought into the notice of all concerned DDO(s)/employees working in your district/office for strict compliance so that grievances of retirees/pensioners as well as court cases on these issues could be avoided otherwise serious disciplinary action would be taken against the delinquent official/officer.

You will be held personally responsible if any delay is come into notice for this laxity.

Yours sincerely,

sd/-

(M. Shayin)

**Director SCERT, Haryana, Gurgaon.
All the District Education Officer
All the District Elementary Education Officers
All the Principal DIETs**