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GOVERNMENT OF HARYANA / हरियाणा सरकार

Office of Director School Education, Haryana
विद्यालय शिक्षा निदेशालय, हरियाणा

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development
EDUCATION DEPARTMENT
विभाग, हरियाणा
तमसो मा ज्योतिर्गमय
From Darkness lead me to Light

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Inspection Performa for Inspection of Private Schools for recognition.
(Note: - (✓) tick mark the circle for appropriate information)

District/Sub Division
Date of Inspection

SONIPAT
23 10 2013

1. Details of Schools:

A. General

i. Name of School

NEELKAMAL VIDYAPEETH
SHAMRI, SONIPAT

ii. Stage for which recognition applied for
iii. Sr. Sec. stage mention stream for which recognition is sought

0 Primary Middle 0 High 0 Sr. Secondary
0 Arts 0 Commerce 0 Science

iv. Permission to establishment or up-gradation of school granted by

Director 0 DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. 307-2013 PS(3) Date 27 06 2013

v. If already recognized mention stage along with order no. and date

0 Primary 0 Middle 0 High
0 Director 0 DEO 0 Deemed Recognized

No. _____ Date _____

B. Locational Details of School:

- i. Plot No.
- ii. Sector/Mohalla
- iii. City/Town/Village
- iv. HUDA/Municipal Council/ Committee/ Panchayat
- v. CD Block
- vi. Assembly Constituency
- vii. District
- viii. Telephone No. with STD code
- ix. Fax No.
- x. Email address

SHAMRI
PANCHAYAT
MUDLANA
GOHANA
SONIPAT

2. Details of Authority to run the school

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

NEWERA EDUCATION SOCIETY
VILL-PUTHER, PANIPAT

2. Registration Details

i. Scheme of Management (under Rule 32)

Yes 0 No

ii. a) Registration Number & Date

1524 12 09 2001

b) Registration Authority

REGISTRAR SOCIETY HARYANA

iii. Number of members of managing committee

07

iv. Composition of managing committee

Yes 0 No

v. Copy of bye-laws attached

Yes 0 No

G. Type of School/Curriculum:

- i. Type of school 0 Boys 0 Girls Co-Education
- ii. Approximate number of students
- iii. Affiliating Board 0 Bose 0 CBSE 0 ICSE 0 Others
- iv. Curriculum:- a) For 1-8 Class 0 Bose 0 CBSE 0 ICSE 0 Edu.Dept.
- b) For 9-12 Class 0 Bose 0 CBSE 0 ICSE 0 Others
- v. Medium of instructions 0 Hindi 0 English Both 0 Others

Land Details:

A. Area Details:

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storvy building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters	2250 Square meters
		4000 Square meters	3000 Square meters

Total Land Area

Acre Kanal Marla Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

Yes No

If yes, then Area Distance

B. Owner Details:

(i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests

NEWERA EDUCATIONAL SOCIETY, PUTEHA, PANIPAT

(ii) The ownership title documents attached.

Yes No

C. Lessor's Detail:

(i) Name

RIJENDER SAMDEEP KUMAR

(ii) Address

VPO - SHAMRAI, SONIPAT

D. Lessee Detail:

(i) Name of the lessee (President or Secretary or Manager)

PARDEEP KUMAR

(ii) Whether authorized by the authority running the school

(iii) Copy of resolution attached or not

Yes No

E. Location of land:

(i) Khewat/Khasra No./Killa No./Plot No.

Khewat ^{1/168/09} Khasra Killa Plot No.

(ii) Whether land is in one patch or more.

Number of patch ^{31/23}

(iii) If more than one patch sizra of land duly countersigned by the Tehsildar be attached

Yes No N.A.

(iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Yes No N.A.

Building Details:

A. Existing Plan

(i) Existing plan of building duly signed by registered architect and owner or lessee Owner/Lessee (President or Manager or Secretary) Architect

(ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) 11500 Sq. ft.

(b) Total covered area (if more than one floor) 11500 Sq. ft.

