

Dr. Rajendra Singh
24 Oct 2014
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GOVERNMENT OF HARYANA / हरियाणा सरकार

शिक्षा, सांस्कृतिक एवं विकास
 Education, Culture and Development

Office of Director School
 Education, Haryana
 विद्यालय शिक्षा निदेशालय, हरियाणा



तमसो मा ज्योतिर्गमय
 From Darkness lead me to Light

Off.: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347
 कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़ - 160017 (भारत) दूरभाष: 91 (0172) 2701333 फैक्स 91 (0172) 2701347
 e-mail: edusecondary@hry.nic.in

Inspection Performa for Inspection of Private Schools for recognition.
 (Note: - (✓) tick mark the circle for appropriate information)

District/Sub Division: **GURGAON**
 Date of Inspection: **02 09 2014**

Details of Schools:
General

i. Name of School: **AASTHA PUBLIC SCHOOL VILLE LAKHUWAS**

ii. Stage for which recognition applied for: Primary Middle High Sr. Secondary

iii. Sr. Sec. stage mention stream for which recognition is sought: Arts Commerce Science

iv. Permission to establishment or up-gradation of school granted by: Director DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. _____ Date _____

If already recognized mention stage along with order no. and date: Primary Middle High
 Director DEO Deemed Recognized
 No. _____ Date _____

Occupational Details of School:

Plot No. **1917**

Sector/Mohalla _____

City/Town/Village **LAKHUWAS**

HUDA/Municipal Council/ Committee/ Panchayat **PANCHAYAT**

CD Block **SOHNA**

Assembly Constituency **GURGAON**

District **GURGAON**

Telephone No. with STD code **08059368226**

Fax No. _____

Email address **APS LAKHUWAS 805936 @.gn**

Details of Authority to run the school

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1882), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956): **AASTHA SHIKSHA SAM VILLE LAKHUWAS**

Registration Details

i. Scheme of Management (under Rule 32) Yes No

a) Registration Number & Date: **DR/GT GNI 2 08 04 2011**

b) Registration Authority: **GURGAON**

ii. Number of members of managing committee: **09**

v. Composition of managing committee: Yes No

vi. Copy of bye-laws attached: Yes No

Level of School/Curriculum

Type of school
 Approximate number of students
 Affiliating Board
 Curriculum: a) For 1-8 Class **1 to 5th**
 b) For 9-12 Class
 Medium of instructions

Boys 0 Girls Education
0 0 1 5 3
 Bose CBSE ICSE Others
 Bose CBSE ICSE Edu. Dept
 Bose CBSE ICSE Others
 Hindi English Both Others

Land Details:

A. Area Details:

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003		Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
	Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)	Rural/Urban/Controlled areas (for double storey building)	Rural/Urban/Controlled areas (for double storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/Commerce and Science	2.0 Acre	3000 Square meters	2250 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters	3000 Square meters

Total Land Area

Acre Kanal Marla Sqm. **2706 S-Yard**

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate playground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie-up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

Yes No
 If yes, then Area Distance

B. Owner Details:

(i) Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests

**PARMINDER SINGH
 AASTHA SIKSHA SAMITI**

(ii) Ownership title documents attached

**MEHAR CHAND
 VILL LAKHUWAS
 P.O. SOHNA DISTT. GURGAON**

(iii) Name of the authority running the school

PARMINDER SINGH

C. Location of land:

(i) Khewat/Rhara No./Kula No./Plot No.
 (ii) Whether land is in one patch or more
 (iii) If more than one patch size of land duly countersigned by the Tehsildar be attached
 (iv) Whether pieces of land adjacent and easily approachable with national's suitable?

No
Under Lal Dara in Village - Lakhuwas
 Khewat Khosra Kula Plot No
 Number of patch No Yes

Shankar
 Block Education Officer

Shankar
 District Elementary Education Officer
 Gurgaon

MGM
 Sarpanch
 Gram Panchayat
 Distt. Gurgaon

Building Details:

A. Existing Plan

(i) Existing plan of building duly signed by registered Owner/Lessee (President or Manager or Secretary) Architect
 architect and owner or lessee

(ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) 2319 S. yard

(b) Total covered area (if more than one floor) 387+387 S. yard

(c) Percentage of ground coverage 75%

(d) FAR (Floor area ratio) (For New Schools) 75 : 25

B. Rooms Details:

i) Total No. of Rooms 0 1 0

ii) Number of Class Rooms (one class room for each section) 0 0 6

Size of Class Room

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student
 b) for Existing School -
 I-VIII Class- @ 9 Sq.ft./Student
 IX-XII Class- @10Sq.ft./Student

