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 9/11/15

GOVERNMENT OF HARYANA / हरियाणा सरकार

Office of Director School  
 Education, Haryana  
 विद्यालय शिक्षा निदेशालय, हरियाणा

शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development  
 EDUCATION DEPARTMENT  
 शिक्षा विभाग, हरियाणा  
 लमसो मा ज्योतिर्गमय  
 From Darkness lead me to Light

Off.: Plot No. 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) : Tel: 91(0172)-2560246 Fax: 91(0172)-2560253  
 कार्यालय: प्लॉट नं० 1बी, शिक्षा सदन, सेक्टर 5 पंचकुला-134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स: 91 (0172) 2560253  
 e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

## Inspection Performa for Inspection of Private Schools for recognition, under RTE Rules 2011.

(Note: (✓) tick mark the circle for appropriate information)

District/Sub Division

SIRSA

Date of Inspection

24 12 2014

### 1. Details of Schools:

#### A. General

i. Name of School

SARASWATI PUBLIC SCHOOL

ii. Stage for which recognition applied for

0 Primary 0 Middle

iii. Permission to establishment or up-gradation of school granted by

0 Director 0 DEO

Note: The schools running in the State before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. 783 Date 15 11 2006

iv. If already recognized mention stage along with order no. and date

0 Primary 0 Middle

No. — Date —

### B. Locational Details of School:

i. Plot No.

ii. Sector/Mohalla

iii. City/Town/Village

RISALIA KHERA

iv. HUDA/Municipal Council/ Committee/ Panchayat

RISALIA KHERA

v. CD Block

vi. Assembly Constituency

DABWALI

vii. District

SIRSA

viii. Telephone No. with STD code

09466333929

ix. Fax No.

x. Email address

### 2. Details of Authority to run the school

#### 1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956)

SARASWATI SHIKSHA

संलग्न प्रमाण  
 प्रमाण पत्र, शिक्षा विभाग  
 खण्ड उपाधी, शिक्षा विभाग

MC/Sarpanch

Elementary Education Officer

SIRSA

## 2. Registration Details

i. Scheme of Management (under Rule 32)

☒ Yes ☐ No

ii. a) Registration Number &amp; Date

343-

08

03

2006

b) Registration Authority

DISTT

REGISTRATION

iii. Number of members of managing committee

09

Firm or Society

iv. Composition of managing committee

☒ Yes ☐ No

v. Copy of bye-laws attached

☒ Yes ☐ No

## C. Type of School/Curriculum:

i. Type of school

☐ Boys ☐ Girls☒ Co-Education

ii. Approximate number of students

7649

iii. Affiliating Board

☒ Bose☐ CBSE☐ ICSE☐ Others

iv. Curriculum: a) For 1-8 Class

☒ Bose☐ CBSE☐ ICSE☐ Edu.Dept.

v. Medium of instructions

☒ Hindi☐ English☐ Both☐ Others

## Land Details:

## Area Details:

Sch.	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
	Rural/Urban/ Controlled areas	Rural/Urban/ Controlled areas (for single storey building)	Rural/Urban/ Controlled areas (for double storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/ Commerce and Science	2.0 Acre	3000 Square meters 4000 Square meters	2250 Square meters 3000 Square meters

## Total Land Area

☒ Acre ☐ 05 Kanal ☐ 06 Marla ☐ Sqm.

In case of existing schools i.e. running before June 2011, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within 1 kilometer range or tie up for use of playground of any Aided Educational Institution, Park, Panchayat/Municipal Land, Stadium etc.

☐ Yes ☐ No

If yes, then Area

Distance

## B. Owner Details:

(i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests

SARSANA T. EDUCATION SOCIETY AISALI ARA

SIRSA

(ii) The ownership title documents attached.

☒ Yes☐ No

## C. Lessor's Detail:

(i) Name

ATTACHED

(ii) Address

## D. Lessee Detail:

(i) Name of the lessee (President or Secretary or Manager)

GIFT

(ii) Whether authorized by the authority running the school

SARASWATI EDUCATION SOCIETY

Rajendra Kumar Sirsa

MC/Sarpanch

DEO

BEO/BEE

Dist. Elementary Education Officer

SIRSA

Copy of resolution attached or not

0 Yes

☐ No

Location of land:

- (i) Khewat/Khasra No. / Killa No. / Plot No.  Khewat  Khasra  Killa  Plot No.
- (ii) Whether land is in one patch or more. ☒ One Number of patch
- (iii) If more than one patch sizar of land duly countersigned by the Tehsildar be attached) ☒ Yes ☐ No
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable? ☒ Yes ☐ No

### Building Details:

### A. Existing Plan

- (i) Existing plan of building duly signed by registered architect and owner or lessee
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable
- (b) Total covered area (if more than one floor)
- (c) Percentage of ground coverage
- (d) FAR (Floor area ratio) (For New Schools)

### B. Rooms Details:

- i) Total No. of Rooms 

0	0	1	1
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- ii) Number of Class Rooms (one class room for each section) 

0	0	8
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### Size of Class Room

- a) for new School - 24'x18'x10' @ 10Sq.ft./Student  
b) for Existing School -  
I-VIII Class- @ 9 Sq.ft./Student

Type	Lentered				Total Room	Size (in ft.)				Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student	
Class Room	0	Yes	0	No	08	14	x	16	x	10	1792	199	180
Class Room	0	Yes	0	No	—	—	x	—	x	—			
Class Room	0	Yes	0	No	—	—	x	—	x	—			
Class Room	0	Yes	0	No	—	—	x	—	x	—			
Class Room	0	Yes	0	No	—	—	x	—	x	—			

