

FOR 17 CELL

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GOVERNMENT OF HARYANA
DEPARTMENT OF SCHOOL EDUCATION

Inspection Proforma for Inspection of Private Schools for grant of recognition

(Note1 :- (✓) tick mark the circle for appropriate information)

Note2 :- Member Secretary to sign each page of the inspection report.

Date of Inspection

05 06 2013
DD MM YYYY

District

PANCHKULA

Sub Division

PINJORE

1. Details of School:

A. General

i. Name of School

NEW CITY HEART PUBLIC SCHOOL

ii. Stage for which recognition applied for

Primary Middle High Sr. Sec.

iii. For Sr. Sec. Stage, mention the stream/streams for which recognition is sought

Arts Commerce Science

iv. Permission for establishment or upgradation of school granted by (copy to be attached)

Director DEO

v. If already recognized mention the stage along with order no. and date (copy to be attached)

No. R4/PKL-4/BOSE/ENG Date 4-6-2009
Primary Middle High
Director DEO Deemed Recognized
No. Date

B. Locational Details of School:

i. Plot No.

KHASRA No. 383

ii. Sector/ Mohalla

SUBHASH MARG

iii. City / Town / Village

SURAJPUR

iv. HUDA / Municipal Council / Committee/ Panchayat

v. CD Block

vi. Assembly Contiguency

KALKA

vii. District

PANCHKULA

viii. Telephone Number with STD Code

01733-317020

ix. Fax Number

x. E-Mail address

himanshu-kakkar@hotmail.com

C. Type of School/ Curriculum:

i. Type of School

Boys Girls Co-Education

ii. Number of students to be admitted

200

iii. Affiliating Board

BOSE CBSE ICSE Others

iv. Curriculum:

a) For 1-8th Class

BOSE CBSE ICSE Edu. Deptt.

b) For 9-12th Class

BOSE CBSE ICSE Others

v. Medium of instruction

Hindi English Both Others

2. Details of Authority to run the school

1. Name

NEW CITY HEART EDUCATION SOCIETY

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956)

2. Registration Details

i. Scheme of Management: whether submitted

Yes No

ii. a. Registration Number & Date

90 06 01 2009

ii. b. Registration Authority

REGISTRAR OF SOCIETIES

iii. Composition of managing committee: whether submitted

Yes No

iv. Number of members of managing committee

7

Copy of Bye-Laws: whether submitted

Yes No

Himanshu

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Name of the School: NEW CITY HEART PUBLIC SCHOOL

4 Bigha 18 Biswa
(1 Acre Approx.)

3. Land Details (Refer to Rule - 30):

A. Area Details:

Total Land Area
Sqm. Acre Kanal Marla

Whether playground provided:

Yes No

If Yes, Then

Area Distance from school

B. Location of land

i. Khewat/Khasra No./Killa No./Plot No.

Khewat Khasra 383 Killa Plot No.

ii. Whether land is in one patch or more

Number of patch 1

iii. If more than one patch sizra of land duly countersigned by the Tehsildar be attached

Yes No

iv. Whether pieces of land adjacent & easily approachable and functionally suitable?

Yes No

C. Owner Details

i. The Name of individual or Association of individuals or Trust or Society or Company or School whom ownership vests

RAJINDER KUMAR

ii. The ownership Title document attached

Yes No

D. Lessor Details

i. Name

RAJINDER KAKKAR

ii. Address

#1325 SECTOR 10
PANCHKULA

E. Lessee Details

i. Name of the lessee (President or Secretary or Manager)

HIMANSHU KAKKAR

ii. Whether authority letter attached:

Yes No

iii. Copy of resolution attached or not

Yes No

iv. Copy of Lease deed attached or not

Yes No

Note: In case the land is on lease hold it should be atleast 20 years regd. Irrevocable lease deed.

4. Building Details:

A. Building Plan

i. Building plan whether attached and duly signed by registered architect and owner or lessee

Yes No

ii. Covered Area

(a) Ground coverage-(it should be conforming to urban Development Department, Town and country planning Department, Panchayat and Development Department whichever is applicable

Sq. Ft.

(b) Total covered area (if more than one floor)

Sq. Ft.

(c) Percentage of ground coverage

Sq. Ft.