Type	Centered	Total Room	Size (in ft.)	Area (Sq.ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes 0 No	6	24 x 18 x 12	2592	259	153
Class Room	<input type="checkbox"/> Yes 0 No	—	— x — x —	—	—	—
Class Room	<input type="checkbox"/> Yes 0 No	—	— x — x —	—	—	—
Class Room	<input type="checkbox"/> Yes 0 No	—	— x — x —	—	—	—
Class Room	<input type="checkbox"/> Yes 0 No	—	— x — x —	—	—	—
Total						153

Others Room — 04

Office of head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1	19 x 13 x 11			
Staff Room	<input type="checkbox"/> Yes <input type="checkbox"/> No	—	NA x NA x —			
Office Rooms	<input type="checkbox"/> Yes <input type="checkbox"/> No	—	NA x NA x —			
Lib. <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1	13 x 9 x 11			1000
Phys. lab.	<input type="checkbox"/> Yes <input type="checkbox"/> No	—	NA x NA x —			
Art Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	—	NA x NA x —			
Science Lab	<input type="checkbox"/> Yes <input type="checkbox"/> No	—	NA x NA x —			
Computer Lab <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1	13 x 10 x 11			
Store Room <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1	14 x 10 x 11			

Veranda

a) for new School - 8' for single loaded & 10' for double loaded 10 Ft.
 b) for Existing School - 6' for single loaded & 8' for double loaded 8 Ft.

Stair

for new School Yes No 8 Ft.
 for Existing School: 4' width additional stair after break distance of 100' Yes No 9 Ft.

Ramp

for existing School: Yes No 8 Ft.

Slack
 Office & Educational Officer

Sharma
 District Elementary Education Officer
 Gurgaon

WGM
 Gram Panchayat Lakhan
 Dist. Gurgaon

As the Public School Lakshwas

Directorate of School Education / विद्यालय शिक्षा निदेशकत्व

(i) Provision for laboratory

- NA*
- Science Biology Multimedia
 Chemistry Physics Other
 Composite Science Math
 Geography Computers
 Functional English Music

(ii) Drinking water facility (Mode of water supply)

Yes No Mode Submersible

(iii) Toilets and Urinals separate for boys and girls

Yes No

(a) Number of toilets for the girls

02

(b) Number of toilets for the boys

02

Total toilets

04

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

Yes No If yes, Amount 50,000/-

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- 1 Ownership of Land Sub Divisional Magistrate Yes No
- 2 Construction of Building District town planner/ municipality/registered architect/ empanelled architect Yes No
- 3 Safety of Building Public works Department/ Municipality/ Registered Engineer/empanelled Engineer Yes No
- 4 Fire Safety Fire Officer, authorized agency by Central Government or State Government Yes No
- 5 Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer Yes No
- 6 No Objection Certificate regarding land use
 Municipal area: Yes No
 municipality/municipal council/local authority
- Outside municipality area like urban area/ controlled area/rural area: Yes No
 As notified under relevant laws

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or an exempt shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for purpose of recognition or up gradation.

7 Staff statement

Yes No

8. Rules and Regulations for staff under rule 162

Yes No

9. Fee structure -

- a) No fee and funds no funds except Red Cross, CWF and sports club Yes No
- b) No fee employed in the notice board Yes No
- c) No issue of fee receipt Yes No
- d) Fees charged as according to the facilities provided by the school Yes No

10. School record under rule 28)

Yes No

11. General check regarding -

- 1 No business premises in any part of building of schools Yes No
- 2 Furniture and equipment are adequate and suitable for institution Yes No
- 3 Salary of teachers and non-teaching staff are paid regularly as notified by the school Yes No
- 4 School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind Yes No
- 5 There is no thoroughfare or public passage through any part of school premises Yes No
- 6 Sanitary arrangements at school are adequate and kept in good order Yes No
- 7 Drinking water arrangement adequate Yes No
- 8 Provisions of electricity fitting and electric fans in each class rooms Yes No
- 9 No teacher or student is compelled to attend a class or religious instruction (except in minority school) Yes No
- 10 No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building in this effect that land building in this effect from litigation be submitted Yes No

Shankar
Block Education Officer
Gurgaon

Shankar
District Elementary Education Officer
Gurgaon

NC

- 7 -

Anshu Public School Lakhawa Soh

4047

Directorate of School Education / विद्यालय शिक्षा निदेशालय

12. Audit Report (as per rule 30)

Yes No

13. Processing Fee + Form Fee

(For 5th Rs. 1000/-, for 8th Rs. 2500/-, for 10th Rs. 5000/- & for 12th Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes No

14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ~~1st~~ to Class 5th in Arts, Science and Commerce Streams (wherever applicable).

.OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/up gradation applied for Class 1st to Class 12th

DEEO

Block Education Officer
Sohna

MC/Sarabjit Lakhawa
Principal, Lakhawa

District Elementary Education Officer
Gurgaon

UNI



10-12-14

I, Parminder Yadav residing at Lakhwas do hereby solemnly affirm and declare as under:-

I am the Secretary of Aastha Public School, Lakhwas run by Aastha Shiksha Samiti.

1. That the grant for recognition shall not extendable and does not in any way imply any obligation to recognize/affiliate beyond Class VIII.
2. That the school shall abide by the provisions of Right of Children to Free and Compulsory Education Act, 2009 and the Haryana State Right of Children to Free and Compulsory Education Rules, 2011.
3. The school shall admit in Class I, to the extent of 25% of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion:
Provided that in case of pre primary classes also, this norm shall be followed.
4. That for the children referred to in paragraph 3, the school shall provide as separate bank account of section 12 to receive such reimbursements.
That the school shall not collect any captiation fee and subject the child or his or her parents or guardians to any screening procedure.
That the school shall not deny admission to any child for lack of age proof. If such admission is sought subsequent to the extended period specified for admission, the same shall not be denied and the child shall not be discriminated on the ground of religion, caste or race, place of birth or any of them.
That the school shall ensure that:-
 - (i) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
 - (ii) No child shall be subjected to physical punishment or mental harassment;
 - (iii) No child is required to pass any Board Examination till the completion of elementary education.
 - (iv) Every child completing elementary education shall be awarded a certificate as laid down under Rule 22;
 - (v) Inclusion of students with disabilities / special needs as per provision of the Act;
 - (vi) The teachers are required with minimum qualifications as laid under section 23(1) of the Act. Provided further that the current teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualification within a period of 5 years;
 - (vii) The teacher performs its duties specified under section 24(1) of the Act; and
 - (viii) The teachers shall not engage himself or herself for private teaching activities.
8. That the school shall follow the syllabus on the basis of curriculum laid down by academic authority.
9. The school shall enroll students proportionate to the facilities available in the school as



prescribed in section 19.

10. That the school shall maintain the standards and norms of the school as specified in section 19 of the Act. The facilities reported at the time of last inspection are as given under:-

- (I) Area of school camp
- (ii) Area of play ground
- (iii) Number of class rooms
- (iv) Room for Headmaster-cum-Office-cum-Storeroom
- (v) Separate toilet for boys and girls
- (vi) Drinking Water Facility
- (vii) Kitchen for Cooking Mid Day Meal
- (viii) Barrier Free Access
- (ix) Availability of Teaching Learning Material / Play Sports Equipments / Library.

11. That no unrecognized classes shall run within the premises of the school or outside in the same name of school.

12. That the school buildings or other structures or the grounds are used only for the purposes of education and skill development.

13. That the school is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or a Public Trust constituted under any law for the time being in force.

14. That the accounts will be audited and certified by a Chartered Accountant and proper account statements will be prepared as per rules. A copy of each of the statements of accounts will be sent to the District Elementary Education Officer every year.

15. That the recognition code Number allotted to our school is This may please be noted and quoted for any correspondence with this office.

16. That the school furnishes such reports and information as may be required by the Director of Education / District Elementary Education Officers from time to time and complies with such instructions of the State Government / Local Authority as may be issued to secure the continued fulfillment of the condition or recognition or the deficiencies in working of the school.

17. That the Renewal of Registration of Society, if any will be ensured.

18. The other conditions, as per Annexure III enclosed will be fulfilled.

Place: Lakhawas
Date: 10-12-2014

Verification:-

Verified that the information stated above are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Place:
Date :

ATTESTED

12 DEC 2014

BALJEET SINGH SANGWAN
ADVOCATE & NOTARY
DISTT. COURT GURGAON (HARYANA)

[Signature]
Deponent
SECRETARY
AASTHA SHIKSHA SAMITI
Vill. Lakhawas, Sohna (Gurgaon)

[Signature]
Deponent
SECRETARY
AASTHA SHIKSHA SAMITI
Lakhawas, Sohna (Gurgaon)