

GOVERNMENT OF HARYANA
DEPARTMENT OF SCHOOL EDUCATION

25/5-11PS(1)

Inspection Proforma for Inspection of Private Schools for grant of recognition

(Note 1 :- (✓) tick mark the circle for appropriate information)
Note 2 :- Member Secretary to sign each page of the inspection report.

Date of Inspection

19 09 2012

District

JIND

Sub Division

JIND

1. Details of School:

A. General

i. Name of School

OXFORD PUBLIC SCHOOL
KHERRI TALODA

ii. Stage for which recognition applied for

Primary Middle High Sr. Sec

iii. For Sr. Sec. Stage, mention the stream/streams for which recognition is sought.

Arts Commerce Science

iv. Permission for establishment or upgradation of school granted by (copy to be attached)

Director DEO

v. If already recognized, mention the stage along with order no. and date (copy to be attached)

No. SS-31 JND-31/BOSE/EN4+HD Date 6-7-2011

Primary Middle High

Director DEO Deemed Recognized

No. _____ Date _____

B. Locational Details of School:

- i. Plot No.
- ii. Sector/ Mahalla
- iii. City / Town / Village
- iv. HUDA / Municipal Council / Committee / Panchayat
- v. CD Block
- vi. Assembly Constituency
- vii. District
- viii. Telephone Number with STD Code
- ix. Fax Number
- x. E-Mail address

Urban Rural

Plot No. _____

Sector/Mahalla _____

City/Town/Village VILLAGIA

HUDA/Municipal Council/Committee/Panchayat PANCHYAT

CD Block JIND

Assembly Constituency JIND

District JIND

Telephone Number with STD Code 090500-93600

Fax Number _____

E-Mail address OXFORD PILLU KHERRA @ yahoo.com

C. Type of School/ Curriculum:

- i. Type of School
- ii. Number of students to be admitted
- iii. Affiliating Board
- iv. Curriculum:
 - a) For 1-8th Class
 - b) For 9-12th Class
- v. Medium of Instruction

Boys Girls Co-Education

0450

BOSE CBSE ICSE Others

BOSE CBSE ICSE Edu. Deptt.

BOSE CBSE ICSE Others

Hindi English Both Others

2. Details of Authority to run the school

i. Name
Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

JAI MAASARASWATI
EDUCATIONAL SOCIETY

KHERRI
TALODA

2. Registration Details

i. Scheme of Management: whether submitted

Yes No

ii. a. Registration Number & Date

0031 25 04 2011

ii. b. Registration Authority

DISTRICT REGISTRAR JIND.

iii. Composition of managing committee: whether submitted

Yes No

iv. Number of members of managing committee

1

Copy of Bye-Laws: whether submitted

Yes No

Name of the School: _____

3. Land Details (Refer to Rule - 30):

A. Area Details:

Total Land Area
 Sqm. Acre 2 Kanals Marla

Whether playground provided:

Yes No
 Area 1 Acre Distance from school Jointly

B. Location of land

i. Khewat/Khasra No./Killa No./Plot No.

Khewat 4 Khasra 19 Killa 72/14/11/43 Plot No.

ii. Whether land is in one patch or more

Number of patch

iii. If more than one patch size of land duly countersigned by the Tehsildar be attached

Yes No

iv. Whether pieces of land adjacent & easily approachable and functionally suitable?

Yes No

C. Owner Details

i. The Name of individual or Association of Individuals or Trust or Society or Company or School whom ownership vests

J	A	I	M	A	S	A	R	A	S	W	A	T	I				
E	D	U	C	A	T	I	O	N	A	L	S	O	C	I	E	T	Y
K	H	E	R	I	T	A	L	O	D	A							

ii. The ownership Title document attached

Yes No

D. Lessor Details

i. Name

S	H	R	I	P	A	L	S	O	S	H	R	I	M	E	T	A	B
S	I	N	G	V	O	K	H	E	R	I	T	A	L	O	D	A	

ii. Address

E. Lessee Details

i. Name of the lessee (President or Secretary or Manager)

S	H	R	I	M	A	N	O	J	S	O	S	H	R	I	S	A	T	P	A	L
V	O	K	H	E	R	I	T	A	L	O	D	A								
C	A	S	H	I	O	R														

ii. Whether authority letter attached:

Yes No

iii. Copy of resolution attached or not

Yes No

iv. Copy of Lease deed attached or not

Yes No

Note: In case the land is on lease hold it should be atleast 20 years regd. Irrevocable lease deed.

4. Building Details:

A. Building Plan

i. Building plan whether attached and duly signed by registered architect and owner or lessee

Yes No

ii. Covered Area

(a) Ground coverage-(It should be conforming to urban Development Department, Town and country planning Department, Panchayat and Development Department whichever is applicable)

80.59 Sq. Ft.

(b) Total covered area (if more than one floor)

13336 Sq. Ft.

(c) Percentage of ground coverage

11% Sq. Ft.