(c) Percentage of ground coverage 65 : 75

(d) FAR (Floor area ratio) (For New Schools)

B. Rooms Details:

i) Total No. of Rooms

0115

ii) Number of Class Rooms (one class room for each section)

408

Size of Class Room

a) for new School - 24'x18'x10' @ 10Sq.ft./Student

b) for Existing School -

I-VIII Class- @ 9 Sq.ft./Student

IX-XII Class- @10Sq.ft./Student

Type	Lentered		Total Room	Size (in ft.)		
	<input checked="" type="radio"/> Yes	<input type="radio"/> No			x	
Class Room	<input checked="" type="radio"/> Yes	<input type="radio"/> No	8	24	x	18
Class Room	<input type="radio"/> Yes	<input type="radio"/> No			x	
Class Room	<input type="radio"/> Yes	<input type="radio"/> No			x	
Class Room	<input type="radio"/> Yes	<input type="radio"/> No			x	
Class Room	<input type="radio"/> Yes	<input type="radio"/> No			x	
Total			8			

Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
432	47	47
		744

Others Room

Office of Head	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24	x	18	x	12
Staff Rom	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24	x	18	x	12
Office Room	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24	x	18	x	12
Library	<input checked="" type="radio"/> Yes	<input type="radio"/> No	30	x	20	x	12
Physice Lab	<input type="radio"/> Yes	<input type="radio"/> No					
Bio Lab	<input type="radio"/> Yes	<input type="radio"/> No					
Science Lab	<input checked="" type="radio"/> Yes	<input type="radio"/> No	30	x	30	x	
Computer Lab	<input checked="" type="radio"/> Yes	<input type="radio"/> No	30	x	20	x	12
Store Room	<input checked="" type="radio"/> Yes	<input type="radio"/> No	24	x	18	x	12

No. of books available 2100

iii) Veranda

a) for new School - 8' for single loaded & 10' for double loaded 10 Ft.

b) for Existing School - 6' for single loaded & 8' for double loaded 10 Ft.

iv) Stair

a) for new School - 6' width.

b) for Existing School- 4'6"width. Additional stair after linear distance of 100'

Yes No If No, Size
 Yes No If No, Size

v) Ramp

a) for new School - 6' width.

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.

Yes No If No, Size
 Yes No If No, Size

(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English

- Biology
- Physics
- Math
- Computers
- Music

- Multimedia
- Other

(ii) Drinking water facility (Mode of water supply)

(iii) Toilets and Urinals separate for boys and girls

(a) Number of toilets for the girls

(b) Number of toilets for the boys

Total toilets

Yes No

Yes No

Mode Ground water, R.O.

04

06

10

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

Yes No

If yes, Amount

105000/-

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

1 Ownership of Land Sub Divisional Magistrate

Yes No

2 Construction of Building District town planner/ municipality/registered architect/ empanelled architect

Yes No

3 Safety of Building Public works Department/ Municipality/ Registered Engineer/empanelled Engineer

Yes No

4 Fire Safety Fire Officer, authorized agency by Central Government or State Government

Yes No

5 Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer

Yes No

6 No Objection Certificate regarding land use Municipality area: municipality/municipal council/local authority

Yes No

Out side municipality area like urban area/ controlled area/rural area: As notified under relevant laws.

Yes No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement

8. Rules and Regulations for staff under rule 162

Yes No

9. Fee structure -

Yes No

i) class-wise fee and funds (no funds except Red Cross, CWP and Sports Fund)

Yes No

ii) to be displayed on the notice board.

Yes No

iii) issue of fee receipt.

Yes No

iv) fees charged is according to the facilities provided by the school

Yes No

Yes No

10. School Record (under rule 28)

11. General report regarding -

1. No business premises in any part of building of schools.

Yes No

2. Furniture and equipment are adequate and suitable for institution

Yes No

3. Salary of teachers and non-teaching staff are paid regularly as notified by the school.

Yes No

4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind.

Yes No

5. There is no thoroughfare or public passage through any part of school premises.

Yes No

6. Sanitary arrangements at school are adequate and kept in good order.

Yes No

7. Drinking water arrangement adequate.

Yes No

8. Provisions of electricity fitting and electric fans in each class rooms.

Yes No

9. No teacher or student is compelled to attend a class or religious instruction (except in minority school)

Yes No

10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.

Yes No