(d) FAR (Floor area ratio) (for new Schools)

:

(e) Building safety certificate from PWD / MC / Regd. Engg. (copy to be attached)

Yes No

(f) Fire safety certificate from Fire brigade. (copy to be attached)

Yes No

(g) Hygine certificate from CMO / SMO / empanelled medical officer. (copy to be attached)

Yes No

B. Room Details:

i. Total No. of Rooms

10

Size of Class Room

(a) for new school - 24' X 18' X 10' @ 10 Sq. ft./Student
(b) for existing school - I-VIII Class @ 9 Sq. ft. / Student
IX-XII Class @ 10 Sq. ft. / Student

ii. Number of Class Room (One class room for each section)

5

Class Rooms

Total Rooms	Lentored	L	B	H	Area (Sq. ft. each room)	Students to be adjustment	Total Student
<u>5</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<u>18</u>	<u>24</u>	<u>11.25</u>	<u>4860</u>		
	Yes <input type="checkbox"/> No <input type="checkbox"/>						
	Yes <input type="checkbox"/> No <input type="checkbox"/>						
	Yes <input type="checkbox"/> No <input type="checkbox"/>						
	Yes <input type="checkbox"/> No <input type="checkbox"/>						
Total							

Handwritten signature

Name of the School: NEW CITY HEART PUBLIC SCHOOL

Other Rooms

Office of Head	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	24	X	18	X	11.25	No. of books to be provided <input type="text"/>
Staff Room	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Office Room	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Library	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	24	X	18	X	11.25	
Physics Lab	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Chemistry Lab	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Biology Lab	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Composite Science lab	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Computer Lab	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	30	X	20	X	11.25	
Commerce Room	Yes <input type="checkbox"/>	No <input type="checkbox"/>		X		X		
Store Room	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	20	X	20	X		

iii. Verandah

a. for new school - 8' for single loaded & 10' for double loaded ft

b. for 'existing school' - 6' for single loaded & 8' for double loaded

iv. Stairs

a. for new school - 6' width Yes No If No, Size

b. for 'existing school' - 4.6" width. Additional stair after linear distance of 100' Yes No If No, Size

v. Ramp

a. for new school - 6' width Yes No If No, Size

b. for 'existing school' - 6' width. If the school has not provided ramp then it should arrange the classes for the handicapped students at the ground floor. Yes No If No, Size

Single story

vi. Provision for laboratory

Composite Science Lab <input type="checkbox"/>	Physics <input type="checkbox"/>	Music <input type="checkbox"/>
Functional English <input type="checkbox"/>	Chemistry <input type="checkbox"/>	Multimedia <input type="checkbox"/>
Mathematics <input type="checkbox"/>	Biology <input type="checkbox"/>	Others (Specify) <input type="text"/>
Geography <input type="checkbox"/>	Computers <input type="checkbox"/>	

vii. Drinking water facility Yes No Mode of water supply

viii. Electricity facility Yes No

ix. Furniture for students Yes No

x. Open space for morning assembly Yes No

xi. Boundary wall Yes No *6" FR*

a. Number of toilets for the girls

b. Number of toilets for the boys

Total Number of toilets

5. Staff statement attached?

(A) Whether teachers are suitably trained with minimum qualifications Yes No

(B) Whether pay scales would be same as provided in Appendix A attached with Haryana School Education Rule-2003 Yes No

If No, Then Specify the pay scales.

i. Head of the institution (Principal/ Head Master)

ii. Lecturers

iii. Master/ Mistress

iv. Teachers (JBT/C&V/Language/PTI)

v. Non Teaching Staff (Clerk/Lab assistant/Class IV)

(C) Rules & Regulations for staff (Rule 162) Yes No

(D) Written agreement with teachers (Rule 161) Yes No

6. Fee structure

i. Class-wise fee and funds (no funds except Red cross, CWF and Sports funds) Yes No

ii. Whether fee is charged according to the (Rule 158 & 159) Yes No

iii. Whether displayed on the notice board. Yes No

iv. Whether receipt is issued. Yes No

M. Iwanke

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Name of the School: NEW CITY HEART PUBLIC SCHOOL

7. School Record maintained (Rule 28) Yes No

8. Affidavit attached (Rule Yes No

9. Financial Statement (by C.A.) Yes No

i. Bank Balance (Attested copy of passbook / Statement) 29888

10. Processing Fee + Form Fee Yes No

for 5th Rs. 1000/- for 10th Rs. 5000/-
for 8th Rs. 2500/- for 12th Rs. 10,000/-
(Plus Rs. 500/- fee of the form)

Details of Draft

Draft No. 120136 (266789)

Dated 22-2-2013

Bank Name Corporation Bank

Payable at Chandigarh

File No.

Recommendations (strike out whichever is not applicable):
We the members of the Inspection committee, have satisfied over selves that the school fulfills all conditions of recognition/ upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guideline issued by the Department. We, therefore, recommend that the school be granted recognition/ upgradation subject to the following:

Note: The recommendations, amongst other things, should specifically mentioned the stage upto which the school is to be recognized and the number of students that can be admitted in the school.

Or

We find that school is not fit for recognition/ upgradation and has the following deficiencies/ discrepancies:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore recommend rejection of the request for recognition/ upgradation applied for Class I to Class Vth

[Signature]
District Education Officer
or District Elementary
Education Officer
(Member Secretary)

[Redacted] Member

[Redacted] Member

District Elementary Education Officer
Panchkula

Chairman
Deputy Commissioner

[Signature]
BRC cum DEEO
Pinjore, PKL

[Signature]

[Signature]