Room 08 180

**Otners Room**

Office of Head	0	Yes	0	No	<input type="text" value="11"/>	x	<input type="text" value="13"/>	x	<input type="text" value="10"/>
Staff Rom	0	Yes	0	No	<input type="text" value="—"/>	x	<input type="text" value="—"/>	x	<input type="text" value="—"/>
Office Room	0	Yes	0	No	<input type="text" value="—"/>	x	<input type="text" value="—"/>	x	<input type="text" value="—"/>
Library	0	Yes	0	No	<input type="text" value="11"/>	x	<input type="text" value="16"/>	x	<input type="text" value="—"/>
Composited Lab	0	Yes	0	No	<input type="text" value="11"/>	x	<input type="text" value="16"/>	x	<input type="text" value="10"/>
Computer/Eduset Room	0	Yes	0	No	<input type="text" value="—"/>		<input type="text" value="—"/>		<input type="text" value="—"/>
Store Room	0	Yes	0	No	<input type="text" value="—"/>		<input type="text" value="—"/>		<input type="text" value="—"/>

No. of books available

0000

DEEO

BEO/BEEC

सपंच सुमन  
ग्राम पंचायत, वि.पा. त. वेडा  
त. उबवाली, जिला तिरुता  
MC/Sarpanch

ada

new School 6' for single loaded &amp; 10' for double loaded

☒ Fl.

For Existing School 6' for single loaded &amp; 8' for double loaded

☒ Fl.iv) **Stair**

a) for new School 8ft' width.

0 Yes

0 No

If No, Size

Ground Floor

b) for Existing School 4.6' width. Additional stair after linear distance of 100'

0 Yes

0 No

If No, Size

v) **Ramp**

a) for new School 6' width.

0 Yes

0 No

If No, Size

b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor.

0 Yes

0 No

If No, Size

(i) Drinking water facility (Mode of water supply)

☒ Yes

0 No

Mode

(ii) Toilets and Urinals separate for boys and girls

☒ Yes

0 No

(a) Number of toilets for the girls

(b) Number of toilets for the boys

Total toilets

5. **Pledge Money**

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of District School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:—

0 Yes

0 No

If yes, Amount

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000

6. **Certificates -**

1 Ownership of Land	Tehsildar	<input checked="" type="checkbox"/> Yes	0 No
2 Construction of Building	District town planner/ municipality/registered architect/ empanelled architect	<input checked="" type="checkbox"/> Yes	0 No
3 Safety of Building	Public works Department/ Municipality Registered Engineer/empanelled Engineer	<input checked="" type="checkbox"/> Yes	0 No
4 Fire Safety	Fire Officer, authorized agency by Central Government or State Government	0 Yes	0 No
5 Hygienic	Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer	<input checked="" type="checkbox"/> Yes	0 No
6 No Objection Certificate regarding land use	Municipal area municipality/municipal council/local authority	0 Yes	0 No
	Out side municipality area like urban area/ controlled area/rural area	0 Yes	0 No
	As notified under relevant laws	0 Yes	0 No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. **Statement**

Policies and Regulations for staff under rule 162

☒ Yes

0 No

☒ Yes

0 No

9. **Fee structure -**

i) class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund)

☒ Yes

0 No

ii) to be displayed on the notice board.

☒ Yes

0 No

iii) issue of fee receipt

☒ Yes

0 No

iv) fees charged is according to the facilities provided by the school

☒ Yes

0 No

10. **School Record (under rule 28)**☒ Yes

0 No

11. **General report regarding -**

1 No business premises in any part of building of schools

☒ Yes

0 No

2 Furniture and equipment are adequate and suitable for institution

☒ Yes

0 No

3 Salary of teachers and non-teaching staff are paid regularly as notified by the school

☒ Yes

0 No

DEEO

BEO/BEO

सरपंच सुभन  
म पंचायत, रिसालिका खेड़ा  
ग्रुण्ड डबवाली, जिला सिरसा  
MC/Sarpanch



- |  |   |  |
|--|---|--|
| 3. business premises in any part of building of schools.   | <input checked="" type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 4. Furniture and equipment are adequate and suitable for institution.  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 5. Salary of teachers and non-teaching staff are paid regularly as notified by the school.   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 6. School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 7. There is no thoroughfare or public passage through any part of school premises.   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 8. Sanitary arrangements at school are adequate and kept in good order.  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 9. Drinking water arrangement adequate.  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 10. Provisions of electricity fitting and electric fans in each class rooms.   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 11. No teacher or student is compelled to attend a class or religious instruction (except in minority school)  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 12. No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted.               | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**12. Audit Report (as per rule 30)**

☒ Yes      ☐ No

### 13. Processing Fee + Form Fee

(For 5<sup>th</sup> Rs. 1000/-, for 8<sup>th</sup> Rs. 2500/-, plus Rs. 500/- fee of the form)

☒ Yes      ☐ No

#### 14. Recommendations: -

We the members of the Inspection Committee, have satisfied ourselves that the school fulfills all conditions of recognition/upgradation laid down in Haryana School Education Rules, 2003/RTE Rules 2011 amended from time to time and guidelines issued by the Department. We, therefore, recommend that the school be granted recognition/upgradation from Class 1st to Class 8th.

OR

OR

1. We find that school is not fit for recognition/ up gradation and has the following deficiencies / discrepancies:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

We, therefore, recommend ~~rejection~~ of the request for recognition/up gradation applied for Class 1st to Class 8<sup>th</sup>.

BEO/BEEΩ

MC/Sarpanch