(d) FAR (Floor area ratio) (for new Schools)

:-

(e) Building safety certificate from PWD, MC / Regd. Engg. (copy to be attached)

Yes No

(f) Fire safety certificate from Fire brigade. (copy to be attached)

Yes No

(g) Hygiene certificate from CMD / SMO / empanelled medical officer. (copy to be attached)

Yes No

B. Room Details:

i. Total No. of Rooms

017

Size of Class Room

(a) for new school -
 (b) for 'existing school'-

24' X 18' X 10' @ 10 Sq. ft./Student
 I-VIII Class @ 9 Sq. ft. / Student
 IX-XII Class @ 10 Sq. ft. / Student

ii. Number of Class Room (One class room for each section)

010

Class Rooms

Total Rooms	Lentred	Size in ft.			Area (Sq. ft. each room)	No. of Students to be adjustment	Total No. of Student
		L	B	H			
<input type="checkbox"/> 70	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> 20	X <input type="checkbox"/> 24	X <input type="checkbox"/> 11	<input type="checkbox"/> 3360	<input type="checkbox"/> 336	<input type="checkbox"/> 255
<input type="checkbox"/> 3	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> 18	X <input type="checkbox"/> 24	X <input type="checkbox"/> 11	<input type="checkbox"/> 1896	<input type="checkbox"/> 189	<input type="checkbox"/>
<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>	X <input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>	X <input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/>	X <input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total					4656	465	255

Name of the School: _____

Other Rooms

Office of Head	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	18	X	11
Staff Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	12	X	11
Office Room	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	12	X	11
Library	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	24	X	11
Physics Lab	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		X		X	
Chemistry Lab	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		X		X	
Biology Lab	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		X		X	
Composite Science lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	24	X	11
Computer Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	20	X	18	X	11
Commerce Room	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		X		X	
Store Room	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		X		X	

No. of books to be provided: 7651

iii. Verandah

- a. for new school - 8' for single loaded & 10' for double loaded 10' ft.
- b. for 'existing school' - 6' for single loaded & 8' for double loaded ft.

iv. Stairs

- a. for new school - 6' width Yes No If No, Size 9.10
- b. for 'existing school' - 4.6" width. Additional stair after linear distance of 100' Yes No If No, Size _____

v. Ramp

- a. for new school - 6' width Yes No If No, Size _____
- b. for 'existing school' - 6' width. If the school has not provided ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size _____

vi. Provision for laboratory

Composite Science Lab	<input checked="" type="checkbox"/>	Physics	<input type="checkbox"/>	Music	<input type="checkbox"/>
Functional English	<input type="checkbox"/>	Chemistry	<input type="checkbox"/>	Multimedia	<input type="checkbox"/>
Mathematics	<input type="checkbox"/>	Biology	<input type="checkbox"/>	Others (Specify)	<input type="checkbox"/>
Geography	<input type="checkbox"/>	Computers	<input type="checkbox"/>		

vii. Drinking water facility

viii. Electricity facility

ix. Furniture for students

x. Open space for morning assembly

xi. Boundary wall

a. Number of toilets for the girls

b. Number of toilets for the boys

Total Number of toilets

- Yes No Mode of water supply Summersible
- Yes No
- Yes No
- Yes No
- Yes No
- 03
- 03
- 06

5. Staff statement attached?

- (A) Whether teachers are suitably trained with minimum qualifications Yes No
- (B) Whether pay scales would be same as provided in Appendix A attached with Haryana School Education Rule-2003 Yes No

If No, Then Specify the pay scales.

i. Head of the institution (Principal/ Head Master)

ii. Lecturers

iii. Master/ Mistress

iv. Teachers (BT/C&V/Language/PTI)

v. Non Teaching Staff (Clerk/Lab assistant/Class IV)

15000/-
—
7000/-
6600/-
—

(C) Rules & Regulations for staff (Rule 162) Yes No

(D) Written agreement with teachers (Rule 161) Yes No

6. Fee structure

i. Class-wise fee and funds (no funds except Red cross, CWF and Sports funds) Yes No

ii. Whether fee is charged according to the (Rule 158 & 159) Yes No

iii. Whether displayed on the notice board. Yes No

iv. Whether receipt is issued. Yes No

Name of the School: _____

Inspection Report

7. School Record maintained (Rule 28)

Yes No

8. Affidavit attached (Rule

Yes No

9. Financial Statement (by C.A.)

Yes No

Bank Balance (Attested copy of passbook / Statement)

Yes No

10. Processing Fee + Form Fee

for 5th Rs. 1000/- for 10th Rs. 5000/-
for 8th Rs. 2500/- for 12th Rs. 10,000/-
(Plus Rs. 500/- fee of the form)

Details of Draft

Draft No.

449280

Bank Name

DENA Bank

File No.

Dated

17-7-2012

Payable at

Panchkula

Recommendations (strike out whichever is not applicable):

We the members of the Inspection committee, have satisfied over selves that the school fulfills all conditions of recognition/ upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guideline issued by the Department. We, therefore, recommend that the school be granted recognition/ upgradation subject to the following:

Recommended

Note: The recommendations, amongst other things, should specifically mentioned the stage upto which the school is to be recognized and the number of students that can be admitted in the school.

We find that school is not fit for recognition/ upgradation and has the following deficiencies/ discrepancies:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/ upgradation applied for Class 1st to Class 10th

District Education Officer
or District Elementary
Education Officer
(Member Secretary)

Sub Divisional Officer (Civil)
Member

Additional Deputy Commissioner
Member

Chairman
Deputy Commissioner