



**C. Type of School/Curriculum:**

- i. Type of school:  Boys  Girls  Co-Education
- ii. Approximate number of students:
- iii. Affiliating Board:  Bose  CBSE  ICSE  Others
- iv. Curriculum:
  - a) For 1-8 Class:  Bose  CBSE  ICSE  Edu.Dept.
  - b) For 9-12 Class:  Bose  CBSE  ICSE  Others
- v. Medium of instructions:  Hindi  English  Both  Others

**Land Details:**

**A. Area Details:**

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.5 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce	2.0 Acre	3000 Square meters	2250 Square meters
(ii) Arts/Commerce and Science		4000 Square meters	3000 Square meters

**Total Land Area**

Acre  Kanal  Marla  Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate/play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park Panchayat/Municipal Land, Stadium etc.

Yes  No

If Yes, then Area  Distance

**B. Owner Details:**

(i) The Name of individual or Association or Individual or Trust or Society or Company of school, whom ownership vests

(ii) The ownership title documents attached:

Yes  No

**C. Lessor's Detail:**

(i) Name

(ii) Address

**D. Lessee Detail:**

(i) Name of the Lessee (President or Manager)

(ii) Whether authorized by the authority running the school

(iii) Copy of resolution attached or not

Yes  No

**E. Location of land:**

(i) Khewat/Khasra No./Killa No./Plot No.

Khewat  Khasra  Killa  Plot No.

(ii) Whether land is in one patch or more

Number of patch

(iii) If more than one patch size of land duly countersigned by the Tehsildar be attached

Yes  No

(iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Yes  No

### Building Details:

#### A. Existing Plan

(i) Existing plan of building duly signed by registered architect and owner or lessee  Owner/  Lessee (President or Manager or Secretary)  Architect

#### (ii) Covered Area

(a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable)

(b) Total covered area (if more than one floor)

(c) Percentage of ground coverage

(d) FAR (Floor area ratio) (For New Schools)  :

#### B. Rooms Details:

i) Total No. of Rooms  0  1  4

ii) Number of Class Rooms (one class room for each section)  0  1  2

#### Size of Class Room

a) for new School - 24'x18'x10' @ 10Sq.ft./Student

b) for Existing School -

I-VIII Class- @ 9 Sq.ft./Student

IX-XII Class- @10Sq.ft./Student

Type	Centered	Total Room	Size (in ft.)
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 04	<input type="text"/> 16' x <input type="text"/> 16' x <input type="text"/> 600
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 03	<input type="text"/> 12' x <input type="text"/> 14' x <input type="text"/> 504
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 2	<input type="text"/> 15' x <input type="text"/> 12' x <input type="text"/> 540
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
Class Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
<b>Total</b>		<input type="text"/>	

Area (sq.Ft. each room)	No of Students to be adjusted	Total No of Student

#### Others Room

Office of Head	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 10A' x <input type="text"/> 10' x <input type="text"/> 150
Staff Room	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 10' x <input type="text"/> 12' x <input type="text"/> 120
Office Room	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Library	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 10' x <input type="text"/> 10' x <input type="text"/> 100
Physics Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Bio Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Scienc. Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Computer Lab	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Store Room	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/> 2' x <input type="text"/> 12' x <input type="text"/> 144

No. of books available  2000

#### iii) Veranda

a) for new School - 8' for single loaded & 8' for double loaded.  Ft.

b) for Existing School - 6' for single loaded & 8' for double loaded.  Ft.

#### iv) Stair:

a) for new School - 6' width.  Yes  No If No, Size

b) for Existing School- 4'6" width. Additional stair after linear distance of 100'  Yes  No If No, Size

#### v) Ramp

a) for new School - 6' width.  Yes  No If No, Size

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.  Yes  No If No, Size

(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English
- Biology
- Physics
- Math
- Computers
- Music
- Multimedia
- Other

(ii) Drinking water facility (Mode of water supply)

Yes  No

Mode Submersible

(iii) Toilets and Urinals separate for boys and girls

Yes  No

(a) Number of toilets for the girls

(b) Number of toilets for the boys

Total toilets

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

Yes  No

If yes, Amount one lakh

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- 1 Ownership of Land of Sub Divisional Magistrate.  Yes  No
- 2 Construction of Building of District town planner/ municipality/registered architect/ empanelled architect  Yes  No
- 3 Safety of Building of Public works Department/ Municipality/ Registered Engineer/ empanelled Engineer  Yes  No
- 4 Fire Safety of Fire Officer, authorized agency by Central Government or State Government  Yes  No
- 5 Hygiene of Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer  Yes  No
- 6 No Objection Certificate regarding land use of Municipal area:  Yes  No  
 municipality/municipal council/local authority
- Out side municipality area like urban area/ controlled area/rural area:  Yes  No  
 As notified under relevant laws.

Note: - The schools running in the state before 31.03.2007, as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above as per No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement

8. Rules and Regulations for staff under rule 162  Yes  No

9. Fee structure -  Yes  No

- i) class-wise fee and funds (as funds are - P.R.C Cross, CWP and Sports Fund)  Yes  No
- ii) to be displayed on the notice board  Yes  No
- iii) issue of fee receipt  Yes  No
- iv) fees charged is according to the facilities provided by the school  Yes  No

10. School Record (under rule 28)

11. General report regarding -  Yes  No

1. No business premises in any part of building of schools.  Yes  No
2. Furniture and equipment are adequate and suitable for institution  Yes  No
3. Salary of teachers and non-teaching staff are paid regularly as notified by the school  Yes  No
4. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind  Yes  No
5. There is no thoroughfare or public passage through any part of school premises.  Yes  No
6. Sanitary arrangements at school are adequate and kept in good order.  Yes  No
7. Drinking water arrangement adequate.  Yes  No
8. Provisions of electricity lighting and electric fans in each class rooms.  Yes  No
9. No teacher or student is compelled to attend a class or religious instruction (except in minority school)  Yes  No
10. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.  Yes  No

12. Audit Report (as per rule 30)

Yes      0 No

13. Processing Fee + Form Fee

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, for 10<sup>th</sup> Rs. 5000/- & for 12<sup>th</sup> Rs. 10,000/- plus Rs. 500/- fee of the form)

Yes      0 No

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14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class ..... to Class ..... in Arts, Science and Commerce Streams (wherever applicable).

OR

We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies: -

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*Recommended upto Middle.*

We, therefore recommend rejection of the request for recognition/up gradation applied for Class ..... to Class .....

*[Signature]*  
 DEEO  
 DEEO  
 Mewat (Nuh)

*[Signature]*  
 BEO 20/3/14  
 Block Education Officer  
 Tauru (Mewat)

*[Signature]*  
 CHAIRMAN  
 MCSAP  
 Municipal Committee  
 Tauru Dist. (Mewat)